Career and Technical Education

CTE Administrators Meeting

East Valley Institute of Technology

September 2024

Agenda

- What's new at ADE?
- Director's Updates – with Parking Lot Questions
- Break
- Partner Updates
- CTE Model Program Awards
- Perkins Update
- Closing

Career and Technical Education

Finance and Grants

Kevin Imes

Federal Perkins 2024

- Final revisions must be through ADE Director approval by September 30th.

- Grants on Programmatic Hold – Past due:
  - Final narratives for 6 goal areas
    - Evaluation/Accountability
    - Career Exploration/Career Development
    - Professional Development
    - Skill Development
    - Academic Integration
    - Increasing Student Achievement
  - Final narratives for Performance Measure Improvement Plan (Question 8)

- Implications of Programmatic Hold – reimbursement requests and completion reports are not accepted for your Perkins grant until documents submitted.

Federal Perkins 2024

- A budget line can be overspent by 10% or $1,000, whichever is less
- Budget cannot go over the total budget allocation.
- For example: 6500 – travels budget is approved for $3525.00. The summer conference travel actually cost $3,700. A revision would not be required prior to the completion report since under 10% of the budgeted line but other lines would need to be underspent on the completion report to account this line being overspent.

- Funds can be drawn down with completion report.

Career and Technical Education

Career and Technical Student Organizations (CTSO)

Julie Ellis

CTSOs

ARIZONA DECA™

FFA

SkillsUSA ARIZONA

FCCLA® ARIZONA

FBLA ARIZONA

hosa future health professionals ARIZONA

CTSO Membership

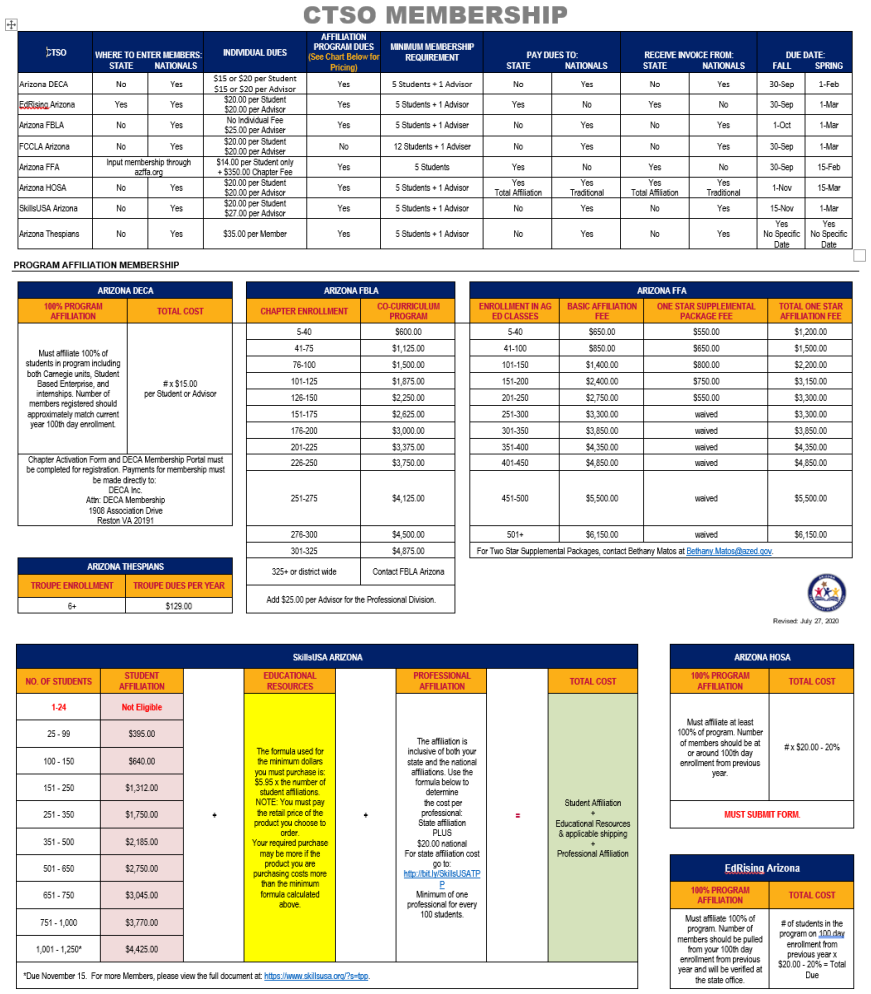
- Breakdown sheet with each CTSO
- On ADE Website

Pay to National Office:

DECA, FCCLA, HOSA, SkillsUSA

Pay to State Office:

FBLA, FFA



CTSO MEMBERSHIP

CTSO	WHERE TO ENTER MEMBERS: STATE	WHERE TO ENTER MEMBERS: NATIONALS	INDIVIDUAL DUES	AFFILIATION PROGRAM DUES (See Chart Below for Pricing)	MINIMUM MEMBERSHIP REQUIREMENT	PAY DUES TO: STATE	PAY DUES TO: NATIONALS	RECEIVE INVOICE FROM: STATE	RECEIVE INVOICE FROM: NATIONALS	DUE DATE: FALL	DUE DATE: SPRING
Arizona DECA	No	Yes	$15 or $20 per Student $15 or $20 per Advisor	Yes	5 Students + 1 Advisor	No	Yes	No	Yes	30-Sep	1-Feb
EdRising Arizona	Yes	Yes	$20.00 per Student $20.00 per Advisor	Yes	5 Students + 1 Advisor	Yes	No	Yes	No	30-Sep	1-Mar
Arizona FBLA	No	Yes	No Individual Fee $25.00 per Adviser	Yes	5 Students + 1 Advisor	No	Yes	No	Yes	1-Oct	1-Mar
FCCLA Arizona	No	Yes	$20.00 per Student $20.00 per Adviser	No	12 Students + 1 Adviser	No	Yes	No	Yes	30-Sep	1-Mar
Arizona FFA	Input membership through azffa.org		$14.00 per Student only + $350.00 Chapter Fee	Yes	5 Students	Yes	No	Yes	No	30-Sep	15-Feb
Arizona HOSA	No	Yes	$20.00 per Student $20.00 per Advisor	Yes	5 Students + 1 Advisor	Yes Total Affiliation	Yes Traditional	Yes Total Affiliation	Yes Traditional	1-Nov	15-Mar
SkillsUSA Arizona	No	Yes	$20.00 per Student $27.00 per Advisor	Yes	5 Students + 1 Advisor	No	Yes	No	Yes	15-Nov	1-Mar
Arizona Thespians	No	Yes	$35.00 per Member	Yes	5 Students + 1 Advisor	No	Yes	No	Yes	Yes No Specific Date	Yes No Specific Date

PROGRAM AFFILIATION MEMBERSHIP

ARIZONA DECA

100% PROGRAM AFFILIATION	TOTAL COST
Must affiliate 100% of students in program including both Carnegie units, Student Based Enterprise, and internships. Number of members registered should approximately match current year 100th day enrollment.	# x $15.00 per Student or Advisor
Chapter Activation Form and DECA Membership Portal must be completed for registration. Payments for membership must be made directly to: DECA Inc. Attn: DECA Membership 1908 Association Drive Reston VA 20191	

ARIZONA FBLA

CHAPTER ENROLLMENT	CO-CURRICULUM PROGRAM
5-40	$600.00
41-75	$1,125.00
76-100	$1,500.00
101-125	$1,875.00
126-150	$2,250.00
151-175	$2,625.00
176-200	$3,000.00
201-225	$3,375.00
226-250	$3,750.00
251-275	$4,125.00
276-300	$4,500.00
301-325	$4,875.00
325+ or district wide	Contact FBLA Arizona
Add $25.00 per Advisor for the Professional Division.	

ARIZONA FFA

ENROLLMENT IN AG ED CLASSES	BASIC AFFILIATION FEE	ONE STAR SUPPLEMENTAL PACKAGE FEE	TOTAL ONE STAR AFFILIATION FEE
5-40	$650.00	$550.00	$1,200.00
41-100	$850.00	$650.00	$1,500.00
101-150	$1,400.00	$800.00	$2,200.00
151-200	$2,400.00	$750.00	$3,150.00
201-250	$2,750.00	$550.00	$3,300.00
251-300	$3,300.00	waived	$3,300.00
301-350	$3,850.00	waived	$3,850.00
351-400	$4,350.00	waived	$4,350.00
401-450	$4,850.00	waived	$4,850.00
451-500	$5,500.00	waived	$5,500.00
501+	$6,150.00	waived	$6,150.00
For Two Star Supplemental Packages, contact Bethany Matos at Bethany.Matos@azed.gov.			

ARIZONA THESPIANS

TROUPE ENROLLMENT	TROUPE DUES PER YEAR
6+	$129.00

Revised: July 27, 2020

SkillsUSA ARIZONA

NO. OF STUDENTS	STUDENT AFFILIATION		EDUCATIONAL RESOURCES		PROFESSIONAL AFFILIATION		TOTAL COST
1-24	Not Eligible		The formula used for the minimum dollars you must purchase is: $5.95 x the number of student affiliations. NOTE: You must pay the retail price of the product you choose to order. Your required purchase may be more if the product you are purchasing costs more than the minimum formula calculated above.		The affiliation is inclusive of both your state and the national affiliations. Use the formula below to determine the cost per professional: State affiliation PLUS $20.00 national For state affiliation cost go to: http://bit.ly/SkillsUSATP P. Minimum of one professional for every 100 students.		Student Affiliation + Educational Resources & applicable shipping + Professional Affiliation
25 - 99	$395.00						
100 - 150	$640.00						
151 - 250	$1,312.00						
251 - 350	$1,750.00	+		+		=	
351 - 500	$2,185.00						
501 - 650	$2,750.00						
651 - 750	$3,045.00						
751 - 1,000	$3,770.00						
1,001 - 1,250*	$4,425.00						

*Due November 15. For more Members, please view the full document at: https://www.skillsusa.org/?s=tpp.

ARIZONA HOSA

100% PROGRAM AFFILIATION	TOTAL COST
Must affiliate at least 100% of program. Number of members should be at or around 100th day enrollment from previous year.	# x $20.00 - 20%
MUST SUBMIT FORM.	

EdRising Arizona

100% PROGRAM AFFILIATION	TOTAL COST
Must affiliate 100% of program. Number of members should be pulled from your 100th day enrollment from previous year and will be verified at the state office.	# of students in the program on 100 day enrollment from previous year x $20.00 - 20% = Total Due

Calendar of Events

- On ADE CTSO Website
- Will update the TBD's when they become available

ARIZONA CTSOs CALENDAR OF EVENTS

ARIZONA DEPARTMENT OF EDUCATION

	DATE	2024
JUN	6-8	FFA - State Leadership Conference (Tucson, AZ)
	13	CTSO New Advisor Training (Glendale, AZ)
	20-24	SkillsUSA - State Officer Leverage Training (Atlanta, GA)
	17-21	FFA - State Leadership Camp (Heber, AZ)
	24-29	SkillsUSA - National Leadership & Skills Conference (Atlanta, GA)
	26-29	HOSA - International Leadership Conference (Houston, TX)
JUL	6/27 - 7/3	FBLA - National Leadership Conference (Orlando, FL)
	6/28-7/4	FCCLA - National Leadership Conference (Seattle, WA)
	13	CTSO New Advisor Training (Tucson, AZ)
	25-27	SkillsUSA - State Officer Training (Tucson, AZ)
AUG	1	CTSO New Advisor Training - (Phoenix, AZ)
	22-23	FBLA - Adviser Leadership Conference (Tucson, AZ)
	22-23	SkillsUSA - Advisor Leadership Conference (Tucson, AZ)
	29-30	DECA - Advisor Leadership Conference (Tucson, AZ)
	29-30	HOSA - Advisor Leadership Conference (Tucson, AZ)
	29-30	FCCLA - Adviser Boot Camp (ABC) (Tucson, AZ)
SEP	TBD - Aug 30-31	FFA - Chapter Officer Leadership Training (Mesa, AZ)
	TBD	SkillsUSA - SPARK Program of Work Conference (Phoenix, AZ)
	TBD	FFA - Summit Leadership Conference (Tucson, AZ)
	11	FFA - Summit Leadership Conference (Chandler, AZ)
	12	CTSO New Advisor Training (Phoenix, AZ)
	12	FFA - Summit Leadership Conference (Goodyear, AZ)
	16	FFA - Summit Leadership Conference (Safford, AZ)
	18	FFA - Summit Leadership Conference (Cottonwood, AZ)
	20	FFA - Summit Leadership Conference (Yuma, AZ)
	19-25	SkillsUSA - Washington Leadership Training Institute (Washington, DC)
	23-25	FBLA - Leadership Camp (Williams, AZ)
	25-27	FCCLA - Chapter Leadership Camp (Williams, AZ)
	27-29	HOSA - Washington Leadership Academy (Washington, DC)
OCT	9/29-10/2	DECA - Leadership at Lost Canyon (Williams, AZ)
	OCT TBD	FBLA - FBLA on Fire Leadership Conference with the Suns (Phoenix, AZ)
	1-2	SkillsUSA - Regional Officer Training (Phoenix, AZ)
	3	SkillsUSA - Fall Leadership Conference (Phoenix, AZ)
	7-9	HOSA - Leadership Camp (Williams, AZ)
	7	FFA - Summit Leadership Conference (Winslow, AZ)
	21-Oct	DECA - Fall Leadership Conference (Phoenix, AZ)
NOV	Oct 23-26	FFA - National Convention (Indianapolis, IN)
	TBD	HOSA - Regional Online Testing (Online)
	5	HOSA - Fall Leadership Conference (Phoenix, AZ)
	5-8	SkillsUSA - Camp Champion Leadership Conference (Williams, AZ)
	6	FBLA - Fall Leadership Extravaganza (FLEX) (Phoenix, AZ)
	7	FCCLA - Fall Leadership Conference (Phoenix, AZ)
	7-9	DECA - Western Region Leadership Conference (Bellevue, WA)
	8	DECA - NASCAR DECA Day (Phoenix, AZ)
	22	FBLA - Adviser Competitive Event Training (Phoenix, AZ)
DEC	5	CTSO New Advisor Training (Phoenix, AZ)

