



WHAT YOU NEED TO KNOW ABOUT Data & Access to SUN Bucks Benefits



Health and Nutrition Services
Arizona Department of Education



Disclaimer

This training was developed by the Arizona Department of Education (ADE) Health and Nutrition Services Division (HNS). The content in this training is intended for professionals operating one or more USDA Child Nutrition Programs in Arizona under the direction of ADE. The information in this training is subject to change. Attendees are encouraged to access professional development materials directly from the training library to prevent use of outdated content.

Intended Audience

This training is intended for School Food Authorities (SFAs) operating the National School Lunch Program (NSLP). All regulations are specific to operating Child Nutrition Programs under the direction of ADE.

Objectives

This webinar will:

- Explain the annual reporting responsibilities of SFAs for SUN Bucks
- Ensure SUN Bucks program information is understood
- Allow HNS to provide detailed training on AzEDS data and eligibility designations
- Provide program directors an opportunity to ask for clarifications

TRAINING HOURS

Information to include when documenting this training for Professional Standards:

Training Title: What you need to know about Data & Access to SUN Bucks Benefits

Key Area: Not Applicable

Learning Code: Not Applicable

Length: 1 hour

Questions

- Questions can be asked in the Q&A at any time and will be answered by another HNS trainer during the webinar
- Once the webinar concludes, HNS will compile all the questions received and create a follow-up Q&A document that will address all questions.
- If you require additional assistance following HNS's communication, please reach out to your HNS Specialist through HelpDesk.



Agenda

Section 1: SUN Bucks Basics

Section 2: Automatic SUN Bucks Eligibility and AzEDS Data including Eligibility Designations

Section 3: Reporting Non-AzEDS Students for SUN Bucks Eligibility in the SUN Bucks Portal

Section 4: Applying for SUN Bucks: Household Applications

SECTION 1

SUN Bucks Basics



SUN Bucks

NEWEST SUMMER FEEDING OPTION

SUN Bucks, or the Summer Electronic Benefit Transfer Program (Summer-EBT), adds an additional supplement to the summer meals programs by providing grocery-buying benefits to low-income families with school-aged children when schools are closed for the summer. Households are issued the \$120 food assistance benefit for each eligible child.

Notably, families can benefit from SUN Bucks alongside other programs like SNAP, WIC, and the Summer Food Service Program (SFSP)/Seamless Summer Option (SSO).

For more information, please visit [Health and Nutrition Services SUN Bucks webpage](#).



WE KNOW IT WORKS!

Demonstration projects showed summer grocery benefits reduced child hunger by 33%. In summer of 2024, households submitted 5000 applications to ADE. Throughout AZ, 737,569 children received SUN Bucks benefits which equaled \$88,508,460.00.



Who is eligible for SUN Bucks?

- School-age children between 6 and 16 years old, who participate in SNAP, TANF, FDPIR, or Medicaid with a household income at or below 185% of the federal poverty level, or who qualify as McKinney-Vento homeless, migrant, or foster, between July 1, 2024-August 5, 2025, may be eligible.
- Children enrolled for at least one day in schools that offer the National School Lunch or Breakfast Program and that qualify for free or reduced-price meals based on household income, receiving SNAP, TANF, FDPIR, or Medicaid and meeting the federal income eligibility guidelines for free or reduced-price meals, Foster, or in a Head Start Program.



What actions are required by SFAs?

1 **REPORTING STUDENT DATA AND ELIGIBILITY**
SFAs' primary responsibility for the SUN Bucks Program is ensuring accurate student-level enrollment and free and reduced-price eligibility is provided to ADE via the CNP Summer EBT - SUN Bucks application in ADEConnect annually.

2 **PROMOTING SUN BUCKS**
Additionally, SFAs are responsible for promoting SUN Bucks and distributing ADE's SUN Bucks Household application to families who are not automatically certified as eligible for the SUN Bucks benefit but who would otherwise qualify.

SUN Bucks Benefits
ACTIONS REQUIRED BY THE SFA

Summer Electronic Benefit Transfer Program (Summer-EBT/SUN Bucks) supplements summer meals programs by providing grocery-buying benefits to low-income families with school-aged children who lose access to free or reduced-price school meals through the National School Lunch and School Breakfast Program when schools are closed for the summer. The following resource outlines the actions required for SUN Bucks by School Food Authorities.

1 **REPORTING STUDENT DATA AND ELIGIBILITY**
School Food Authorities' primary responsibility for the SUN Bucks Program is ensuring accurate student-level enrollment and free and reduced-price eligibility is provided to ADE via the CNP Summer EBT - SUN Bucks application in ADEConnect annually.

