



## Arizona Department of Education Office of English Language Acquisition Services

February 28, 2025

Dear Superintendent / Title III Coordinator / EL Coordinator / EL Main Contact:

**Subject: FY 2025 Emergency Immigrant Education Program Grant**

This is a formal grant award notification from the Arizona Department of Education's Office of English Language Acquisition Services (OELAS). The purpose of this letter is to formally notify you that your Local Educational Agency (LEA) has been awarded an FY 2025 Emergency Immigrant Education Program Grant (GAN Number S365A240003).

Eligibility was determined by reviewing which LEAs reported immigrant students in Fiscal Years 2023, 2024, and 2025. Counts were verified via the Arizona Education Data Standards (AzEDS) system.

Under the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), a State must reserve at least enough funds to make one subgrant to an eligible LEA to serve immigrant students that is of sufficient size and scope to carry out a program effective in meeting the purposes of Title III. [ESEA Section 3114(d)].

Each State must award these funds to one or more LEAs that have experienced a significant increase in the percentage or number of immigrant children and youth enrolled in the current fiscal year, as compared to the two preceding fiscal years. [ESEA Section 3114(d)(1)].

While a State may choose whether to use an increase in the percentage or number of immigrant children and youth in awarding funds to LEAs, States are encouraged to consider both increases in the percentage and in the number of immigrant children and youth in order to ensure an equitable allocation of funds across LEAs of various sizes. A State may define the "significant increase" criteria used to determine eligibility of LEAs for this subgrant.

To further ensure immigrant subgrant awards are used for meaningful activities to improve outcomes for immigrant children and youth, States are also encouraged to provide awards of an adequate size (i.e., making fewer, larger awards) for LEAs to implement a high-quality program.

When developing immigrant programs, it is important to remember that the Emergency Immigrant Education Program funds are a subgrant of Title III funds, and therefore, follow the same supplement not supplant requirement, as well as the 2% limit on administrative expenses.

ESEA Section 3201 defines immigrant children and youth as individuals who -

- (A) are aged 3 through 21;
- (B) were not born in any State; and
- (C) have not been attending one or more schools in any one or more States for more than three full academic years.

Note: For the definition above, "State" means the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

The FY 2025 Emergency Immigrant Education Program Funding Application can be found in the Grants Management Enterprise (GME) System in ADEConnect. OELAS strongly recommends submitting the grant application for approval in a timely manner.

A brief description of how these funds may be used is provided in the attachment to this letter as well as in the Program Details section of the funding application in the GME system. Additional resources and guidance can be found on the [Title III page](#) of the OELAS website.

For questions regarding your Emergency Immigrant Education Program fiscal application submission into the Grants Management Enterprise (GME) system, please contact Cristina Brownfield at [Cristina.Brownfield@azed.gov](mailto:Cristina.Brownfield@azed.gov) or at 602-542-3389.

For questions regarding your FY 2025 Immigrant Counts or your FY 2025 Emergency Immigrant Education Program Grant award amount, please contact Micky Gutier at [Micky.Gutier@azed.gov](mailto:Micky.Gutier@azed.gov) or at 602-542-7469.

Sincerely,



Adela Santa Cruz  
Deputy Associate Superintendent  
Office of English Language Acquisition Services  
Arizona Department of Education

Attachment

## **SEC. 3115. SUBGRANTS TO ELIGIBLE ENTITIES.**

### **(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH –**

(1) IN GENERAL - An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth (ESEA Section 3115(e)).

Activities may include (with ESSA changes emphasized):

(A) Family literacy, parent *and family* outreach, and training activities designed to assist parents *and families* to become active participants in the education of their children;

(B) *Recruitment of*, and support for, personnel, including teachers *and paraprofessionals* who have been specifically trained, or are being trained, to provide services to immigrant children and youth;

(C) Provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth;

(D) Identification, *development*, and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with awarded funds;

(E) Basic instructional services that are directly attributable to the presence of immigrant children and youth in the local educational agency involved, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instructional services;

(F) Other instructional services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) Activities, coordinated with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants, to assist parents *and families* of immigrant children and youth by offering comprehensive community services.

(2) DURATION OF SUBGRANTS - The duration of a subgrant made by a State educational agency under section 3114(d)(1) shall be determined by the agency in its discretion.