	DATE	2025
JAN	TBD	DECA - District Competitions (Statewide) (January)
	TBD	HOSA - State Online Testing (Online)
	TBD	SkillsUSA - Regional Leadership & Skills Conferences
	TBD	HOSA - Regional Conferences (TBD)
	TBD	FBLA - Region 4 Conference (TBD)
	TBD	FBLA - Region 2 Conference (TBD)
	TBD	FBLA - Middle Level Competition (TBD)
	TBD	FBLA - Region 3 Conference (Phoenix, AZ -- GCU)
	TBD	FBLA - Region 1 Conference (Thatcher, AZ -- EAC)
	TBD	FBLA - Region 5 Conference (Phoenix, AZ -- GCU)
	24-25	FFA - Pinnacle - Senior Leadership Conference (Peoria, AZ)
FEB	TBD	HOSAIAzATA - Regional Sports Medicine Conference
	TBD	SkillsUSA - Regional Leadership & Skills Conferences
	7	FCCLA - Pre-SLC Workshop - Virtual
	28-1	FFA - Spring Conference (Tucson, AZ)
MAR	TBD	DECA - State Career Development Conference (Phoenix, AZ)
	2-3	FFA - Chapter Officer Leadership Training (Mesa, AZ)
	3-5	FCCLA - State Leadership Conference (Tucson, AZ)
	17-19	HOSA - State Leadership Conference (Tucson, AZ)
APR	TBD	FFA - State Leadership Camp (Heber, AZ)
	2-3	FBLA - Middle Level State Leadership Conference (Tucson, AZ)
	2-4	FBLA - State Leadership Conference(Tucson, AZ)
	22-23	SkillsUSA - State Leadership & Skills Conference (Phoenix, AZ)
	25-30	DECA - International Career Development Conference (ICDC) (Orlando, FL)
MAY		
JUN	5-7	FFA - State Leadership Conference (Tucson, AZ)
	18-21	HOSA - International Leadership Conference (Nashville, TN)
	23-27	SkillsUSA - National Leadership & Skills Conference (Atlanta, GA)
JUL	6/27-7/3	FBLA - National Leadership Conference (Anaheim, CA)
	7/5-7/9	FCCLA - National Leadership Conference (Orlando,FL)

DECA FBLA FCCLA ARIZONA

FFA hosa SkillsUSA ARIZONA

Welcome!

Jet Wilson Dight

Program Project Specialist for:

- FCCLA
- Family Consumer Science and Education & Training

Sole Vendor for State Leadership Conference

DECA/FBLA/FCCLA/HOSA will be the sole vendor for all billing (registration, hotel, meals, etc).

Invoices are expected to be paid prior to / upon arrival to events.

Annual Chapter Submission Form

- Fall Deadline for 7A: November 1st
- Spring Deadline 7A: March 1st
- Deadline for 7B: May 15th

New Advisor Training

Cost: FREE

Dates:

- Thursday October 17th 8:00am-3:30pm – ADE North Campus
- Thursday December 5th 8:00am-3:30pm – ADE North Campus

- Sign up: www.tinyurl.com/aznewadvisor

Advanced Advisor Training

- **Cost: FREE**
  Monday – Thursday December 9th-12th, 4:00 – 6:00 PM
  (Virtual)
  Sign up: www.tinyurl.com/azadvancedadvisor

Advisor Leadership Conferences RECAP

- How Many Attendees: Over 400 Advisors
- How many National/trainers: 4 National Trainers
- One Ah Ha Moment from Advisors:
- **Understanding that teaching professional skills can be integrated into existing daily activities and plans**

Monthly Emailings

All CTSOs will email a newsletter each month. If you would like to receive them, and are not, visit the link below:

www.tinyurl.com/addctso

ARIZONA DEPARTMENT OF EDUCATION

Questions, Concerns, Comments

Julie Ellis

Email	Work	Cell
Julie.Ellis@azed.gov	602-542-5350	520-465-3655

Thank You!

2024-2025 CTSO Annual Submission Form Walkthrough

ARIZONA DEPARTMENT OF EDUCATION

ARIZONA DECA

Arizona FBLA

FCCLA ARIZONA

hosa future health professionals ARIZONA

SkillsUSA ARIZONA

Frequently Asked Questions

What is this form?

This form serves as a central submission place for all chapter documents. This is an **annual** submission, not just when CTE programs are being monitored; thus called the **Annual Chapter Submission Form**.

Why do we have to submit every year?

In order to be approved and remail in good standing through the State and National CTSO, these documents must be submitted annually. Additionally, if the chapter or district misplaces their files, we have recent uploads for each of the documents, ultimately helping YOU as an advisor.

Frequently Asked Questions

How long is this form?

This form includes 9 submission elements. If you cannot complete it in one sitting, there is a “Save and Continue” button at each step of the form!

Who has to submit to this form?

All chapter advisors must submit this form for each CTSO they advise or serve as a co-advisor. However, co-advisors from one school and one program can be on one submission.

Please note, FFA submits through their National Site not Jotform.

Fall Deadline

November 1, 2024

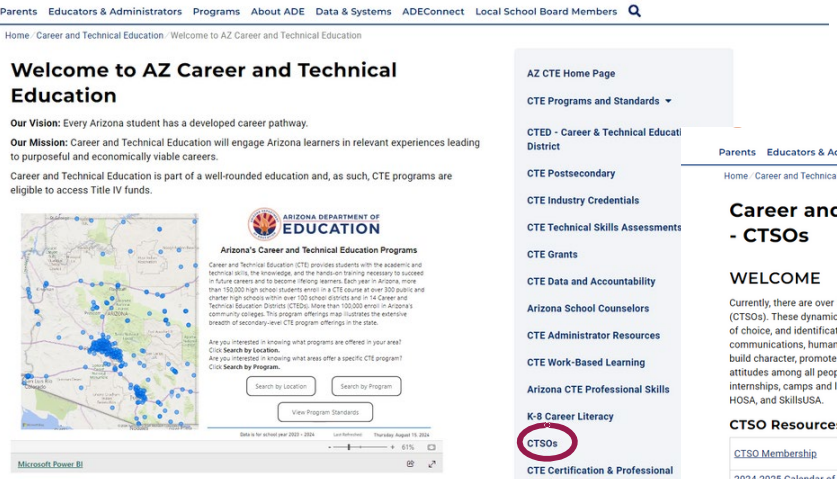
Spring Deadline

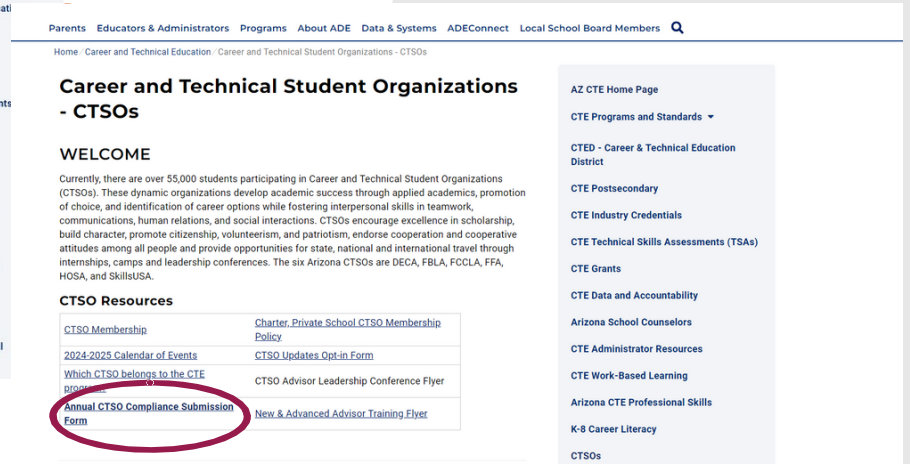
March 1, 2025

7b Submission Deadline

May 15, 2025

Getting to the Form

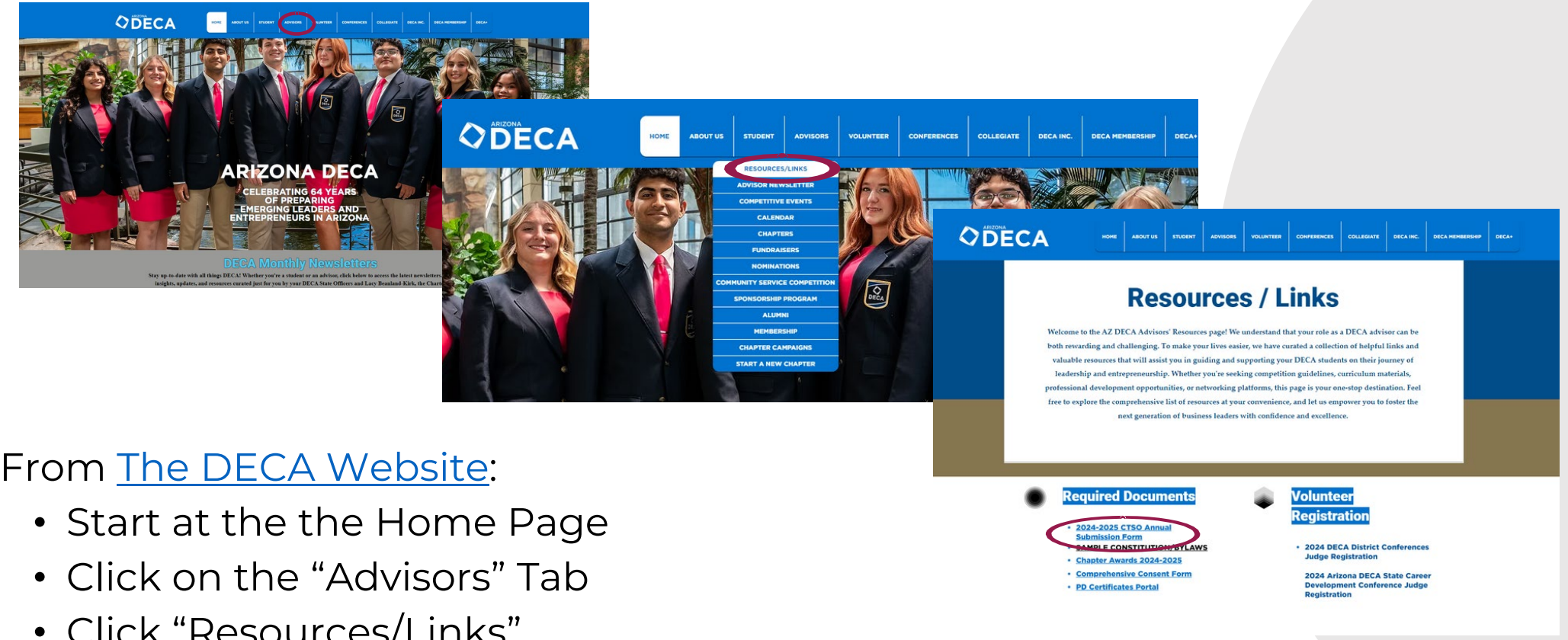




From [The ADE Website]:

- Go to Programs
- Click on Career & Technical Education
- Scroll down and click on CTSOs
- Under CTSO Resources, click on Annual CTSO Compliance Submission Form