DATES OF ENROLLMENT	ACTION
July 1 - June 30	REPORT STUDENT DATA April* - August 5, 2025
SFAs are to report all students who were enrolled at least one day from July 1 to the last day of the academic school year or June 30, whichever comes first.	SFAs are responsible for logging into the CNP Summer EBT - SUN Bucks application in ADEConnect and: <ul style="list-style-type: none">• Reviewing Pre-Populated Student Data (Students Reported in AzEDs): Reviewing pre-populated student data for accuracy.• Manually Inputting/Uploading Student Information (Non-AzEDs): SFAs must input student data for any students who were enrolled for at least one day from July 1 to the last day of the academic school year or June 30, whichever comes first.<ul style="list-style-type: none">◦ This includes student level enrollment and free and reduced-price eligibility data for any Bureau of Indian Education schools, private schools, and schools with pre-K or federally funded Head Start students.
DATES OF ELIGIBILITY DETERMINATIONS	
July 1, 2024 - August 5, 2025	
SFAs are to report free and reduced-price eligibility for students for eligibility determinations made up to August 5, 2025. This means, SFAs are to report any new or changed free or reduced-price eligibility determinations for students who were enrolled from July 1, 2024 - June 30, 2025 up to August 5, 2025.	
ACTION	
COLLABORATE WITH SIS REPRESENTATIVE Throughout the School Year	
SFAs should be working closely with their SIS contact to ensure student data from the POS system matches the data maintained by SIS. <i>A strong collaboration between School Nutrition and SIS is imperative for the success of SUN Bucks. By periodically verifying student data is consistent and accurate, SFAs will be better able to assure students that qualify will receive the SUN Bucks benefit at the soonest availability.</i>	For more information and assistance, please review ADE HNS' <i>How to Report Students for Summer-EBT in the CNP Summer EBT - SUN Bucks Portal Quick Guide.</i> * HNS communications will announce the availability of the CNP Summer EBT - SUN Bucks portal. Upon notification, SFAs are encouraged to begin inputting/reviewing student data.

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New Resource:
[SUN Bucks Benefits: Actions Required by the SFA](#)

SECTION 2

Automatic SUN Bucks Eligibility and AzEDS Data including Eligibility Designations



Collecting SUN Bucks Data

AUTOMATIC STREAMLINED ELIGIBILITY

The Arizona Department of Education (ADE) automatically provides benefits to eligible children by **leveraging available data**.

Children who qualify for SUN Bucks benefits will receive these benefits automatically, without requiring any action from their households (i.e. the household will not need to submit a SUN Bucks application), if they meet the following criteria:

- Child certified by ADE or a Local Education Agency (LEA) as Free or Reduced-Price eligible for the National School Lunch or School Breakfast Program.
- Enrollment in an NSLP participating site for at least one day during the 2024-2025 instructional school year.

Sources: AZED FSPA, CNP Direct Certification, CNP Summer EBT - SUN Bucks SFA



Updates in AzEDS

STUDENT SCHOOL FOOD SERVICE PROGRAM ASSOCIATION

Starting in the 2024-2025 school year, eligibility status and source of eligibility for all enrolled students in both the NSLP and SBP must be reported to the Student School Food Service Program Association in AzEDS. The data reported to this new Program Association in AzEDS will be used to determine enrolled students eligible for benefits.

AzEDS Indicators 1 and 2 from the Alternative Form for Income-based Eligibility will no longer be used to gather data for Summer-EBT.

*Income Indicators 1 and 2 are still used for other programs, but they cannot be used for SUN Bucks eligibility.

ARIZONA DEPARTMENT OF EDUCATION

MEMORANDUM

To: Public Education Agency Data Coordinators
cc: Public Education Agency Administrators
National School Lunch Program – School Food Authorities

From: Academic Achievement
Exceptional Student Services
Health & Nutrition Services

Date: November 26, 2024

Subject: Guidance on Reporting Income Eligibility 1 or 2 Needs and Student School Food Service Program Association data into Arizona Education Data Standards (AzEDS)

For the Arizona Department of Education (ADE) to comply with federal reporting and business requirements, ADE requires that all Public Education Agencies (PEAs) submit Income Eligibility 1 or 2 data for eligible students. This memorandum guides PEAs in reporting the Income Eligibility 1 or 2 data into AzEDS based on the type (if any) of National School Lunch Program (NSLP) the PEA operates. When determining what source of information PEAs use to collect this student-level information, the PEA should leverage systems already in place. To provide accurate Income Eligibility 1 or 2 data into AzEDS, PEAs are advised to follow the questions and prompts below.

- Does the PEA operate the National School Lunch Program (NSLP) or School Breakfast Program (SBP)?
 - If no, the PEA must distribute and process the alternative form for income-based eligibility and report any student determined as Income Eligibility 1 or 2.
 - If yes, proceed to number 2.
- Does the PEA's NSLP and SBP operate Community Eligibility Provision (CEP), or is it in a non-base year for Provision 2 or Provision 3?
 - If no, the PEA must utilize the [USDA NSLP Household Application](#) and [CNP Direct Certification](#) to report a student as Income Eligibility 1 or Income 2.
 - If yes, proceed to number 3.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix, Arizona 85007 • www.azed.gov
"We are a service organization committed to raising academic outcomes and empowering parents."

Source	Income-Eligibility 1 and 2 and the Student School Food Service Program Association for the
X	X
X	

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For more information, visit azed.gov/hns/memos - Memorandum: Guidance on Reporting Income Eligibility 1 or 2 Needs and Student School Food Service Program Association data into Arizona Education Data Standards (AzEDS).

Student School Food Service Program

Association Data

STUDENT FOOD SERVICE PROGRAM ASSOCIATION IN AZEDS:

Distinction from income-eligibility:

- Focuses on eligibility determination for free and reduced-price meals under NSLP and SBP.

ELIGIBILITY DETERMINATION CRITERIA:

- Household income.
- Participation in other nutrition assistance programs (e.g., SNAP).
- Student involvement in federal or state programs (e.g., foster care).



Allowable data sources to support reporting a child as free or reduced-price eligible: 24-25 NSLP household income application, Direct Certification match, FDPIR participation list from participating ITO, LEA documentation indicating child is foster, homeless, migrant, or runaway, Head Start roster data

Student School Food Service Program Association Data

DATA RECORDING:

Information is reported and housed in the Student Information System (SIS).

