



SEA Committee of Practitioners Meeting Minutes

Friday, May 3, 2024

9:00 am to 3:00 pm

[Agenda/Recording1](#) & [Recording2](#)

Active Members:

Last Name:	First Name:	Present:	Last Name:	First Name:	Present:
Betz	Sheila	X	Mansouri	Darlene	X
Bonillas	Aissa		McAdams	Sharon	Virtual
Bowers	Norine	Virtual	McIntier	Chris	Virtual
Brett	Linda	Virtual	Musil	Robyann	Virtual
Buller	Rhette		Ostgaard	Chris	X
Bumford	Kristin	Virtual	Otto	Susan	Virtual
Crain Hacker	Stacie	Virtual	Penniman	Missy	Virtual
Diemand	Tanya	Virtual	Power	Jacquelyn	Virtual
Festa-Daigle	Jaime	Virtual	Ramsey	Jami	X
Galetti	Sarah	Virtual	Reff	Audrey	Virtual
Garcia	Francisco	Virtual	Romero	Monica	Virtual
Garland	Melissa	Virtual	Rose	Cheryl	X
Krueger	Becki	Virtual	Salce	Domonic	Virtual
Lansa	Jon	X	Sterling	Shari	Virtual
Larson	Carrie	Virtual	Wood	Jeannie	X

Non-Members:

Last Name	First Name:	Present:	Last Name:	First Name:	Present:
Barrett	Catherine	Virtual	Oliver	Catherine	Virtual
Bjune	Jamie	Virtual	Paulley	Katrina	Virtual
Brown	Chris	Virtual	Rodriguez	Tabitha	Virtual
Carlson	Christine	Virtual	Santa Cruz	Adela	Virtual
Foster	Andrea	Virtual	Sullivan	Nick	Virtual
Hall	Tammy	Virtual	Vowinckel	Lawrence	Virtual
Hodge	Mark	Virtual	White	Sarka	X
Jones	Mercedes	Virtual	Wingrove	Robyn	Virtual
McAndrew	Stacey	Virtual			

1) WELCOME

- a. The quorum was met, and Darlene Mansouri requested a motion to open the meeting. Chris Ostgaard from Pinon Unified District made a motion to open the meeting, which was seconded by Jeannie Wood from Page Unified. The motion carried and the meeting was officially opened.

2) BUSINESS ITEMS

- a. Approval of March 25, 2024, meeting minutes – Sheila Betz, Chinle Unified School District
 - i) All members reviewed the meeting minutes of March 25, 2024, prior to the meeting. Melissa Penniman from Great Hearts made a motion to approve the minutes, which was seconded by Jon Lansa from Tucson Unified. The motion was carried out and the minutes were approved.

3) SUB COMMITTEES

- a. Membership – Sarka White, Deputy Associate Superintendent
 - i. COP Membership terms aligned
 - ii. A request to approve the following was made:
 - 1. Realignment of current COP members,
 - 2. Open applications for two members
 - 3. Allow for non-voting Emeritus member for one year for Darlene Mansouri.
 - iii. Chris Ostgaard from Pinon Unified District made a motion to approve the request, which was seconded by Jamie Ramsey from Show Low. The motion was carried out and the request was approved.
- b. Exemplary Award Committee – Jeannie Wood, Page Unified School District
 - i. Current updates
 - ii. A request to approve one of the following was made:
 - 1. Move the timeline and award recipients in January 2025
 - 2. Move the timeline and award recipients in January 2026
 - iii. Chris Ostgaard from Pinon Unified District made a motion to approve option 2, which was seconded by Jon Lansa from Tucson Unified. The motion was carried out and the new timeline was approved.

4) GENERAL AGENCY UPDATES

- a. Academic Achievement Updates – Sarka White, Deputy Associate Superintendent
 - i. Project updates for 2024-2025
 - 1. ESEA Conference January 14-16, 2025
 - 2. Presented the following work groups:
 - a. ESEA Consolidated State Plan
 - b. ESEA Consolidated Grant Application FY 2026
 - c. ESEA Equitable Service Programs
 - d. Programmatic Monitoring
 - e. Communication
 - f. Resources
 - g. Training
- b. Income Eligibility - Chris Brown, Business Officer of Education Programs
 - i. Reporting Guidelines
 - ii. Income Eligibility Reporting into AzEDS
 - iii. AzEDS Resources
 - iv. What is it used for in allocations?

5) COMING ATTRACTIONS

- a. Sarka White Spoke on Behalf of Camilla Strongin & Bobby Bravo with Ledge

Affairs

- i) ADE introduced five bills this session
 - (1) SB 1466 high school graduation; requirements
 - (2) SB 1385 school letter grades; student discipline
 - (3) SB 1414 retirement; reemployment; school resource officers
 - (4) HB 2779 Holocaust education; instructions requirement (signed into law)
- ii) K-12 Bills Signed into Law This Session
 - (1) SB 1560 Public School; noncertificated personnel; discipline
 - (2) HB 2172 Charter schools; state board; continuation
 - (3) HB 2174 School personnel; emergency glucagon administration
 - (4) HB 2311 School; enrollment preference; armed forces
 - (5) HB 2645 Foster children; higher school; transfer
 - (6) HB 2246 Purple start school designation; requirements
 - (7) HB 2761 Study committee; Holocaust; other genocides

6) MISCELLANEOUS

a) Primary Approval & Substantial Approval Clarification

- i) Substantial Approval – An acceptable submitted status of a Funding Application to ADE for approval that has a viable budget and an accepted General Statement of Assurances (GSA). Substantial approval is the obligation date tied to the funding application. The substantial approval date is the date that the funding recipient may obligate funds (begin allocating the funds).
- ii) Director Approval – All Funds in the application have been approved by both the specialist and the director. This status enables the LEA to submit reimbursement requests for funds already expended. LEAs are responsible for covering any grant expenditures prior to SEA Director Approval.
- iii) May 1st deadline – Guarantees substantial approval and grant will be reviewed by July 1st.
- iv) Primary Approval – A way to temporarily “director approve” one fund at a time in the consolidated application.

7) ADJOURN & CLOSE MEETING

a) Co-Chair – Darlene Mansouri

- i) Reminder that the committee is looking for someone with 2 years or more remaining time on the committee to consider being co-chair for the COP.

b) Future Agenda, meetings, and Locations

i) FY25 COP Meeting Schedule:

- (1) August 16th – Phoenix/ADE (mandatory in-person)
- (2) October 25th – Phoenix Elementary
- (3) January 16th – ESSA/Scottsdale
- (4) March 7th – Avondale (Littleton as backup)

- ii) Cheryl Rose from Edison Project made a motion to approve the FY25 schedule, which was seconded by Chris Ostgaard from Pinon Unified

District. The motion was carried out and the FY25 COP meeting schedule was approved.

8) GOOD OF THE ORDER

- a) There being no other business, Sheila Betz from Chinle Unified asked for a motion to adjourn the meeting. Chris Ostgaard from Pinon Unified District made a motion to adjourn at 2:20 p.m., which was seconded by Jeannie Wood from Page Unified. This motion was carried out at 2:20 p.m. and the meeting was adjourned.