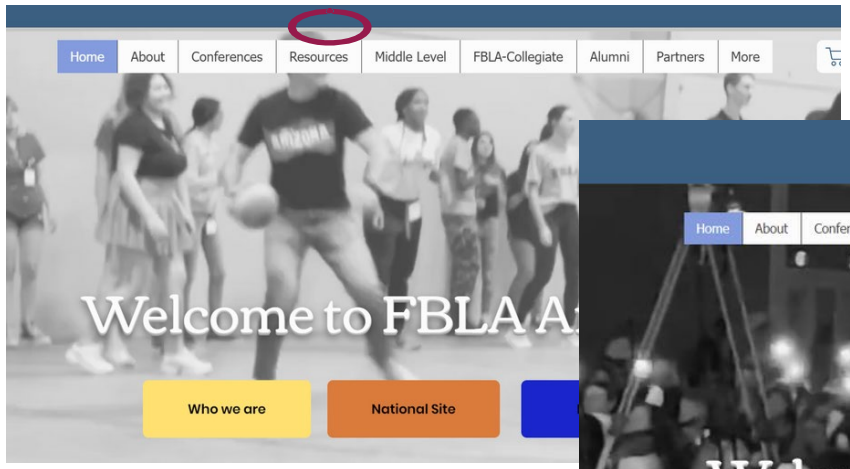
Getting to the Form - DECA

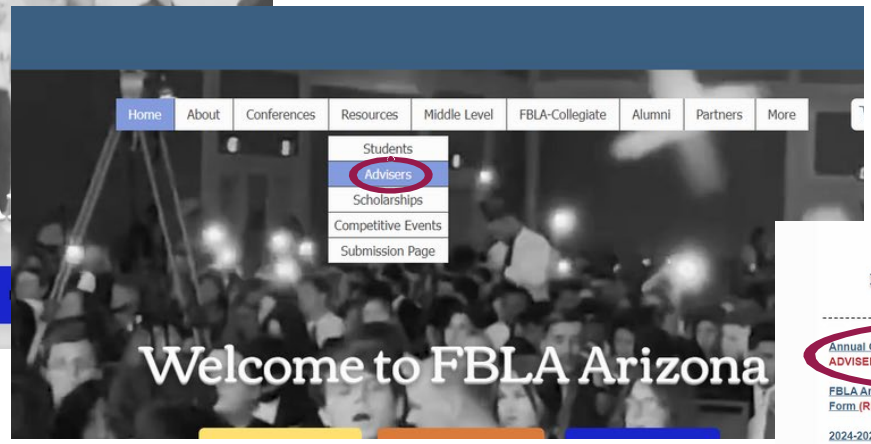


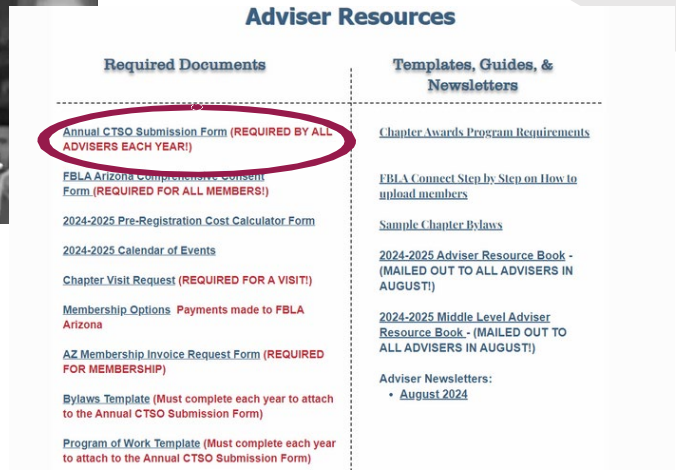
From [The DECA Website]:

- Start at the the Home Page
- Click on the “Advisors” Tab
- Click “Resources/Links”
- Under Required Documents, click on 2024-2025 CTSO Annual Submission Form

Getting to the Form - FBLA







From [The FBLA Website]:

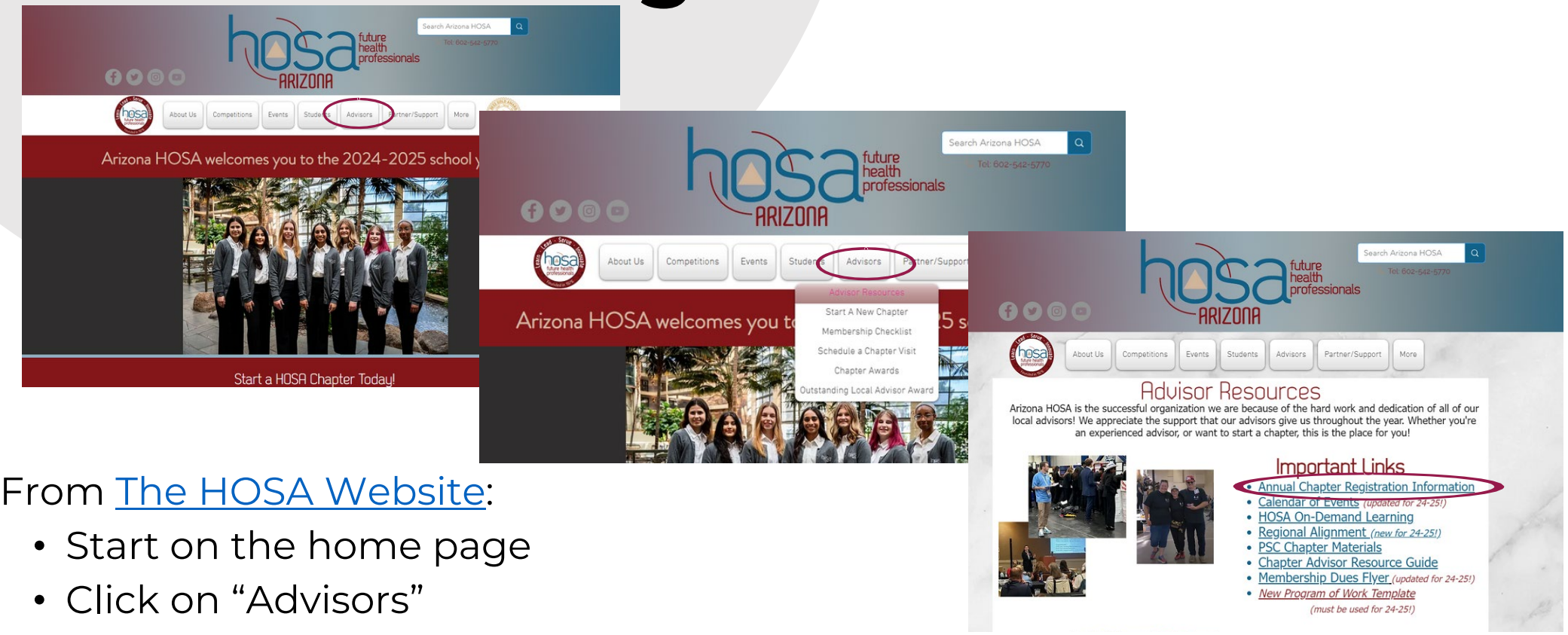
- Start on the home page
- Click on “Resources”
- Click on “Advisers”
- Under Required Documents, click on “Annual CTSO Submission Form”

Getting to the Form - FCCLA

From [The FCCLA Website]:

- Start on the home page, click on the “Annual CTSO Submission Form”

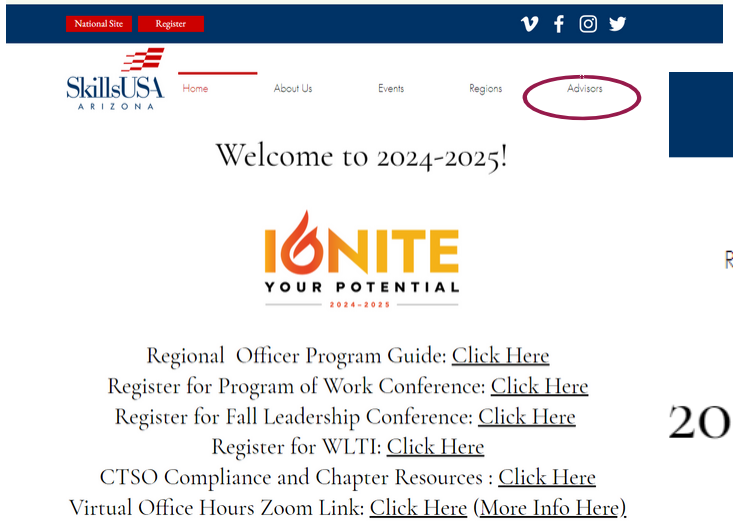
Getting to the Form - HOSA

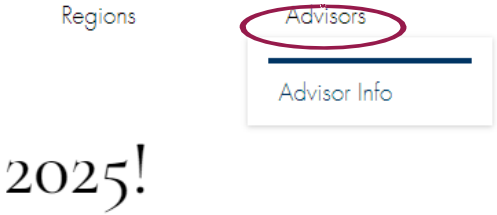


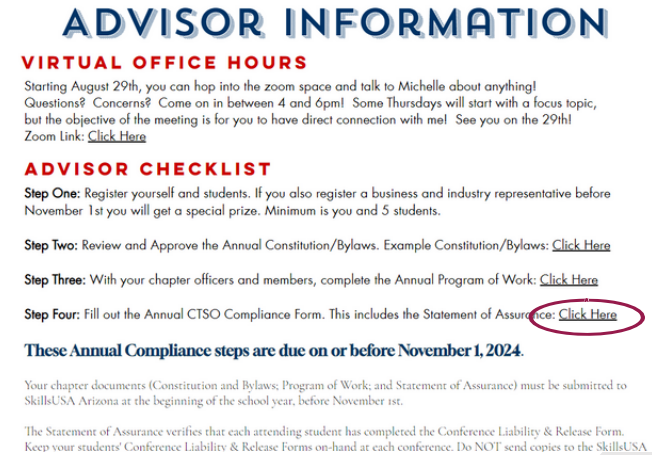
From The HOSA Website:

- Start on the home page
- Click on “Advisors”
- Click on “Advisor Resources”
- Under “Important Links”, click on “Annual Chapter Registration Information”

Getting to the Form - SkillsUSA







From The SkillsUSA Website:

- Start on the home page, hover over the “Advisors” tab and click “Advisor Info”
- Scroll down to the “Advisor Checklist”
- Under “Step Four”, click on the “Click Here” link for the Annual CTSO Compliance Form

Form Elements – 7a Submissions

1. CTSO Affiliation
2. CTE Program Information
3. Membership
4. Chapter Constitution or Bylaws and Chapter Officers
5. Certified CTE Teacher Affirmation
6. Program of Work/Leadership
7. Invoicing Information
8. Statement of Assurance

Form Elements – 7b Submissions

9. CTE Program
    a. Received a Chapter Award
    b. Did Not Receive a Chapter Award
        i. Leadership Conferences
        ii. Leadership Development
        iii. Business and Industry Participation
        iv. Community and School Service

1 CTSO Affiliation

To start the form, some basic information needs to be established:

- Which CTSO are you affiliated with?
  - This question allows the correct person to review your submissions
- Was this program affiliated with the same CTSO last year?
  - This allows us to update our records
- Are you a Private or Parochial School?
  - These schools have to go through an additional approval process, so this question allows us to follow up if needed

Important Notes

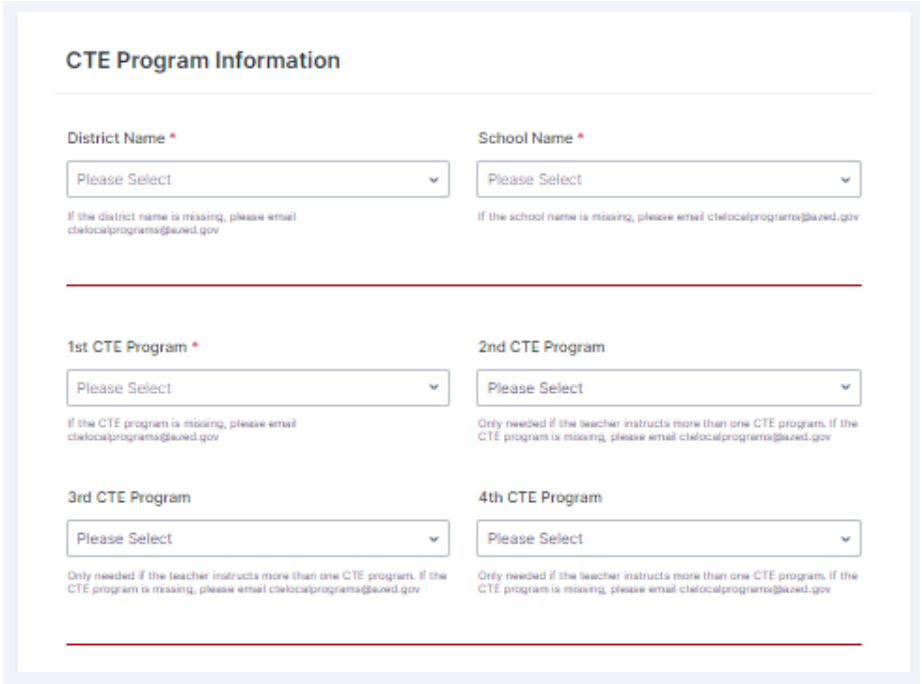
FCCLA Chapters need to have their 5-digit Chapter ID available.

If you are not sure about what CTSO you are affiliated with, reach out to a campus administrator or district CTE director

For questions about Private/Parochial school CTSO requirements, please reach out to CTELocalPrograms@azed.gov or the State Advisor for the CTSO you are affiliated with

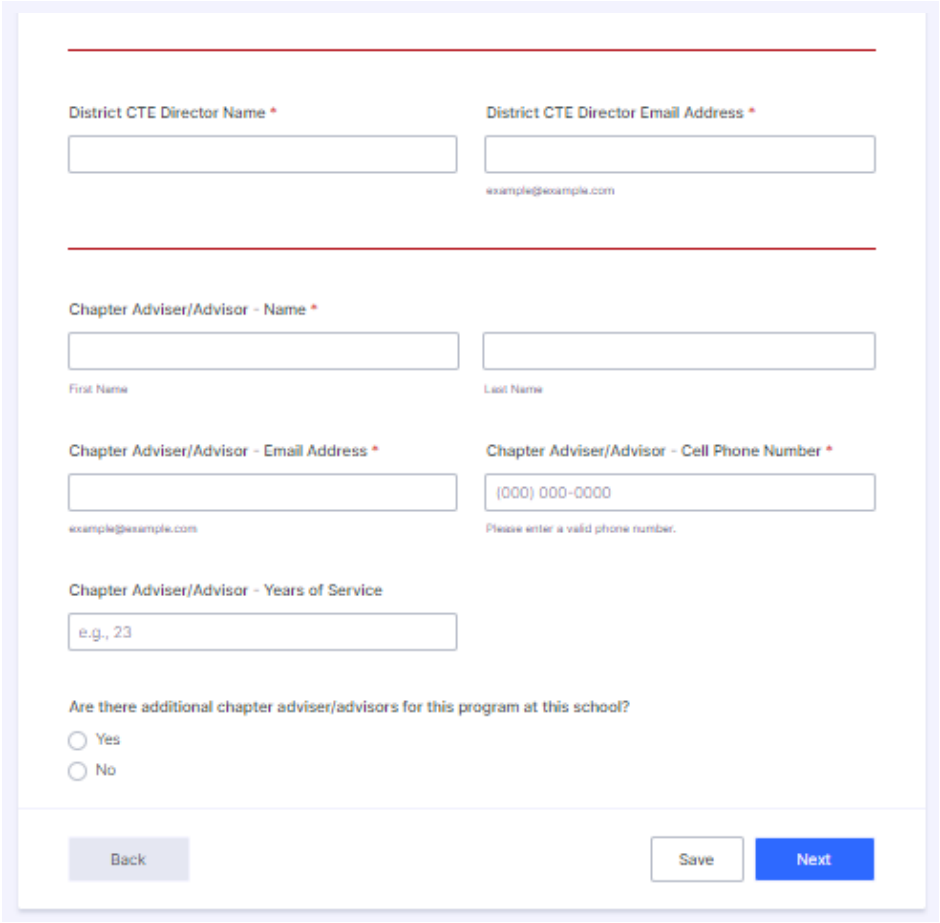
2 CTE Program Information

- District Name and School Name
  - These dropdown selections prevent misspellings and submissions from being filtered out. If your district and/or school name is missing, please **do not proceed** from this point, and instead email CTELocalPrograms@azed.gov
- 1st through 4th CTE Programs
  - If you oversee multiple CTE programs within one CTSO, you can input up to four programs in this section and fill this form out once.