NEW REPORTING REQUIREMENTS (2024-2025 SCHOOL YEAR):

- Public Education Agencies (PEAs) managing:
 - National School Lunch Program (NSLP)
 - School Breakfast Program (SBP)
- Legal owners of participating NSLP/SBP sites must report:
 - Eligibility status of all enrolled students
 - Source of eligibility for both NSLP and SBP.



Eligibility Source Report

The Eligibility Source report must accurately reflect the methodology employed to determine eligibility status. The following sources may be utilized to establish eligibility for the National School Lunch Program (NSLP) and School Breakfast Program (SBP):

- Match results from the CNP Direct Certification system
- USDA NSLP Household Application certified for free or reduced-price meals
- Categorical eligibility based on “other source”

Please note that the Alternative Form for Income-Based Eligibility is not recognized as a valid source for establishing eligibility within the NSLP/SBP framework.

For any inquiries regarding the reporting of the Student School Food Service Program Association data, NSLP/SBP eligibility determinations, or issues related to the confidentiality and disclosure of NSLP/SBP eligibility data, NSLP/SBP operators are encouraged to contact their designated program specialist within the Health and Nutrition Services (HNS) division.

Eligibility Source Report and SPO Operators

Those sites that operate a Special Provision Option (SPO) like the Community Eligibility Program, or Provision 2 or 3 that do not collect school meal applications will only be able to report the following students:

- Match results from the CNP Direct Certification system

How will the other students who are eligible receive SUN Bucks benefits?

- These families will need to fill out a SUN Bucks Application

The **'No Meal Application, No Problem' resource for SPO operators will be updated with a QR code linked to the SUN Bucks application once this application link becomes available. At that time, this resource will be disseminated to the field.*

No Meal Application, No Problem...
How to receive SUN Bucks for students who attend schools that do not collect Household Applications for Meal Benefits



The information collected on meal applications for the National School Lunch Program (NSLP) can qualify students for SUN Bucks. However, if your school doesn't collect meal applications, you may fill out a **SUN Bucks application** to see if your child is eligible for this grocery buying benefit.

COMPLETE THE ONLINE APPLICATION TO
Apply for SUN Bucks Today!

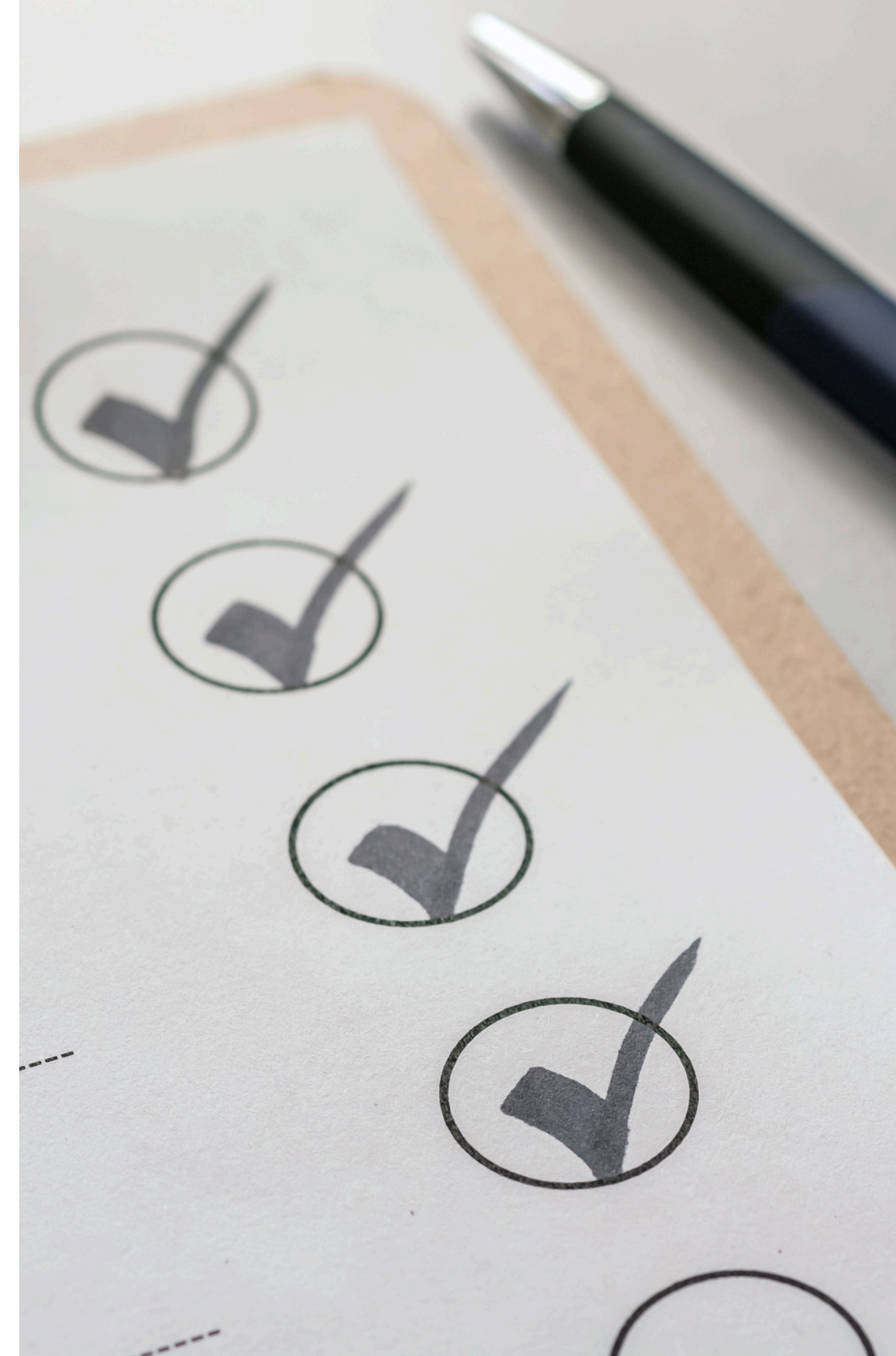
For more information about SUN Bucks and to fill out a SUN Bucks application visit:
<https://www.azed.gov/SUNBucks>



