



Homeless Education

Data Reporting Requirements & Integrity Rules

This reference document is to support local education agencies (LEAs) and McKinney-Vento Homeless Liaisons with the reporting “reliable, valid, and comprehensive data” pertaining to the identification and enrollment of homeless children and youth (HCY) and unaccompanied homeless youth (UHY) ([42 U.S.C. § 11432 \(g\)\(6\)\(C\)](#)).

For more information, guidance, and resources, visit [Arizona Homeless Education Program](#).

Required Data Reporting Elements

- **Homeless children and youth (HCY)**
 - Students experiencing homelessness who are enrolled in your LEA and are in the physical custody of a parent or court-appointed guardian
- **Unaccompanied homeless youth (UHY)**
 - Students experiencing homelessness enrolled in your LEA and **are not** in the physical custody of a parent or court-appointed guardian
- **Primary Nighttime Residency (PNTR)**
 - A public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings ([42 U.S.C. §11434a\(2\)](#))

* **All identified HCY & UHY are required to be reported** via your SIS, **even if services are denied or declined** by the parent, guardian, or youth

Data Reporting Reminders

- **Students in Foster Care**
 - Students in the **foster care are not counted in HCY enrollment data**, as per the 2015 [Every Student Succeeds Act \(ESSA\)](#)
- **Preschool-Aged HCY Children**
 - Children ages 3-5 years **are included** in your LEA’s total enrolled HCY, **if they are attending a preschool program administered by your LEA**
 - Children ages 0-2, or 3-5, and **not attending a preschool program administered by your LEA, are not included** in your total enrolled HCY count
- **If Change in Status for HCY/UHY Students**
 - Once students are identified and enrolled in your LEA within a school year, **do not remove their HCY or UHY identifiers in your SIS**, even if they transfer to another LEA
 - If HCY/UHY students’ circumstances change within a school year, such as they find permanent housing, **do not remove their HCY or UHY identifiers in your SIS**

Tom Horne, Superintendent of Public Instruction

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Homeless Education Program Data Integrity Rules				
Code	Severity	Error Description	Explanation	Required Action
59000	Error	Students may have only one homeless record submitted for a given day	If there is a concurrent Homeless record submitted by the same LEA, report the discrepancy as an error	Ensure that there is only one active record submitted for each student experiencing homelessness
59001	Error	The Begin Date is not within the reported Fiscal Year	If the Begin Date is outside of the reported Fiscal Year, report the discrepancy as an error	Ensure that the earliest Homeless Eligibility Entry date for the school year is July 1
59002	Error	If the Primary Nighttime Residence Descriptor is NULL or invalid, report the discrepancy as an error	A valid Primary Nighttime Residence Descriptor is required for every homeless student data submission	Ensure that every homeless student record has a primary nighttime residence
59003	Error	The Homeless Education Program End Date must be reported on the membership Exit/Withdrawal Date	If the Homeless Program End Date is not reported on the LEA membership Exit/Withdrawal Date, then report the discrepancy as an error	Ensure that the Homeless Eligibility Exit date matches the LEA membership exit/withdrawal date If a student is enrolled at the LEA for the duration of the school year, the Homeless Eligibility Exit date should be the same as the LEA Membership Exit, which is the last instructional day of the school year
59004	Warning	An End Date has not yet been reported on the Student Homeless Program	If the End Date is not reported by April 1, then report the discrepancy as a warning	Ensure that the Homeless Eligibility Exit date matches the LEA membership exit/withdrawal date If a student is enrolled at the LEA for the duration of the school year, the Homeless Eligibility Exit date should be the same as the LEA Membership Exit, which is the last instructional day of the school year
59005	Error	A valid homeless Unaccompanied Youth flag is required for a Homeless Program submission	If the homeless Unaccompanied Youth flag is NULL, then report the discrepancy as an error	Ensure that every homeless student record also includes a UHY flag, indicating that the student is either unaccompanied or not unaccompanied

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