2 CTE Program Information

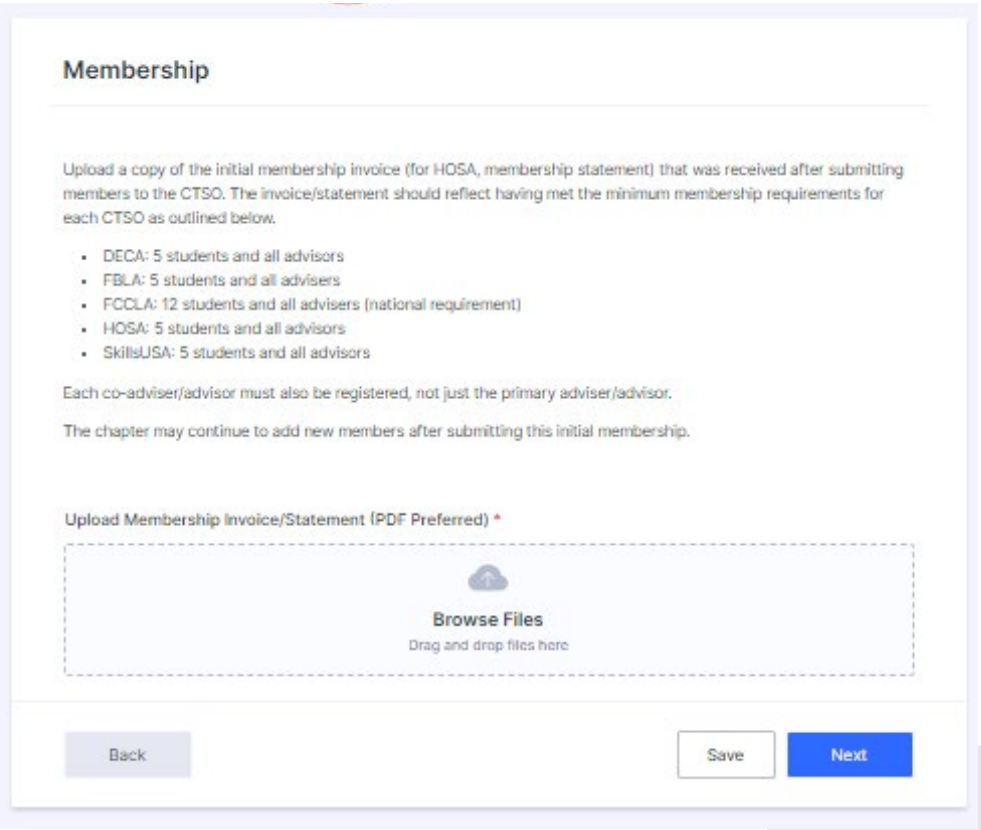
- District CTE Director Name and Email Address; Chapter Advisor/Adviser Name, Email, Cell Phone Number, Years of Service
    - This information may be used to contact the Chapter Advisor if there are any questions or to connect new advisors to resources. After submitting this form, Chapter Advisor and District CTE Director will both receive copies of the submission with links to PDFs of each upload.
- Are there additional chapter advisors/advisers for this program at this school?
    - Up to two additional contacts can be added in this section.
    - This only applies to a school with the same Program (i.e. Culinary with two instructors)



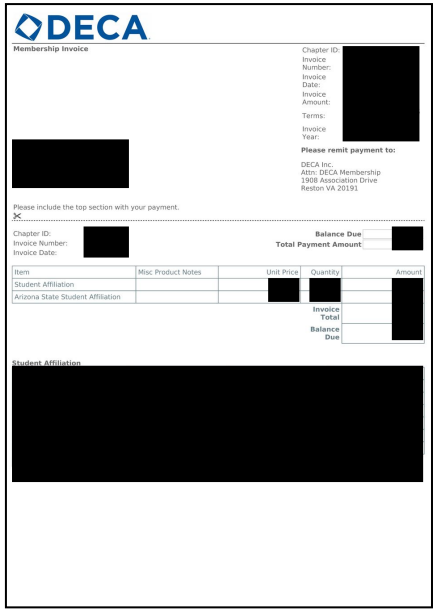
3 Membership

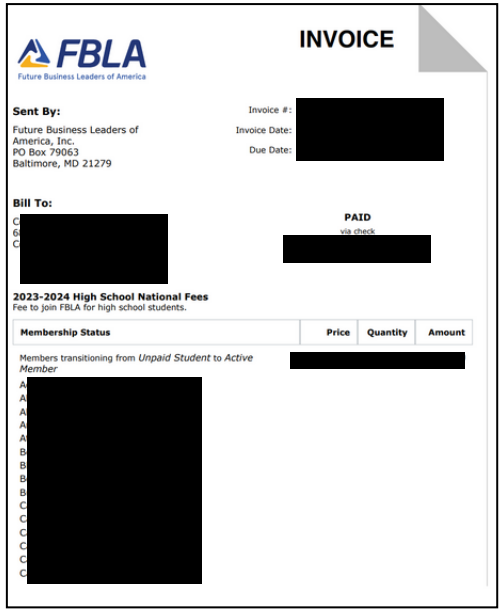
In order to complete this section, you must go in and add your members in the National website. After submission, please upload the invoice/member statement

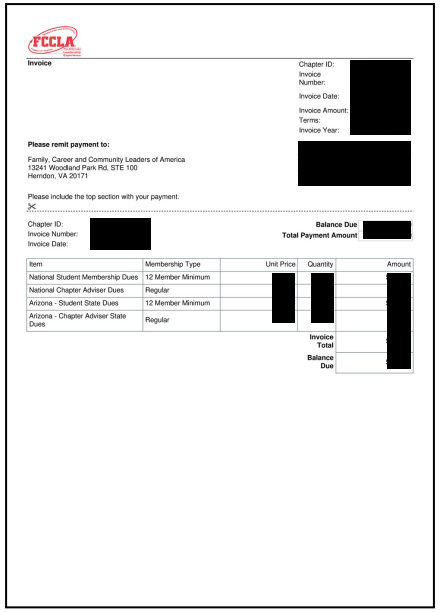
- A typed/written list of members is **not** an approved upload
- Districts that register all chapters at once may submit a combined invoice.

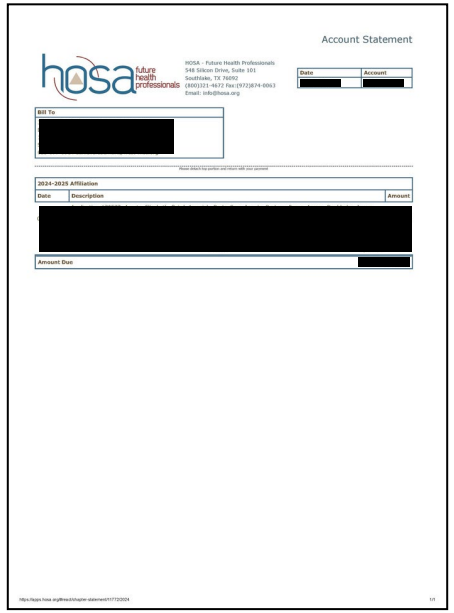


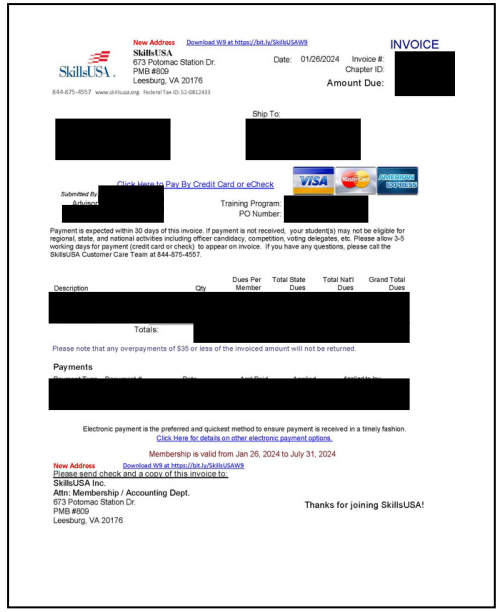
Example of Membership Uploads









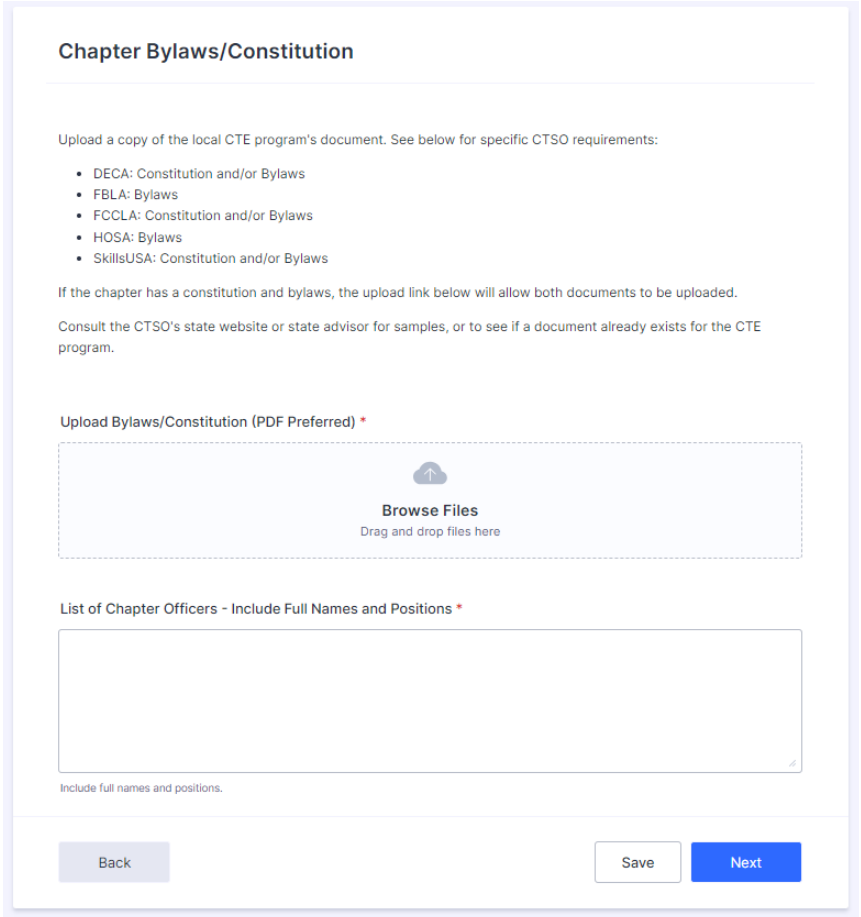


4 Constitution or Bylaws

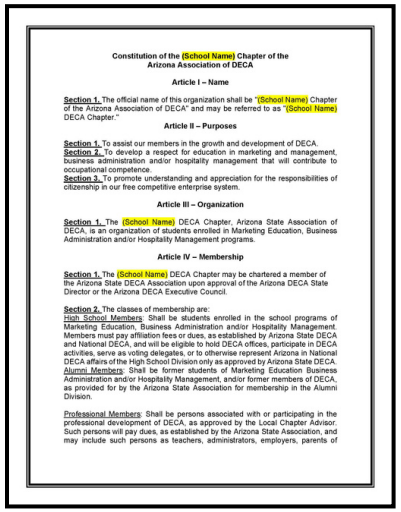
Each CTSO has different requirements for what needs to be submitted. Please ensure you upload the correct documentation for your chapter.

The uploaded document(s) must be your chapter's constitution or bylaws

- If a sample constitution or bylaw template is needed, please go to your state CTSO's website under Advisor Resources
- Constitution or bylaws should be reviewed and approved yearly by the advisor and the chapter officer team and be listed at the end of the constitution or bylaw (i.e. review or revised date)



Sample Constitution and Bylaws



Constitution of the (School Name) Chapter of the
Arizona Association of DECA

Article I – Name

Section 1. The official name of this organization shall be "(School Name) Chapter of the Arizona Association of DECA" and may be referred to as "(School Name) DECA Chapter."