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Data Required to Administer Benefits to Eligible Students

- 1 STUDENT ENROLLMENT DATES**
- 2 NSLP ELIGIBILITY STATUS: FREE OR REDUCED**
- 3 CUSTODIAL PARENT INFORMATION AND MAILING ADDRESS**
- 4 STUDENT BIRTH DATE**



SECTION 3

**Reporting Non-
AzEDS
Students for
SUN Bucks
Eligibility**



WHAT IS A NON-AZEDS STUDENT?

Students that are not reported to ADE AzEDs in the Student Information System (SIS)

1

Pre-School Students

2

Head Start Students

3

Students enrolled in schools that are not State Schools

4

Children who DO NOT have a State Student ID (SSID)



Last summer, over 20,000 Non-AzEDs NSLP/SBP students were reported as enrolled, and **16,748** were **S-EBT eligible!**

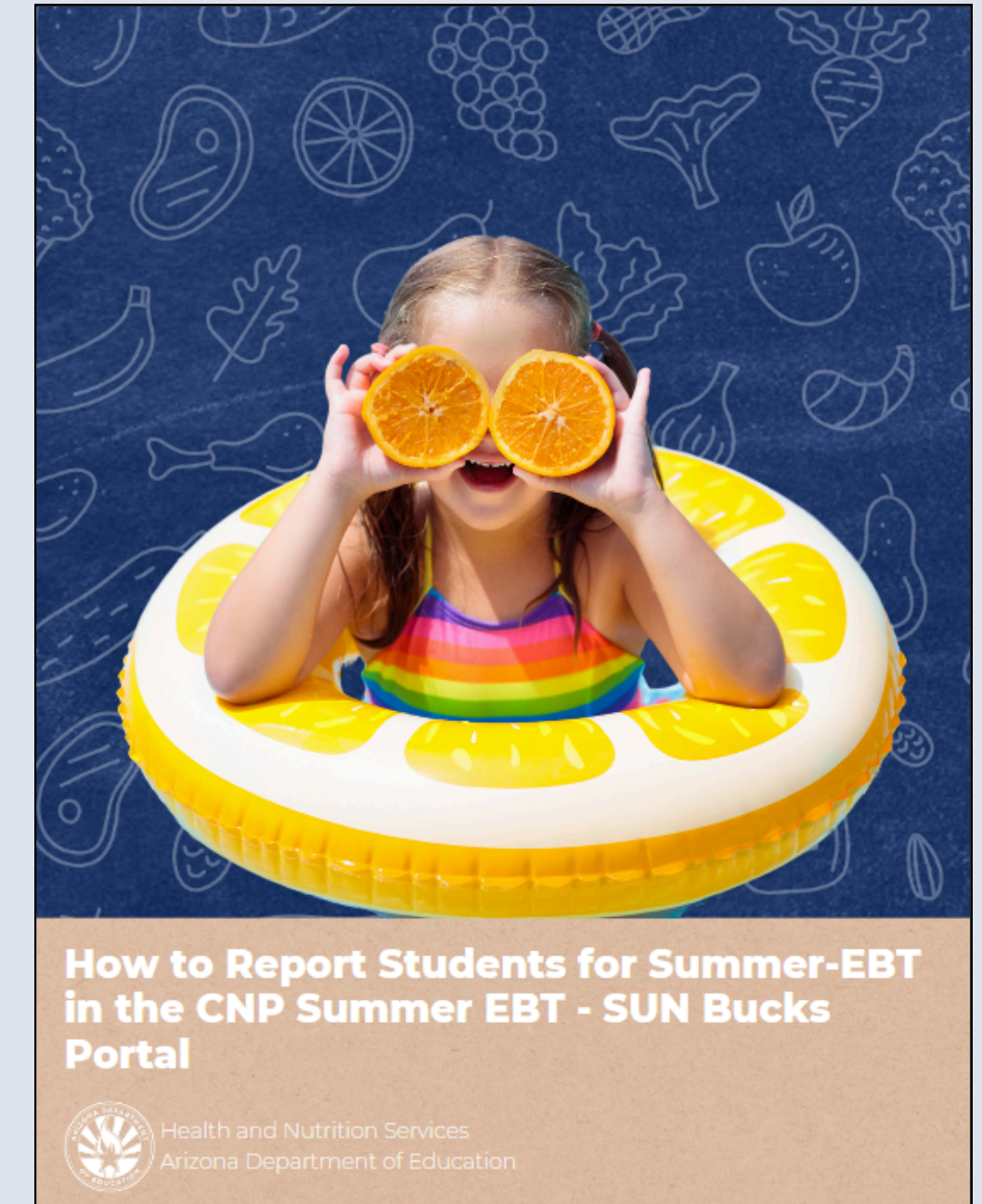


Reporting Students for SUN Bucks Benefits

CNP SUMMER EBT - SUN BUCKS PORTAL

SFAs are responsible for reporting any NSLP/SBP enrolled students not reported in AzEDS for SUN Bucks/Summer Electronic Benefit Transfer (SEBT) and ensuring all eligible student data elements are accurate annually in the online ADEConnect Application - CNP Summer EBT-SUN Bucks Portal.

