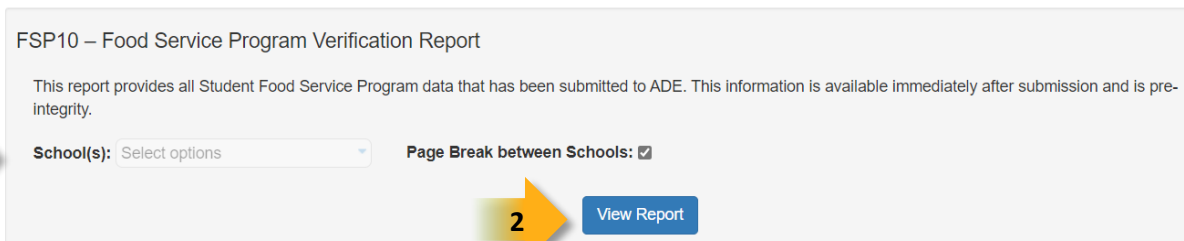


## FSP10 - Food Service Program Verification Report

The FSP10 (Food Service Program Verification report) displays students who have been reported to AzEDS with either Free, Reduced-Price or Full Pay eligibility status based on either a USDA Income Application, Direct Certification or Other Source Categorically Eligible source.

**Note:** Select a **Fiscal Year** and **Local Education Agency** in the upper-right corner before running the report

Fiscal Year: 2025  
Local Education Agency: Select an Option



FSP10 – Food Service Program Verification Report

This report provides all Student Food Service Program data that has been submitted to ADE. This information is available immediately after submission and is pre-integrity.

School(s): Select options Page Break between Schools:

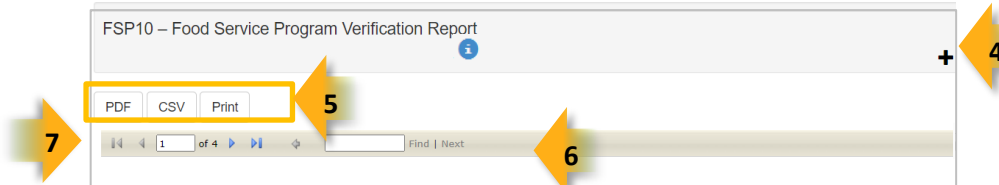
View Report

(1) **Reporting Parameters:** Users must choose a School from the drop-down menu.

- The **Page Break between Schools** checkbox displays each school on a separate page. This is only applicable for users with permissions to view submissions from multiple schools.

(2) **View Report:** Queries results (see Page 2).

(3) **Collapse:** To provide more room for viewing the report, the - button collapses the interface:



FSP10 – Food Service Program Verification Report





PDF CSV Print

1 of 4 Find | Next

(4) **Expand:** Click the + icon of a collapsed report to expand the search interface.

(5) **PDF/CSV/Print:** Selecting **PDF** prompts to save or open the report as a PDF file. Selecting **CSV** prompts to save or open the report as an Excel document. Selecting **Print** displays the report in a print-preview window. Click the printer icon to print the report as it appears on the screen.

(6) **Search:** Type the name of entity, or part of a name, to quickly scan the report. Matches are highlighted in blue. Click **Next** to find the next matching entry on the report.

(7) **Navigation:** The  and  buttons move forward and backward, one page at a time. The  and  buttons move to the first and last page, respectively. A specific page number can be entered in the textbox, followed by hitting **Enter** on the keyboard.

# ADE Quick Reference Guides

## AzEDS Reports



FSP10

Fiscal Year: 2025

School Year: 2024 - 2025

School CTDS: 00-03-00-101

School Name: Some School (1234)

Some Elementary District (1233)

Food Service Program Verification Report

CTDS: 00-03-00-000

Page: 1 of 1

Report Date: 09/22/2024 12:00 PM

State Student ID	Last Name	First Name	Middle Name	Gender	Service Entry	Service Exit	Eligibility Source	Eligibility Status	Grade	Membership Entry	Membership Exit/Withdrawal
11111111	Debussy	Claude		M	07/31/2024	05/22/2025	USDA Application	Free	4	07/31/2024	05/22/2025
22222222	Fitzgerald	Ella	Jane	F	07/29/2024	05/22/2025	USDA Application	Free	3	07/29/2024	05/22/2025
33333333	Joplin	Janice		F	07/29/2024	05/22/2025	USDA Application	Reduced-Price	5	07/29/2024	05/22/2025
44444444	Picasso	Pablo		M	07/29/2024	05/22/2025	USDA Application	Free	2	07/29/2024	05/22/2025
55555555	Presley	Elvis		M	09/03/2024	05/22/2025	USDA Application	Free	6	09/03/2024	05/22/2025

**School - Unduplicated Student Count:**

Free: 4

Reduced-Price: 1

Full Pay: 0

Multiple: 0

Total: 5

**District - Unduplicated Student Count:**

Free: 4

Reduced-Price: 1

Full Pay: 0

Multiple: 0

Total: 5

**(8) Header:** The report name, fiscal year, and school year display on the top-left corner of each results page. The LEA name, Entity ID, and type of report display on the center of each results page. The CTDS number, page number, and date of the report display on the top-right corner of each results page.

**(9) Report Information:** The following information is listed per school. If the **Page Break between Schools** box is checked on the search interface, each school displays on a separate page.

- School CTDS and School Name
- State Student ID, Name and Birth Sex Type of each reported student
- Service Entry and Service Exit Date: The dates reported for the Student School Food Service Program. Service Exit Dates should match the Membership Exit/Withdrawal Date
- Eligibility Source and Status: The source may be USDA Income Application, Direct Certification, or Other Source Categorically Eligible. The status may be Free, Reduced-Price or Full Pay.
- Current Grade of the student
- Membership Entry and Exit/Withdrawal Dates for the student with the reported Student School Food Service Program.

Missing Membership data may imply that the student’s Food Service Program record should be examined to determine if the student is or is not attending the school site.

**(10) Totals:** At the end of each school on the report, the total Unduplicated Student Count for each eligibility Status is listed. At the end of the report, the total Unduplicated Student Count for the district is listed.