Article II – Purposes

Section 1. To assist our members in the growth and development of DECA.
Section 2. To develop a respect for education in marketing and management, business administration and/or hospitality management that will contribute to occupational competence.
Section 3. To promote understanding and appreciation for the responsibilities of citizenship in our free competitive enterprise system.

Article III – Organization

Section 1. The (School Name) DECA Chapter, Arizona State Association of DECA, is an organization of students enrolled in Marketing Education, Business Administration and/or Hospitality Management programs.

Article IV – Membership

Section 1. The (School Name) DECA Chapter may be chartered a member of the Arizona State DECA Association upon approval of the Arizona DECA State Director or the Arizona DECA Executive Council.

Section 2. The classes of membership are:
High School Members: Shall be students enrolled in the school programs of Marketing Education, Business Administration and/or Hospitality Management. Members must pay affiliation fees or dues, as established by Arizona State DECA and National DECA, and will be eligible to hold DECA offices, participate in DECA activities, serve as voting delegates, or to otherwise represent Arizona in National DECA affairs of the High School Division only as approved by Arizona State DECA.
Alumni Members: Shall be former students of Marketing Education Business Administration and/or Hospitality Management, and/or former members of DECA, as provided for by the Arizona State Association for membership in the Alumni Division.

Professional Members: Shall be persons associated with or participating in the professional development of DECA, as approved by the Local Chapter Advisor. Such persons will pay dues, as established by the Arizona State Association, and may include such persons as teachers, administrators, employers, parents of

Sample Chapter Bylaws
Template

FBLA
Future Business Leaders of America

These samples bylaws are intended as a guide. Local chapter bylaws must be consistent with state and national bylaws and with the FBLA-PBL, Inc. charter. Those provisions in the local chapter bylaws which derive from these higher authorities are not amendable at the local level.

Instructions
Copy-and-paste these sample bylaws. Replace [FBLA/Middle Level/PBL] with your division.

[Future Business Leaders of America/Future Business Leaders of America–Middle Level/Phi Beta Lambda] [Insert Chapter Name] Chapter Bylaws

Article I. Name
The name of this organization shall be the [Insert Chapter Name] Chapter of [Future Business Leaders of America/Future Business Leaders of America-Middle Level/Phi Beta Lambda].

Article II. Purpose
Section 1. The purpose of the [FBLA/Middle Level/PBL] chapter is to provide additional opportunities for post-secondary and college students to develop vocational competencies for business and office occupations and business teacher education. [FBLA/Middle Level/PBL] is an integral part of the instructional program and in addition promotes a sense of civic and personal responsibility.

Section 2. The specific goals of [FBLA/Middle Level/PBL] are to:

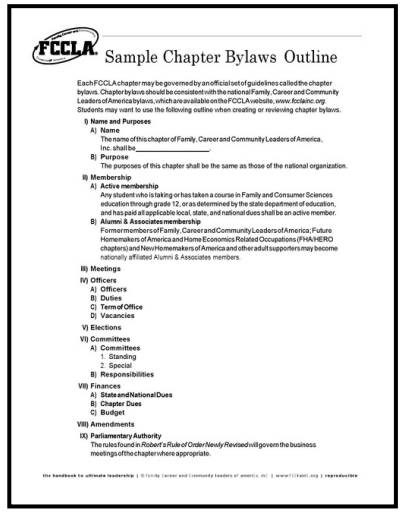
- develop competent, aggressive business leadership.
- strengthen the confidence of students in themselves and their work.
- create more interest in and understanding of American business enterprise.
- encourage members in the development of individual projects, which contribute to the improvement of home, business, and community.
- develop character, prepare for useful citizenship, and foster patriotism.
- encourage and practice efficient money management.
- encourage scholarship and promote school loyalty; • assist students in the awareness of occupational goals; and
- facilitate the transition from school to work.

Article III. Membership
Section 1. [FBLA/Middle Level/PBL] membership shall consist of members of chartered local chapters. These members shall hold membership in their state and national chapters. Individual members shall be recognized only through a state chapter of [FBLA/Middle Level/PBL] except, in the case where there is no state chapter, the member shall be recognized by the National Association.

<Insert Chapter Name>
<insert Chapter Address>

<Insert Chapter POC>
<insert POC Contact Information>

FBLA

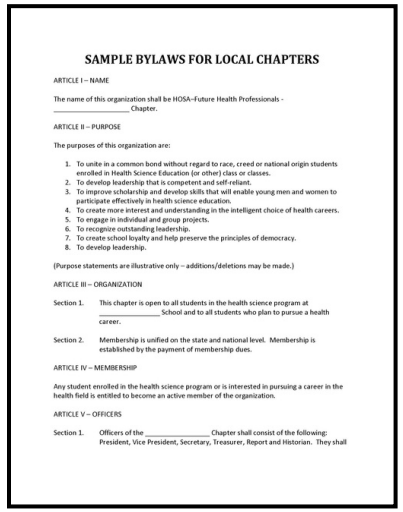


FCCLA
Sample Chapter Bylaws Outline

Each FCCLA chapter may be governed by an official set of guidelines called the chapter bylaws. Chapter bylaws should be consistent with the national Family, Career and Community Leaders of America bylaws, which are available on the FCCLA website, www.fcclainc.org. Students may want to use the following outline when creating or reviewing chapter bylaws.

I) Name and Purposes
  A) Name
     The name of this chapter of Family, Career and Community Leaders of America, Inc. shall be _____.
  B) Purpose
     The purposes of this chapter shall be the same as those of the national organization.
II) Membership
  A) Active membership
     Any student who is taking or has taken a course in Family and Consumer Sciences education through grade 12, or as determined by the state department of education, and has paid all applicable local, state, and national dues shall be an active member.
  B) Alumni & Associates membership
     Former members of Family, Career and Community Leaders of America; Future Homemakers of America and Home Economics Related Occupations (FHA/HERO chapters) and New Homemakers of America and other adult supporters may become nationally affiliated Alumni & Associates members.
III) Meetings
IV) Officers
  A) Officers
  B) Duties
  C) Term of Office
  D) Vacancies
V) Elections
VI) Committees
  A) Committees
     1. Standing
     2. Special
  B) Responsibilities
VII) Finances
  A) State and National Dues
  B) Chapter Dues
  C) Budget
VIII) Amendments
IX) Parliamentary Authority
  The rules found in *Robert's Rule of Order Newly Revised* will govern the business meetings of the chapter where appropriate.

the handbook to ultimate leadership | © Family, Career and Community Leaders of America, Inc. | www.FCCLAinc.org | reproducible



SAMPLE BYLAWS FOR LOCAL CHAPTERS

ARTICLE I – NAME

The name of this organization shall be HOSA–Future Health Professionals - _____ Chapter.

ARTICLE II – PURPOSE

The purposes of this organization are:

1. To unite in a common bond without regard to race, creed or national origin students enrolled in Health Science Education (or other) class or classes.
2. To develop leadership that is competent and self-reliant.
3. To improve scholarship and develop skills that will enable young men and women to participate effectively in health science education.
4. To create more interest and understanding in the intelligent choice of health careers.
5. To engage in individual and group projects.
6. To recognize outstanding leadership.
7. To create school loyalty and help preserve the principles of democracy.
8. To develop leadership.

(Purpose statements are illustrative only – additions/deletions may be made.)

ARTICLE III – ORGANIZATION

Section 1. This chapter is open to all students in the health science program at _____ School and to all students who plan to pursue a health career.

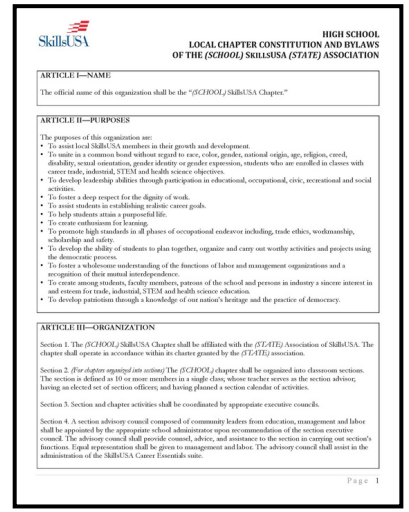
Section 2. Membership is unified on the state and national level. Membership is established by the payment of membership dues.

ARTICLE IV – MEMBERSHIP

Any student enrolled in the health science program or is interested in pursuing a career in the health field is entitled to become an active member of the organization.

ARTICLE V – OFFICERS

Section 1. Officers of the _____ Chapter shall consist of the following: President, Vice President, Secretary, Treasurer, Report and Historian. They shall



SkillsUSA

HIGH SCHOOL
LOCAL CHAPTER CONSTITUTION AND BYLAWS
OF THE *(SCHOOL)* SKILLSUSA *(STATE)* ASSOCIATION

ARTICLE I—NAME

The official name of this organization shall be the "*(SCHOOL)* SkillsUSA Chapter."

ARTICLE II—PURPOSES

The purposes of this organization are:

- To assist local SkillsUSA members in their growth and development.
- To unite in a common bond without regard to race, color, gender, national origin, age, religion, creed, disability, sexual orientation, gender identity or gender expression, students who are enrolled in classes with career trade, industrial, STEM and health science objectives.
- To develop leadership abilities through participation in educational, occupational, civic, recreational and social activities.
- To foster a deep respect for the dignity of work.
- To assist students in establishing realistic career goals.
- To help students attain a purposeful life.
- To create enthusiasm for learning.
- To promote high standards in all phases of occupational endeavor including, trade ethics, workmanship, scholarship and safety.
- To develop the ability of students to plan together, organize and carry out worthy activities and projects using the democratic process.
- To foster a wholesome understanding of the functions of labor and management organizations and a recognition of their mutual interdependence.
- To create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, STEM and health science education.
- To develop patriotism through a knowledge of our nation's heritage and the practice of democracy.

ARTICLE III—ORGANIZATION

Section 1. The *(SCHOOL)* SkillsUSA Chapter shall be affiliated with the *(STATE)* Association of SkillsUSA. The chapter shall operate in accordance within its charter granted by the *(STATE)* association.

Section 2. *(For chapters organized into sections)* The *(SCHOOL)* chapter shall be organized into classroom sections. The section is defined as 10 or more members in a single class, whose teacher serves as the section advisor; having an elected set of section officers; and having planned a section calendar of activities.

Section 3. Section and chapter activities shall be coordinated by appropriate executive councils.

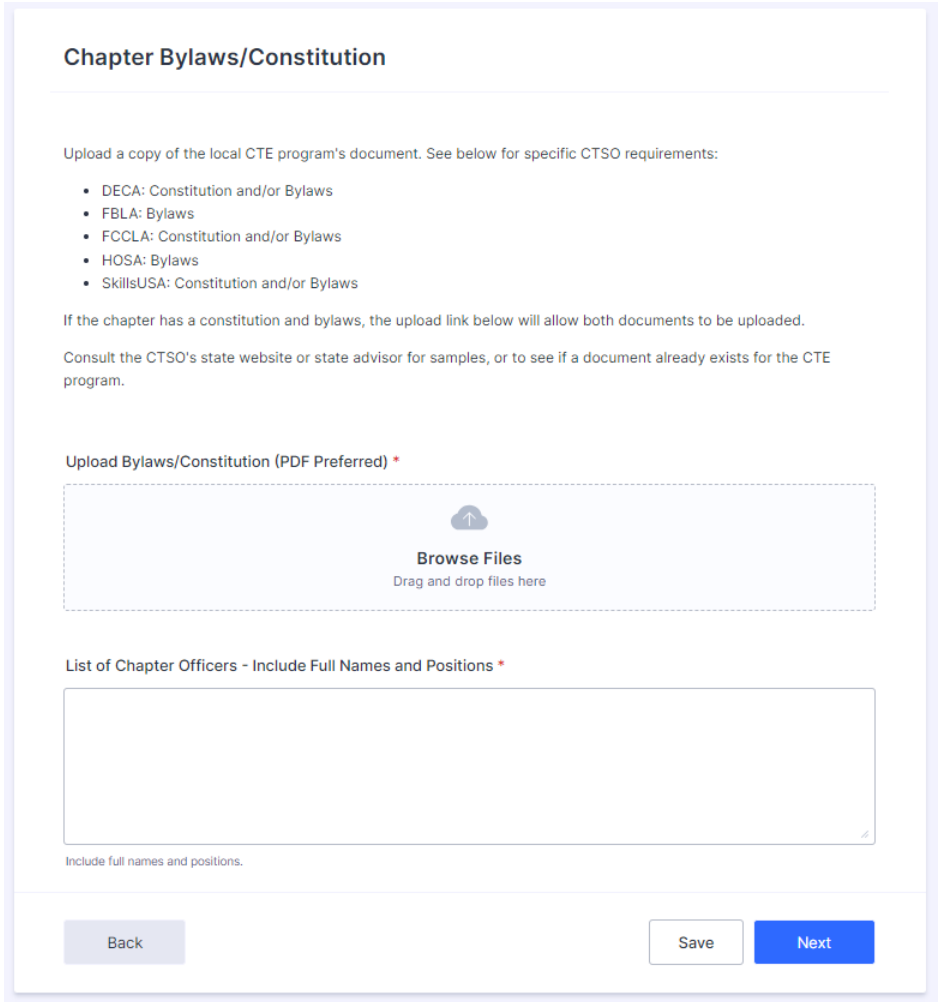
Section 4. A section advisory council composed of community leaders from education, management and labor shall be appointed by the appropriate school administrator upon recommendation of the section executive council. The advisory council shall provide counsel, advice, and assistance to the section in carrying out section's functions. Equal representation shall be given to management and labor. The advisory council shall assist in the administration of the SkillsUSA Career Essentials suite.