HNS has created a quick guide resource that will take the SFA step-by-step through the process of reporting all students in this portal for maximum access to SUN Bucks benefits.



Please note, the CNP Summer EBT - SUN Bucks Portal is not yet available. An announcement from HNS Communications will be released when the system is live. Anticipated launch this April.

Resources for SUN Bucks can be found here:
<https://www.azed.gov/hns/summer-2024-electronic-benefit-transfer-summer-ebt>

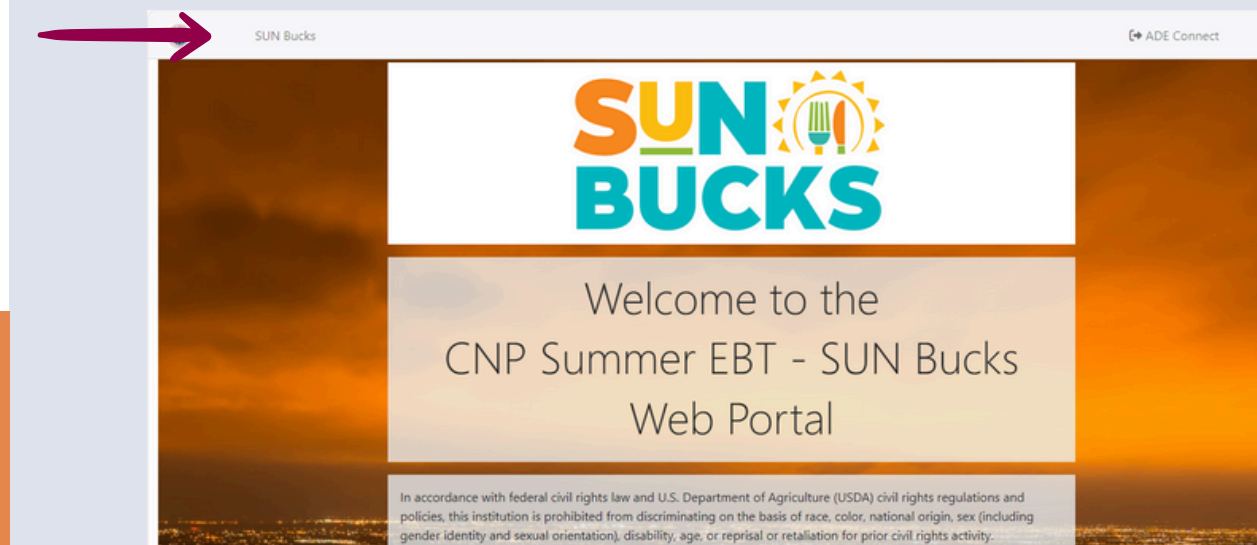
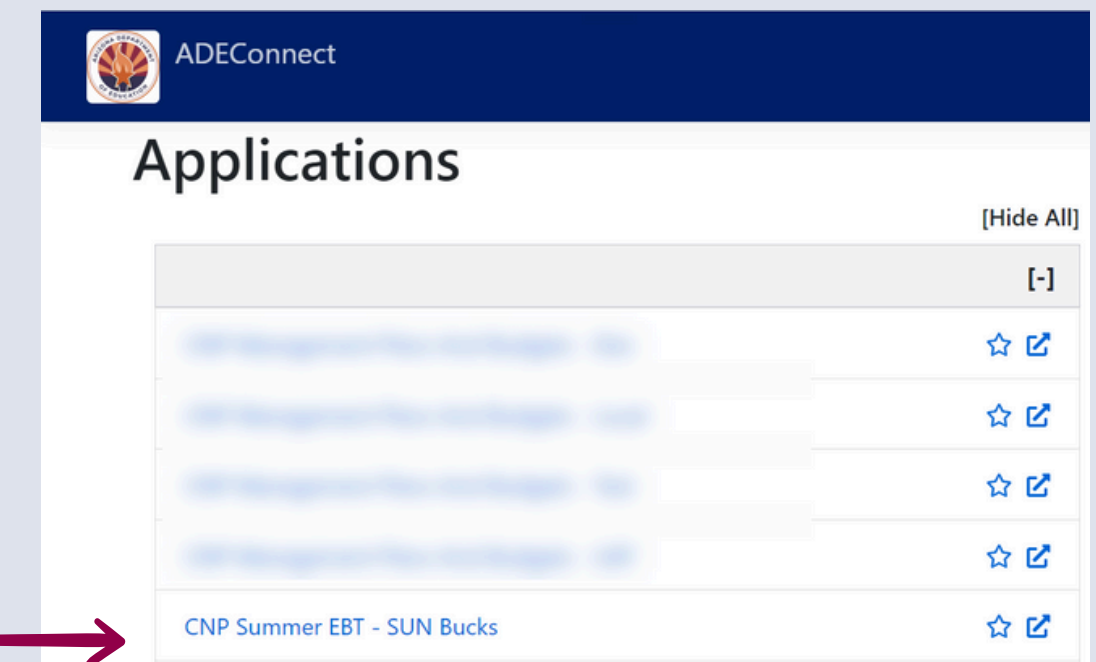
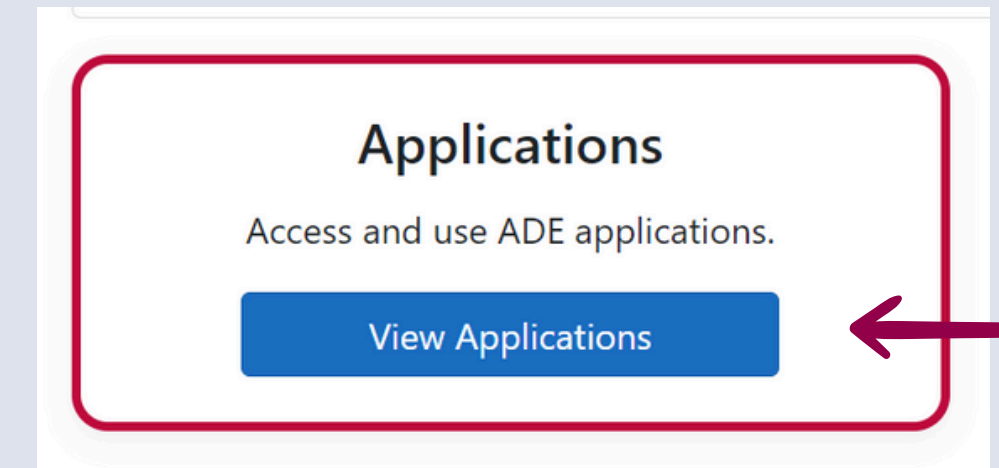
Accessing the CNP Summer EBT - SUN Bucks Portal

