



Arizona Department of Education
Office of English Language Acquisition Services

April 1, 2025

Dear Superintendent / Title III Coordinator / EL Coordinator / EL Main Contact:

Subject: FY 2026 Title III Preliminary Allocation Letter

This is a formal grant award notification of your Local Educational Agency's (LEA's) Title III preliminary allocation funded by the United States Department of Education (USDOE) for the fiscal year ending June 30, 2026. The FY 2026 Title III Preliminary Allocation Amount for eligible LEAs was calculated using the FY 2025 October 1 Enrollment EL Counts as of 12/11/2024 utilizing the anticipated federal Title III award amount (CFDA Number 84.365A English Language Acquisition: State Formula Grant Program).

The Title III grant project period for FY 2026 is July 1, 2025 through September 30, 2026.

Your LEA's allocation amount can be found at: [FY 2026 Title III Preliminary Allocation List](#)

PURPOSE OF AWARD: Title III funds must be expended to supplement the LEA's current EL program, to provide effective professional development for EL staff, and to engage parents and families of ELs in activities which enhance the EL program.

ACCEPTANCE OF FUNDS: Funding Applications for the FY 2026 grant cycle will open on April 1, 2025. LEAs who are recipients of an allocation amount over \$10,000 will have a Title III LEP Funding Application built in GME. For those LEAs who have previously informed ADE of consortium participation for this grant cycle, their allocation amounts will be added to a Title III Consortium Funding Application. LEAs eligible to receive a Title III allocation amount of less than \$10,000 must join a consortium to accept these funds; see additional instructions on page three of this notification.

It is the expectation that LEAs complete their LEA Integrated Action Plan (LIAP) or for single site LEAs, their School Integrated Action Plan (SIAP) prior to submitting their Title III funding application. These expectations also apply to LEAs participating in a Title III consortium. The goal is to have applications submitted by May 1, 2025 in order to have these reviewed in a timely manner.

NOTICE OF INTENT: LEAs choosing to **decline** funding for the FY 2026 project period must formally notify OELAS of their intent by completing the FY26 Title III Notice of Intent form located in the LEA Document Library in GME.

CONSORTIA GUIDANCE: Guidance for forming and participating in a Title III consortium can be found on the [Title III page](#) of the OELAS website under the *Title III Funding Guidance* dropdown.

The United States Department of Education requires States to hold consortia, like all other eligible LEAs, accountable under Title III. In Arizona, members of a consortium are treated as separate entities for accountability purposes, and if applicable, determinations are applied separately to each member of the consortium. Refer to page three of this letter for further consortia information.

Please note that indirect cost rates applied for through GME will be automatically updated in the Title III Funding Application once approved by ADE.

For questions regarding your fiscal application submission into the Grants Management Enterprise (GME) system or to notify our office of consortium participation, please contact Cristina Brownfield at Cristina.Brownfield@azed.gov or at 602-542-3389.

For questions regarding your FY 2025 October 1 Enrollment EL Counts or your FY 2026 Title III Preliminary Allocation Amount, please contact Micky Gutier at Micky.Gutier@azed.gov or at 602-542-7469.

Sincerely,



Adela Santa Cruz
Deputy Associate Superintendent
Office of English Language Acquisition Services
Arizona Department of Education

Note: Title III Grantees acknowledge and agree that the Arizona Department of Education's award and/or payment of funds under this agreement is contingent upon ADE receiving funds from Federal, State, or other funding sources to support the grant. Notwithstanding any other provisions of this agreement, in the event that ADE funding is reduced or rescinded by Federal, State, or other funding sources, ADE may immediately reduce the amount of funds awarded or terminate this agreement by written notice to the Grantee.

Title III Funding Requirements

LEAs applying for Title III funds **MUST spend grant funds** to –

- increase the English language proficiency of English learners [Title III, Section 3115 (c) (1)]
- provide effective professional development to EL staff [Title III, Section 3115 (c) (2)]
- provide parent, family, and community engagement activities which enhance and supplement the EL program [Title III, Section 3115 (c) (3)]

Title III Consortium Information

Per Title III Section 3114 (b), LEAs with an allocation amount below the Federal threshold of \$10,000 must formally notify OELAS of their intention to accept funding via a Title III consortium or to waive funding. Any LEA not actively participating in a consortium risks securing FY 2026 funding and may not have another opportunity to apply.

Title III LEA Plan Requirements

- Describe the effective programs and activities, including language instruction educational programs, proposed to be developed, implemented, and administered under the subgrant that will help English learners increase their English language proficiency and meet the challenging State academic standards.
- Describe the effective professional development for classroom teachers, principals and other school leaders, administrators, in support of the education of English learners.
- Describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.
- Describe how the eligible entity will ensure that elementary schools and secondary schools receiving funds under this subpart assist English learners in:
 - achieving English proficiency based on the State's English language proficiency assessment under section 1111(b)(2)(G),
 - consistent with the State's long-term goals, as described in section 1111(c)(4)(A)(ii); and
 - meeting the challenging State academic standards.

Additional Information

Note: In order for ADE to meet its obligations under Title III, there is a requirement that the LEA permit ADE and auditors access to an LEA's records and financial statements, if needed. Compliance with grant requirements is reviewed and confirmed by ADE at the close of each project period via the required Title III Completion Report.