Page 1

4 Chapter Officers

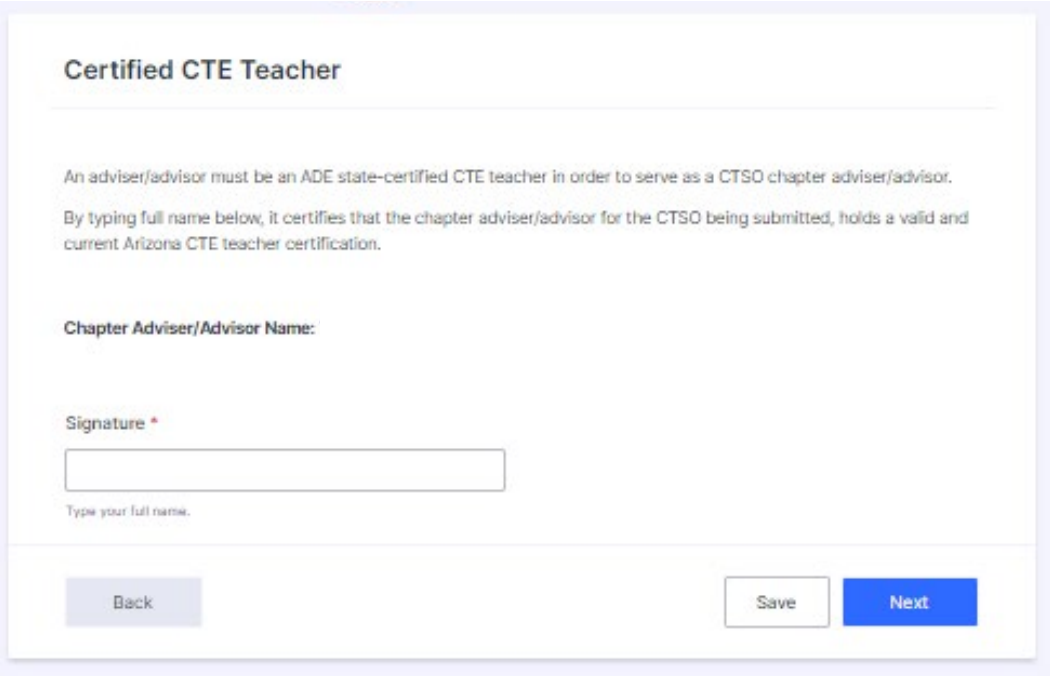
List of Chapter Officers

- These students should be active, affiliated members of your chapter
- Please include the full name and position/title of all elected officer positions in the text box provided.



5 Certified CTE Teacher Affirmation

CTSO Advisors must be ADE-certified teachers. While we do not require an upload of your teacher certification through this form, advisors may be asked to produce a copy of their certification while their program is being monitored.

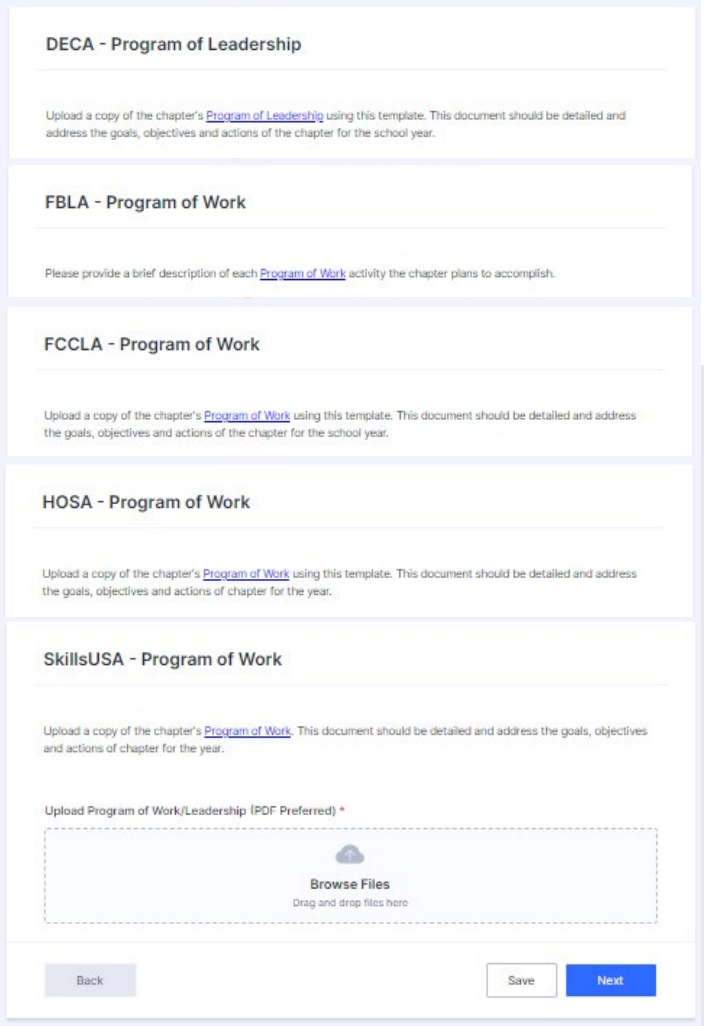


6 Program of Work or Leadership

The Program of Work (PoW) template for FBLA, FCCLA, HOSA, and SkillsUSA is the only PoW format that will be accepted starting this year

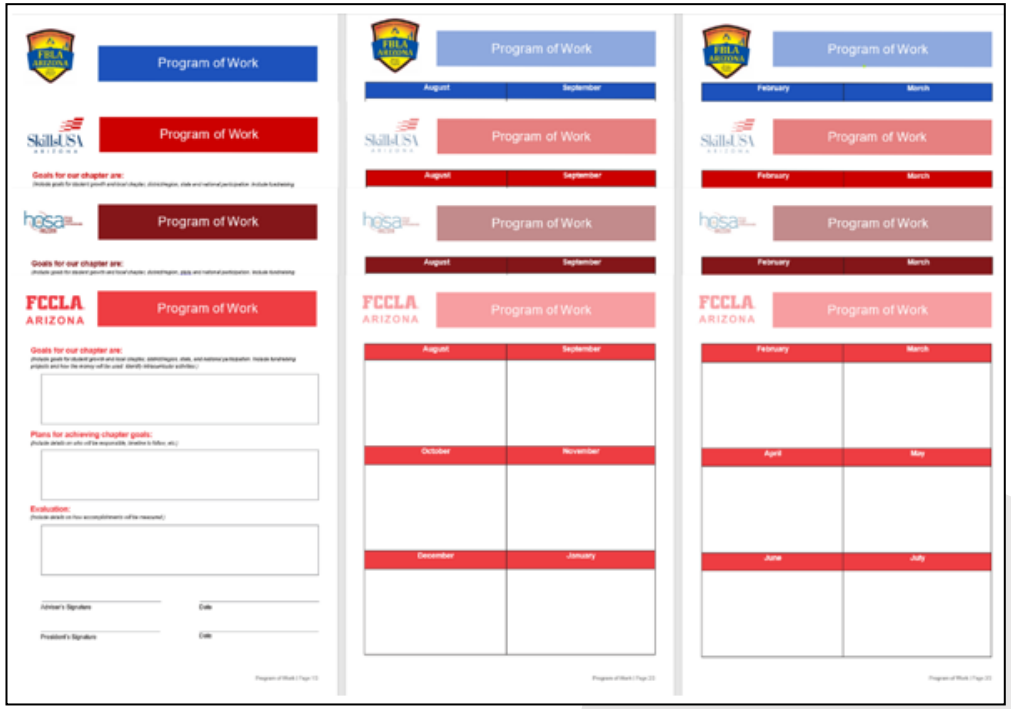
- If you do not have the template, it is linked to the blue “Program of Work” text

- Programs of Work must include the activities that are submitted for the 7b Quality Indicators as well as chapter meetings
  - Your PoW should be a **tool** for you and your chapter!
  - A good PoW comes with at least three to five S.M.A.R.T. goals!



6 Program of Work and Leadership

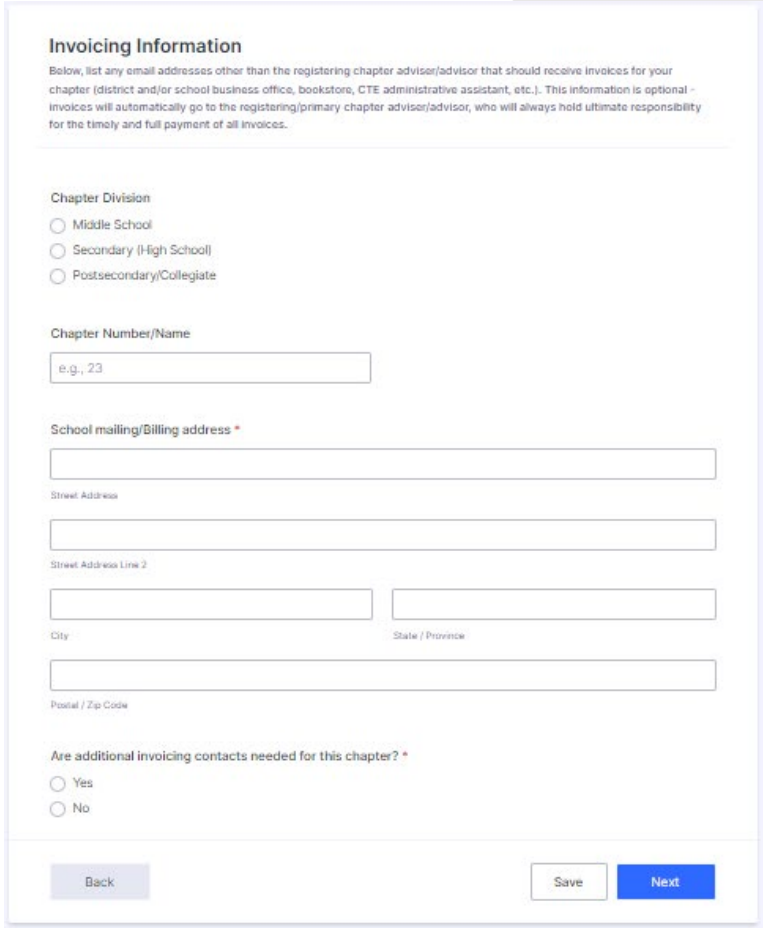
Instead of the Program of Work, DECA requires a Program of Leadership



7 Invoicing Information

Invoicing information is important so State Advisors have a secondary database if there are discrepancies within other invoicing information

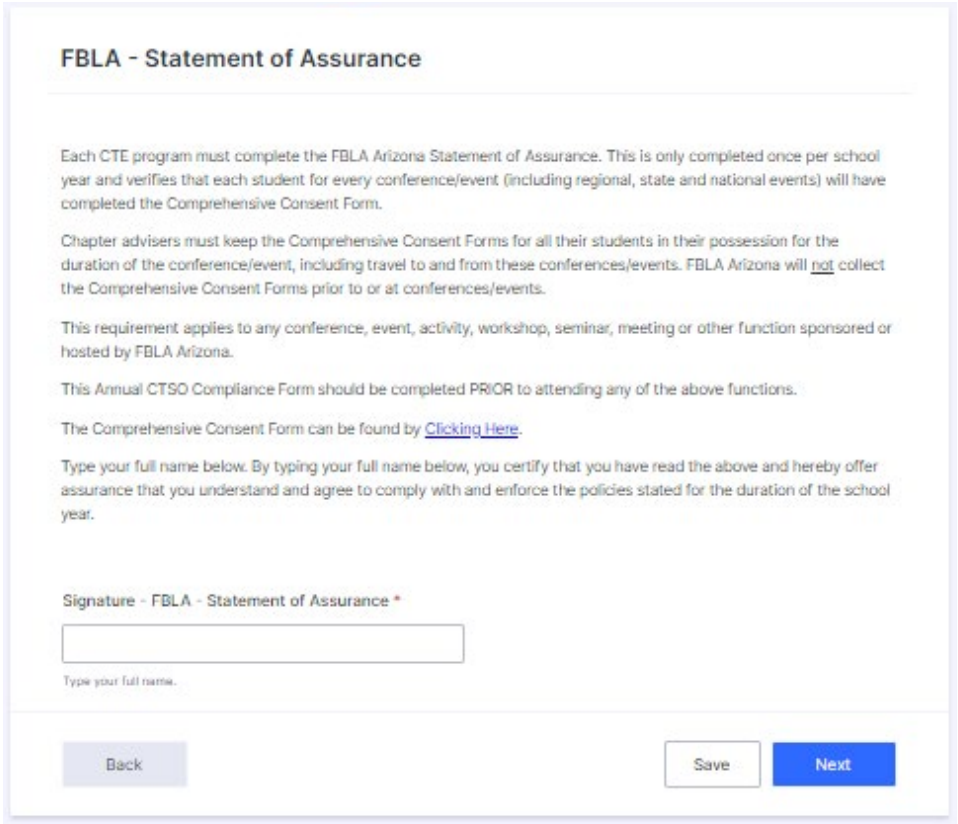
- School mailing/billing address
  - District office, PO box, or your school address
  - Please double check this information for accuracy
- If you have a point of contact for invoicing and billing, please add them on this section of the form



8 Statement of Assurance

The statement of assurance for each CTSO provides a clear understanding of the expectations for the Conference Liability & Release Form

- The Conference Liability & Release Form can be accessed on each of the respective CTSO's websites or via the blue link in the statement of assurance



7b Submission FAQ

Who needs to submit 7b summaries?