LOGGING IN

To access the Summer EBT - Sun Bucks Web Portal:

- Log into ADEConnect.
- Select Applications.
- Select CNP Summer EBT - Sun Bucks from the list of applications.

The Summer EBT - Sun Bucks Web Portal will load. Once loaded, select SUN Bucks in the top left corner to enter the portal.



If CNP Summer EBT - Sun Bucks is not a listed application, you must request access from your Entity Administrator. For assistance, please use [ADEConnect's Quick Guides](#).

Managing Student Information

ACCESSING S-EBT SUN BUCKS ENROLLMENTS AND ELIGIBLES

Once the SFA is logged into the CNP Summer EBT - SUN Bucks Web Portal, they will have the ability to manage their list of enrolled and eligible students. This includes the ability to view, edit, and delete certain records for:

- Students enrolled in SFA/reported as participating in the NSLP (reflective of July 1 - June 30); and,
- Student's SUN Bucks eligibility.

Pre-Populated Data

THE PRE-POPULATED DATA IN THE PORTAL WILL INCLUDE:

- Students reported to the School Food Service Program Association in AzEDs as enrolled between July 1 and June 30.
- Any student found directly certified.
 - Pre-populated eligibility data cannot be edited.



SFAs should ensure that pre-populated data is consistent with their records and ensure that this data contains correct student information.

How to Report Non-AzEDS Students

To report Non-AzEDS Students for SUN Bucks, you should follow these steps:

1. **Ensure access** to CNP Summer – EBT SUN Bucks – SFA, an application in ADEConnect
2. **Identify Non-AzEDS Students** enrolled in the NSLP school and not reported to the AzED: Gather a list of students who do not have an Arizona State Student ID and
3. **Data Collection:** View the guide How to Report Students for Summer-EBT in the CNP Summer EBT-SUN Bucks Portal AND the required fields on the Summer EBT Student List File Upload Template found in the CNP Summer – EBT SUN Bucks portal for SFAs.
4. **Reporting Format:** Prepare the report in the required format on the template. Ensure all required fields are completed.
5. **Submission:** Upload the template. Should formatting errors occur, please update your template and try again.
6. **To Follow-Up:** After submission, be available for any questions or clarifications that may arise regarding your report.

Make sure to maintain confidentiality and comply with any applicable laws regarding student data.

Manual Data Entry

Students with an SSID number that were not enrolled in an AzEDS reporting school during the school year will need to be manually entered.

- Additionally, Bureau of Indian Education schools, private schools, and schools with pre-K or federally funded Head Start students must ensure the student level enrollment and free and reduced-price eligibility data is submitted to ADE via this portal.

REQUIRED STUDENT INFORMATION:

- State Student ID – If Available
- SFA Student ID - Required if no State Student ID is Provided
- Student's Last Name – Required
- Student's First Name – Required
- Student's Middle Name – Optional
- Student's Date of Birth – Required
- Student's Sex – Required
- School CTDS - Required (File upload only)
- Enrollment Start Date - Required
- Enrollment End Date - Required
- Parent/Guardian Last Name* - Legal Name Required
- Parent/Guardian First Name* - Legal Name Required
- Address, City, State, Zip – At least one address is required

Adding Individual Students

MANUAL DATA ENTRY

Once in the portal, click on 'Add Student'



Fill out required information

Click "Save"



Adding Multiple Students via Spreadsheet

UPLOADING A SPREADSHEET

Once in the portal, click on 'Upload List of Students'



Download [Example Excel Spreadsheet](#) template.

Example Excel Spreadsheet

Please do not edit the top row of the excel document containing the column headers. They are used to validate the file.

Download a sample spreadsheet with the column headers and basic formatting.

[SummerEBTStudentListFileUploadTemplate.xlsx](#)

Fill out the spreadsheet with all required sections and save the completed file onto your computer in .xlsx format (can be for multiple schools).

Read Attestation Statement and click 'I agree'.

Click 'Choose File' and upload completed excel file with list of multiple students and student information.

Click 'Upload'.



