

Action Plan Template to Enhance McKinney-Vento Homeless Education Programming - Example

Specific, Measurable, Attainable, Relevant, Timebound

SMART Goal #1: By (date) increase the capacity to identify and retain students who are experiencing homelessness by increasing dedicated staff from part-time to full time positions.

Identified need as indicated by local data	Supporting data	Action needed to address need	How/where will the action take place	Supports needed to accomplish action	Responsible party(ies)	Timeline	Funding source for existing services	Additional funding source needed	Anticipated outcomes
Students who are experiencing homelessness within the LEA are under identified as evidenced by comparative enrollment data in subsequent years due to lack of staff capacity.	Decrease in the number of students identified as reported on the FY24 AzEDS Supp 11 report and the FY25 AzEDS HEP72 reports.	Increase McKinney Vento Homeless Liaison position from .5 FTE to 1.0 FTE to increase the capacity to identify students who are experiencing homelessness and barriers to retention.	LEA district Office/ each school site	Additional .5 salary funding to increase position	LEA administration/HR	Beginning SY 2025	\$25,000 for .5 MKV Liaison salary and benefits will continue to be utilized	\$25,000 for .5 MKV Liaison salary and benefits Title I-A Homeless Set Aside funds	<p>Increase training at school sites for staff to more effectively identify students who may be experiencing homelessness.</p> <p>Increased ability to identify and address the barriers faced by students who are experiencing homelessness.</p> <p>Increased ability to acquire documentation such as previous academic records, birth certificates, and immunization records for students who are experiencing homelessness.</p> <p>Accurately report data for students who are experiencing homelessness.</p>
SMART Goal #1:									