Any chapter can submit this section if they want to display that they have a quality chapter. Schools who are being monitored in the current school year should submit 7b Quality Areas.

How long are Quality Points valid?

Quality points only count towards the year they are submitted. 7b submissions are **optional** and give points towards your chapter's overall monitoring score.

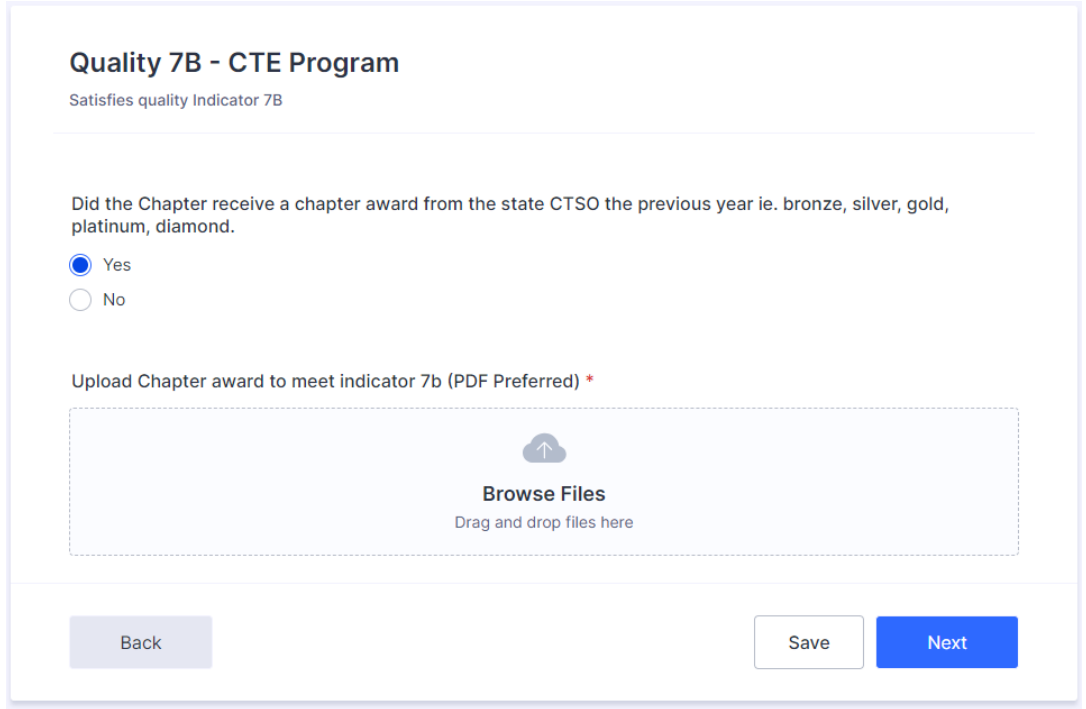
What is accepted evidence?

Accepted evidence varies; however, programs of work and conference flyers are <u>not</u> accepted evidence due to the fact that participation cannot be verified with this evidence.

9 CTE Program 7b

7b Submissions evaluate the quality of activities a chapter participates in

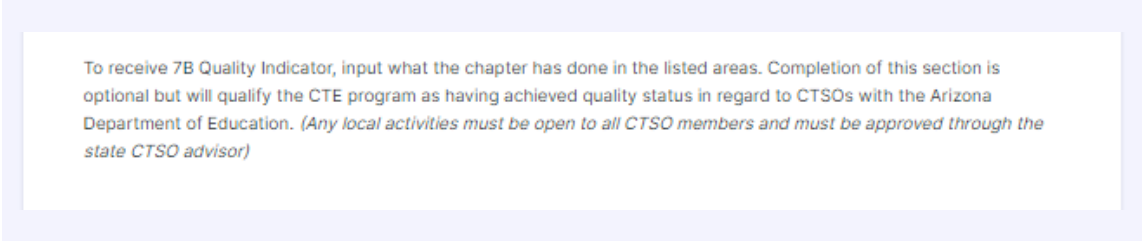
- Each CTSO has their own requirements for chapter awards
- Upload and verification of a chapter award for the previous year satisfies the 7b requirements and awards quality points



9 CTE Program 7b

7b Submissions evaluate the quality of activities a chapter participates in

- If a chapter award was not received, advisors have the opportunity to manually apply and upload documents for each of the four quality measures
- Submission of activity summaries does not guarantee quality status



Quality Indicator Overview

7b Measures			
7b1	7b2	7b3	7b4
Leadership Conferences	Leadership Development	Business and Industry Interaction	Community and School Service
This measure aims to describe student participation in ADE hosted Leadership Conferences or other leadership showcasing conferences.	This measure aims to establish opportunities for students to develop their leadership skills within CTSO involvement.	This measure aims to note the connection between business, industry, and students.	This measure aims to highlight ways a chapter is going above and beyond in serving their community and school.
Accepted Evidence Examples			
disclaimer: evidence is up to the discretion of the reviewer and inclusion or exclusion from this list is not final			
Invoices, a letter from a CTE Director or similar on an official letterhead, photos of the event, transportation requests, evidence of participation are accepted evidence for 7b Quality Indicators.			

For any questions:

Megan Victory
megan.victory@azed.gov

Julie Ellis
julie.ellis@azed.gov

Career and Technical Education

Data and Accountability

Samuel Irvin

ARIZONA DEPARTMENT OF EDUCATION

Data & Accountability

Performance Measure	Numerator Value	Denominator Value	Actual Level of Performance	Reporting Year SDLP	Met SDLP	Met 90% of SDLP
Secondary						
1S1 Graduation Rate	27515	28506	96.5%	93%	**Yes**	**Yes**
2S1 Reading Proficiency	11694	27088	43.2%	25.25%	**Yes**	**Yes**
2S2 Math Proficiency	9946	27088	36.7%	29%	**Yes**	**Yes**
2S3 Science Proficiency	6514	26874	24.2%	21%	**Yes**	**Yes**
3S1 Placement	19655	26663	73.7%	77%	**No**	**Yes**
4S1 Nontraditional	9689	34847	27.8%	34%	**No**	**No**
5S1 Industry Credentials	11735	13813	85%	34%	**Yes**	**Yes**
5S4 Technical Skills Assessment	19434	24040	80.8%	71%	**Yes**	**Yes**

Postsecondary performance measures not available.

Work-based Learning

- ADE will begin to collect work-based learning data this school year
- Data will be collected through the CTE Data Portal
- Not intended to replace any district WBL tracking
- Data collection is based on WBL Guide
- Data collected:
  - Student-level
  - Brief experience details
  - Technical standard alignment
- Additional guidance will be published when reporting becomes live

Change Requests

- Three new change requests in CTE Data Portal:
  - Insert Credits into Participant/Concentrator Record
  - Create Placement Survey from Participant/Concentrator Record
  - Move Placement Survey into Current Fiscal Year
- Each request is reviewed on a case-by-case basis
- Intended to handle unique cases
- Will be live in October with FY 2025 reporting
- Additional guidance will be published when reporting becomes live

Introductions: Stanley Hostetler

Stanley Hostetler

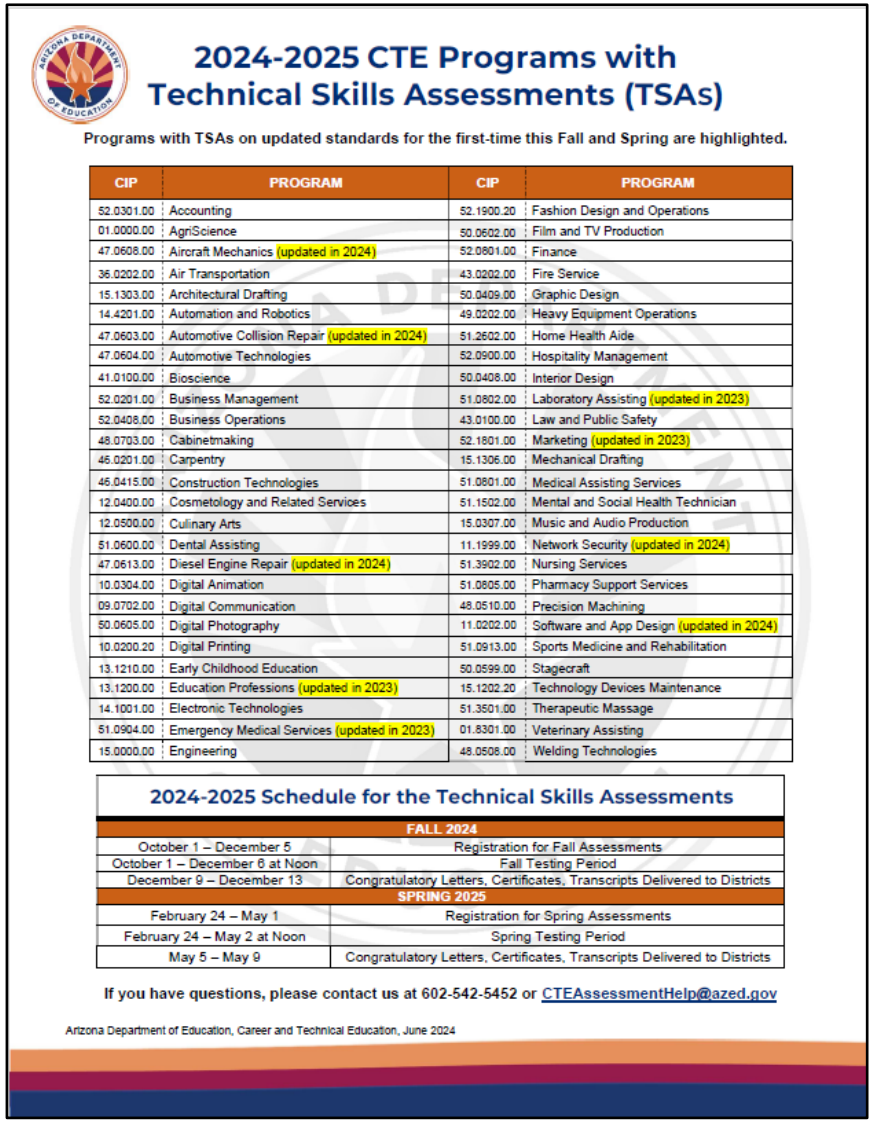
CTE Data & Reporting Analyst

Career and Technical Education

Technical Standards, Technical Assessments, and Career Development Collaboration Team

Judy Balogh

Standards and TSA



2024-2025 CTE Programs with Technical Skills Assessments (TSAs)

Programs with TSAs on updated standards for the first-time this Fall and Spring are highlighted.

CIP	PROGRAM	CIP	PROGRAM
52.0301.00	Accounting	52.1900.20	Fashion Design and Operations
01.0000.00	AgriScience	50.0602.00	Film and TV Production
47.0608.00	Aircraft Mechanics (updated in 2024)	52.0801.00	Finance
36.0202.00	Air Transportation	43.0202.00	Fire Service
15.1303.00	Architectural Drafting	50.0409.00	Graphic Design
14.4201.00	Automation and Robotics	49.0202.00	Heavy Equipment Operations
47.0603.00	Automotive Collision Repair (updated in 2024)	51.2602.00	Home Health Aide
47.0604.00	Automotive Technologies	52.0900.00	Hospitality Management
41.0100.00	Bioscience	50.0408.00	Interior Design
52.0201.00	Business Management	51.0802.00	Laboratory Assisting (updated in 2023)
52.0408.00	Business Operations	43.0100.00	Law and Public Safety
48.0703.00	Cabinetmaking	52.1801.00	Marketing (updated in 2023)
46.0201.00	Carpentry	15.1306.00	Mechanical Drafting
46.0415.00	Construction Technologies	51.0801.00	Medical Assisting Services
12.0400.00	Cosmetology and Related Services	51.1502.00	Mental and Social Health Technician
12.0500.00	Culinary Arts	15.0307.00	Music and Audio Production
51.0600.00	Dental Assisting	11.1999.00	Network Security (updated in 2024)
47.0613.00	Diesel Engine Repair (updated in 2024)	51.3902.00	Nursing Services
10.0304.00	Digital Animation	51.0805.00	Pharmacy Support Services
09.0702.00	Digital Communication	48.0510.00	Precision Machining
50.0605.00	Digital Photography	11.0202.00	Software and App Design (updated in 2024)
10.0200.20	Digital Printing	51.0913.00	Sports Medicine and Rehabilitation
13.1210.00	Early Childhood Education	50.0599.00	Stagecraft
13.1200.00	Education Professions (updated in 2023)	15.1202.20	Technology Devices Maintenance
14.1001.00	Electronic Technologies	51.3501.00	Therapeutic Massage
51.0904.00	Emergency Medical Services (updated in 2023)	01.8301.00	Veterinary Assisting
15.0000.00	Engineering	48.0508.00	Welding Technologies

2024-2025 Schedule for the Technical Skills Assessments

FALL 2024	
October 1 – December 5	Registration for Fall Assessments
October 1 – December 6 at Noon	Fall Testing Period
December 9 – December 13	Congratulatory Letters, Certificates, Transcripts Delivered to Districts
SPRING 2025	
February 24 – May 1	Registration for Spring Assessments
February 24 – May 2 at Noon	Spring Testing Period
May 5 – May 9	Congratulatory Letters, Certificates, Transcripts Delivered to Districts