Editing or Removing Student Information

PRE-POPULATED STUDENTS MAY NOT BE REMOVED AND ONLY THEIR CONTACT INFORMATION CAN BE EDITED

To edit or remove student information in the Summer EBT - Sun Bucks Web Portal:

- Click on the red 'Remove' button
- Click on the blue 'View/Edit' button



 Any information edited in the SUN Bucks portal will not replace data in AzEDS, but will be used for administering the SUN Bucks benefit. AzEDS enrollment records updates will be updated in the SUN Bucks portal the next business day.

Completing Summer-EBT Data

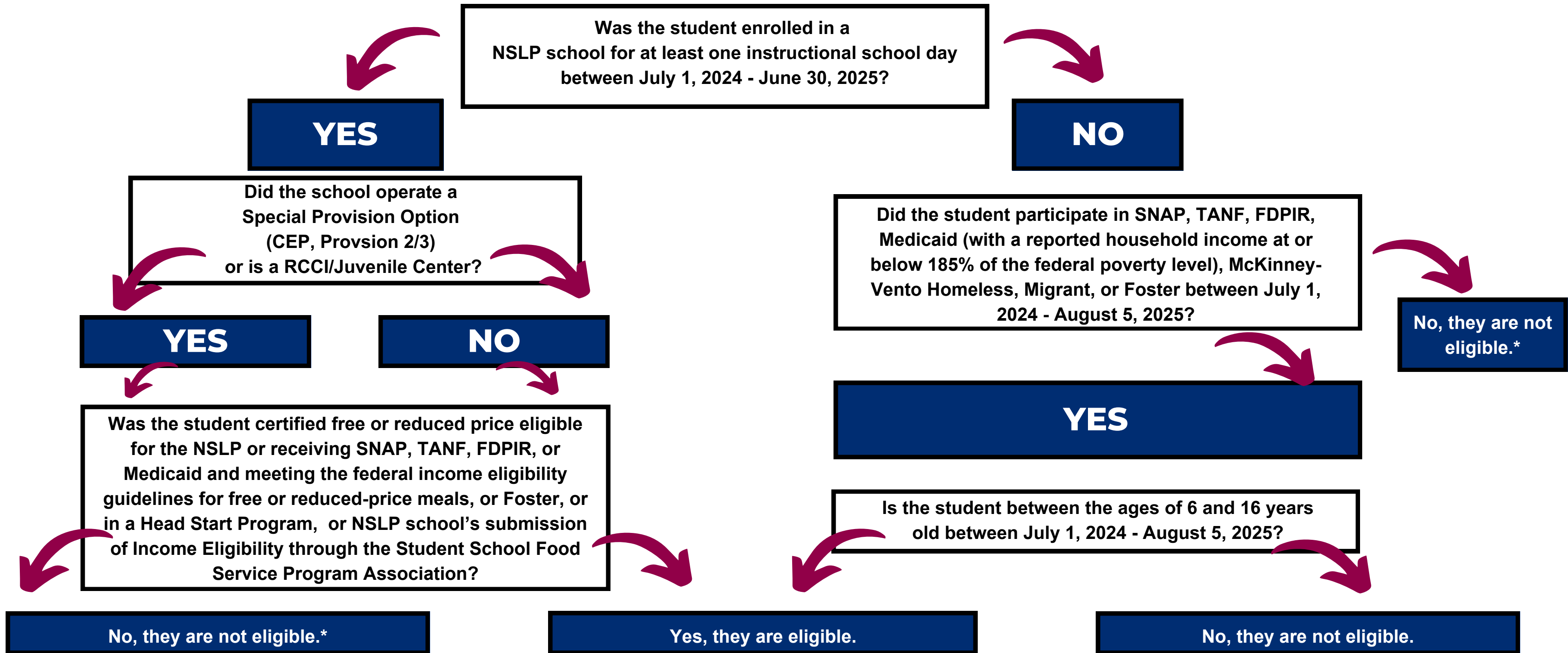
The SFA has completed the requirements for reporting Summer EBT data to ADE once the following two actions have been complete:

- 1** The SFA has submitted students who were not already pre-populated
 - (non-AzEDS students)
- 2** The SFA has ensured accuracy and completeness for all pre-populated data
 - (AzEDS students)



Automatic data pulls from AzEDS discontinues on **June 30**, however, SFAs are able to still manually report new or changed student data until **August 5, 2025**.

Summer-EBT Eligibility Flow Chart



* If the student attended a Provision 2/3 or CEP school and does not participate in SNAP, TANF, FDPIR, or Medicaid, the student will need a completed Sun Bucks Application to apply for Sun Bucks benefits. Additionally, if you determine from this chart that the student is ineligible for Sun Bucks, but you believe the student is eligible, the student will need a completed Sun Bucks Application to apply for Sun Bucks benefits.

SECTION 4

Applying for **SUN Bucks:** Household Applications



How do families apply for SUN Bucks?

SUN Bucks benefits will be automatic for most students. However, students who were enrolled for a minimum of one instructional school day and were not previously certified as eligible for free or reduced-price meals AND/OR students who were enrolled in an NSLP/SBP participating school that did not distribute NSLP household applications and therefore could not be determined eligible through the application could **still potentially receive SUN Bucks benefits!** These individuals are encouraged to submit a SUN Bucks Application to ADE.

The SUN Bucks Application for this program year is currently being built and will be able to be accessed through the Arizona Department of Education's Health and Nutrition Services website.



SUN Bucks Household Application

The SUN Bucks application will be published when it is available annually to azed.gov/SUNBucks - Applying for SUN Bucks.

School Food Authorities (SFAs) are required to:

- Ensure the application is available to households that believe they qualify for the SUN Bucks benefit but were not identified as eligible by the SFA.
- Report all students who attended schools participating in a Special Provision Option, who were not directly certified but may be eligible.

Eligible households may:

- Complete and submit the 2025 SUN Bucks Application to the Arizona Department of Education (ADE) by August 5, 2025.
- Expect ADE to process the application and subsequently notify the household of approval/denial of benefits.



Summer Electronic Benefit Transfer Program (Summer-EBT/SUN Bucks) provides grocery-buying benefits to low-income families with school-aged children who lose access to free or reduced-price school meals when schools are closed for the summer.

Please revisit this page in the coming months for information on 2025 Summer EBT (SUN Bucks).

Public Notice:

In accordance with the requirements in Section 12(l)(1)(A)(ii) of the NSLA, Arizona has requested a waiver to defer the January 1, 2025 compliance date for the Coordinated Services Plan (CSP) for the Summer Electronic Benefits Transfer for Children Program (Summer EBT) and the Summer Food Service Program (SFSP). The waiver implementation date and time period is January 1, 2025 - December 31, 2025. The Arizona Department of Education will continue to provide information about 2025 Summer Nutrition Programs through multiple methods, including the agency website.

▶ Who is Eligible for SUN Bucks

▶ Applying for SUN Bucks

▶ Appeals

▶ Receiving Benefits

▶ Using SUN Bucks Benefits

▶ Additional Frequently Asked Questions

▶ SUN Bucks Contacts

SUN Bucks Household Application

APPLICANT MUST FILL OUT ALL REQUIRED FIELDS

The following information will be collected when completing the SUN Bucks application:

- Custodial parent name
- Contact information including address
- Each child's name, school, grade, and birth date
- All household members,
- Gross income information for each household member and child (if applicable for child)
- SNAP, TANF, FDPIR case number if household participates
- Signature and attesting to information on the application

SUN Bucks Household Application

THE APPLICATION WILL BE PROCESSED AND BENEFITS WILL BE GIVEN TO ELIGIBLE APPLICANTS

Sun Bucks Household Applications will be submitted to and processed by ADE. These applications must be submitted to ADE by **August 5, 2025**.

- *This date is subject to change.*

SUN Bucks parent hotline/phone number:
833-648-4406

SUN Bucks email address:
SUNBucks@azed.gov

SUN Bucks website for households:
<https://www.azed.gov/SUNBucks>

Next Steps...

SPREAD THE WORD!

Be sure to distribute this application to families who are not automatically certified.

- It's More than a Meal Infographic
- No Application, No Problem Infographic.

Collaborate with your SIS representative to guarantee that all necessary information is gathered.



No Meal Application, No Problem...
How to receive SUN Bucks for students who attend schools that do not collect Household Applications for Meal Benefits

The information collected on meal applications for the National School Lunch Program (NSLP) can qualify students for SUN Bucks. However, if your school doesn't collect meal applications, you may fill out a **SUN Bucks application** to see if your child is eligible for this grocery buying benefit.

COMPLETE THE ONLINE APPLICATION TO Apply for SUN Bucks Today!

For more information about SUN Bucks and to fill out a SUN Bucks application visit:
<https://www.azed.gov/SUNBucks>

SUN BUCKS ARIZONA DEPARTMENT OF EDUCATION

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Take Aways



SUN BUCKS IS HERE TO STAY

- If a student is eligible for free or reduced-price school meals (NSLP/SBP), this information is now reported in AzEDS (the information is called the **Student School Food Service Program Association**) and will give that student **automatic eligibility for SUN Bucks** without having to fill out a SUN Bucks application.
- Income Indicators 1 and 2 from the ESEA Title 1 Alternative Form for Income-Based Eligibility are still used for ADE programs but **CANNOT** be used for SUN Bucks eligibility determination.
- The SUN Bucks application is available for those students who didn't qualify as eligible by a school meals application or direct certification. This is important for schools on CEP and Provision 2/3 as only their directly certified students will automatically qualify for SUN Bucks benefits, since these CEP/Provision schools do not collect school meal applications. The rest of the CEP/Provision students will have to fill out the SUN Bucks application.

Resource Summary



SUN BUCKS RESOURCES

Memorandum:

- [Guidance on Reporting Income Eligibility 1 or 2 Needs and Student School Food Service Program Association data into Arizona Education Data Standards \(AzEDS\)](#).

Training:

- [Quick Guide: How to Report Students for Summer-EBT in the CNP Summer EBT - SUN Bucks Portal](#)
- What You Need to Know About Data and Access to SUN Bucks Benefits Webinar - *visit [HNS' Training Library](#) to access the slides and recording.*

Resources:

- [Example Excel Spreadsheet for SUN Bucks Portal](#)
- [SUN Bucks Benefits: Actions Required by the SFA](#)
- [It's More than a Meal Application](#)
- No Meal Application, No Problem*

Thank you!

PLEASE PUT QUESTIONS IN THE Q&A

If you are attending the live webinar, you will receive an email once attendance has been completed. Once you have received this email, your training certificate will be available in APLD.

If you are watching the recorded webinar, you can access the survey link and certificate of completion at the end of the webinar slides.



Certificate

Requesting a training certificate

Please click the button to complete a brief survey about this online training. Once the survey is complete, you will be able to print your certificate of completion from Survey Monkey.



Information to include when documenting this training:

Training Title:

What you need to know about Data & Access to SUN Bucks Benefits

Length: 1 hour





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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

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