If you have questions, please contact us at 602-542-5452 or CTEAssessmentHelp@azed.gov

Arizona Department of Education, Career and Technical Education, June 2024

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Email: Judy.Balogh@azed.gov

Hannah Higgs - Assessment Program Specialist
Phone: (602) 542-5044
Email: Hannah.Higgs@azed.gov

CTE Assessments Helpline: (602) 542-5452
Email: CTEAssessmentHelp@azed.gov

ARIZONA DEPARTMENT OF EDUCATION

On the CTE Technical Skills Assessments (TSAs) Website

- **Guides, Schedule, Sample Items, etc.**
- CTE Technical Skills Assessment Overview Guide
- 2024-2025 CTE Programs with Technical Skills Assessments (TSAS) and Schedule
- Eligibility Policy for Students to Take and Retake the Technical Skills Assessment
- Guidelines for New/Updated Standards and First-Time Testing
- Security and Testing Protocol Agreements
- TSA Troubleshooting Guide with Video Links
- Universal Test Administration Conditions and Accommodations Guide
- Student Technical Skills Assessment Guide
- Sample Items for All Programs
- Six Ways to Ensure Student and Program Success on the Technical Skills Assessments (TSAs)
- Proctor Instructions for Monitoring the TSA
- How to Access and Use the TSA Reports

- **Walkthroughs**
- How to Access and Utilize the TSA Dashboard
- How to Create Rosters Tutorial
- How to Manually Register One Student Tutorial
- How to Prepare and Motivate Students to Take the Assessments – PowerPoint
- How to Take the Assessments – PowerPoint
- How to Use the Bulk Registration Tab Tutorial
- How to Use the Certificate Mailing Address Tab Tutorial
- How to Use the Change Request Tab Tutorial

Technical Standards, Technical Assessments, and Career Development Collaboration Team

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Career and Technical Education

Program Services

Cindy Gutierrez

Program Services

www.azed.gov/cte/programs

- Janai Nesby-Program Project Specialist II
- Bruce Watkins-Agriculture and Welding
- Tracy Rexroat-Engineering, Manufacturing, Information Technologies
- Elena Sobampo-Business and Marketing Education
- Kylie Chamblee-Family and Consumer Sciences, Education and Training
- Joe Grieco-Construction Science Technologies
- Jason Wojcik-Public Service Careers, Transportation Technologies
- Vacant-Health Science Technologies
- Vacant-Communication Media Technologies

New Approved Credentials

- Five new credentials go to the State Board for approval on Sept 26
- If approved will be added to the credential list by Sept 30
- https://www.azed.gov/cte/cte-industry-credentials

Local Occupational Programs (LOP)

What is an LOP?

Program that addresses a local need, is substantially different than a current Approved CTE program, must meet all the required elements of an approved program, justified on the CLNA (Perkins) data supports the need for an LOP

Applications

- Opens October 1st closes November 30th
- Online application
- https://www.azed.gov/cte/programs

CTE Approved Program List

The Approved CTE Program list is developed from Labor Market Data received from the Office of Economic Opportunity (OEO)every two years, based on high skill, high wage and in-demand occupations.

The FY26(SY25-26) FY27(SY26-27) Approved CTE Program list will be available at the November meeting.

Monitoring Updates

- The next 5-year rotation will begin in FY26 (SY25-26)
- ADE CTE is updating the:
- monitoring document based on stakeholder meetings and to better clarify
- monitoring guide to align with the monitoring document
- developing the five-year monitoring rotation schedule for all LEAs
- developing the deadlines for the FY 26 group for monitoring
- updating the training Powerpoint and materials for the mandatory training in February
- Will provide updated documents at the November meeting

Career and Technical Education

School Counselors

Emily Brown

School Counseling Updates

New Hire

- Welcome to the CTE team, Heather Anderson
- Heather is the new School Counseling Specialist
- She comes to this position with experience serving as a school counselor in the West Valley of Phoenix

School Counseling Updates

New Event

- School Counselor Retreat at the ACOVA Fall Conference
- November 7, 9:00am – 4:00pm
- $100 registration includes 4 sessions and lunch

School Counseling Updates

Counselor Construction Career Day

Sign Up: School Counselor Construction Career Day @ Sundt

- Counselors will get an informational session from Sundt including hands-on activities for pipefitting, welding, heavy equipment, and concrete
- September 30, 9:00 am - 1:00 pm

School Counseling Updates

ECAPS

- Due April 30, 2025
- Both implementation and student sample plans get uploaded into the EMAC system
- Reach out to either Emily.Brown@azed.gov or Heather.Anderson@azed.gov with questions
- Check out the ADE ECAP Website for helpful resources: **azed.gov/ecap**

Career and Technical Education

Break

ACTE AZ

YOUR ASSOCIATION
YOUR VOICE

FUEL THE

AMERICAN DREAM

ACTE AZ

To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference

Jim Grieshaber
President

Lindsay Duran
Past President

Patrick Clawson
Vice President

Patti Pastor
Secretary

Lori Luzier
Treasurer

Michelle Bohon
Member at Large

Heather Webb
Member at Large

SAVE THE DATE

- ***Mid-Winter Leadership***

  February 6-7, Prescott

- ***AZ Summer CTE Conference***

  July 11-16, Tucson

  50th Anniversary

  Westin La Paloma I Loews Ventana Canyon

A BETTER ARIZONA
A BETTER HOME

PREMIER SERIES

PURPOSE

- CTE Teacher Training
- Professional Development
- Satisfy Teacher Certification Requirements

IMPACT

- Equip Teachers With Pedagogical Skills
- Improve Teacher Transitions
- ADE Certifications Issued

WHO DO WE SERVE?

- CTE Teachers
- CTE Directors
- Administrators
- Business & Industry

HOW DO WE SERVE?

- 26 Premier Series Courses
- In-Person & Virtual Training
- 31 Vetted Facilitators Statewide
- Consistent Monthly Meetings & Annual Retreat

PREMIER SERIES COURSE CALENDAR UPDATE

- *"NEW" ACOVA Conference Course Offering*
  - *November*
- *Upcoming In-Person and Virtual Options*
  - *Through December*
- *Registration Information on ACTEAZ.ORG*
  - *Premier Series Flyer Provided*

ACOVA'S MISSION

ACOVA is the professional association whose mission is to build community, advocacy and leadership for Arizona Career and Technical Education (CTE) Administrators.

MEET THE ACOVA BOARD

Treasurer
Joel Wakefield
Western Maricopa Education District

President Elect
Eric Sorenson
Tempe Union High School District

President
John Scrogham
J.O. Combs Unified School District

Past President
Marsha Becker
Lake Havasu Unified School District

Secretary
Melanie Lintz
Buckeye Union High School District

Member at Large
Rebecca Robinson
Tombstone Unified School District

Member at Large
Dr. Erica Young-Jackson
Stride Career Prep K12

Member at Large
Adelaida McLaughlin
Pinon Unified School District

Member at Large
Tracy Mayfield
Glendale Union High School District

CORE OBJECTIVES

1. Ensure **leadership development** for all CTE administrators.
2. Provide **relevant information** on critical issues, research, and legislative updates
3. Provide **mentoring** opportunities for CTE administrators
4. Establish and build a **support network** for all CTE administrators
5. **Represent** CTE administrators and **advocate** for CTE Critical Issues
6. **Practice and recognize excellence** in leadership among CTE Administrators

ACOVA

ACOVA MINI CAMP M&M

Following today's ADE CTE Administrator's Meeting

Lunch provided for those that registered

- **Pro Tips for CTE Administrators**
- **Upcoming Responsibilities**
- **Q & A with seasoned administrators**

ACOVA

ACOVA MENTORING MINUTES

AUGUST

Best Practices- CTSO

Presenter: Julie Ellis from ADE

Best Practices- Curriculum Connection

Presenter: Jennifer Brooks from CTE Curriculum Connection

COMING SOON

October

Technical Skills Assessments

November

Teacher Certification

January

Data Portal

ACOVA Fall Conference

November 7-8, 2024
Registration & Hotels NOW OPEN!

LOCATION:

- **Prescott Resort & Conference Center, Prescott AZ**
- **Professional Development & Networking**

ACOVA Fall Conference

November 7-8, 2024
NEW!!
Counselor Track

- CTE basics for counselors
- Meaningful and practical career counseling
- Working effectively with CTE and site administrators
- Roundtable discussions and best practices

ACTEAZ/ACOVA Mid Winter Conference

February 6-7, 2025

LOCATION:
Prescott Resort & Conference Center, Prescott AZ

Professional Development & Networking

Registration will come from ACTEAZ

ACOVA

Scholarship Update

4-$1,000

Student Scholarships
were awarded to 2024 graduates

2024 FALL CONFERENCE
AUCTION ITEMS NEEDED!

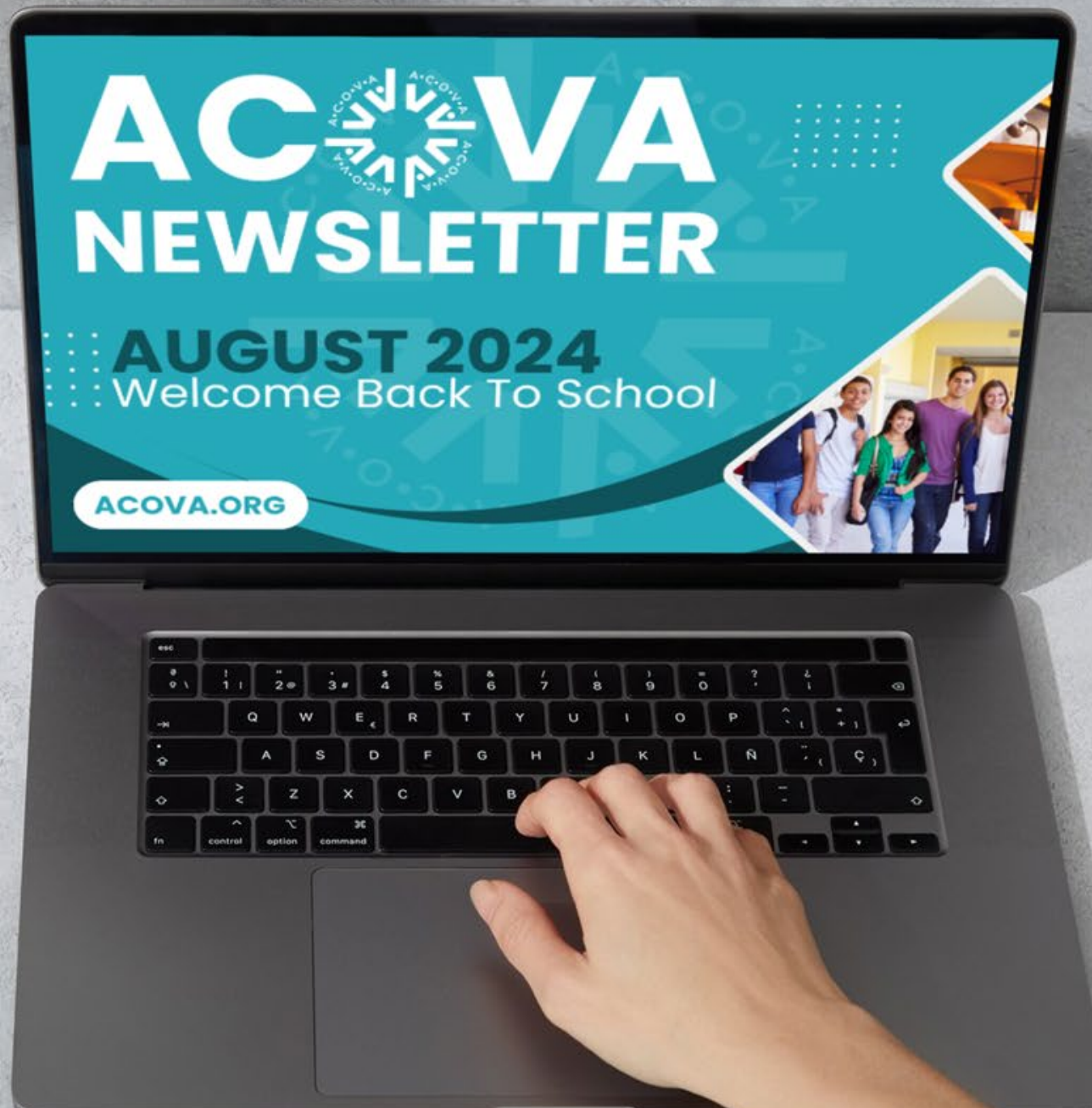
Spirit of
ACOVA
2024 RECIPIENT
Curt Bertelsen
Director of Professional
Development for Pima JTED

ACOVA ADMINISTRATOR SPOTLIGHT

www.acova.org

WE NEED YOUR NOMINATIONS!

STAY CONNECTED WITH ACOVA!

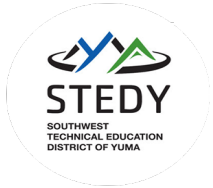


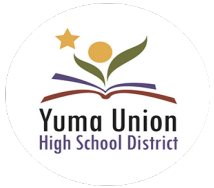
VISIT OUR WEBSITE AND FOLLOW US ON SOCIAL MEDIA

Arizona CTE Curriculum Consortium

1. New Instructional Resources
2. AZCTECC Event
3. We're Hiring
4. You're Invited

cte.ctecaz.org





CENTER FOR THE FUTURE OF ARIZONA

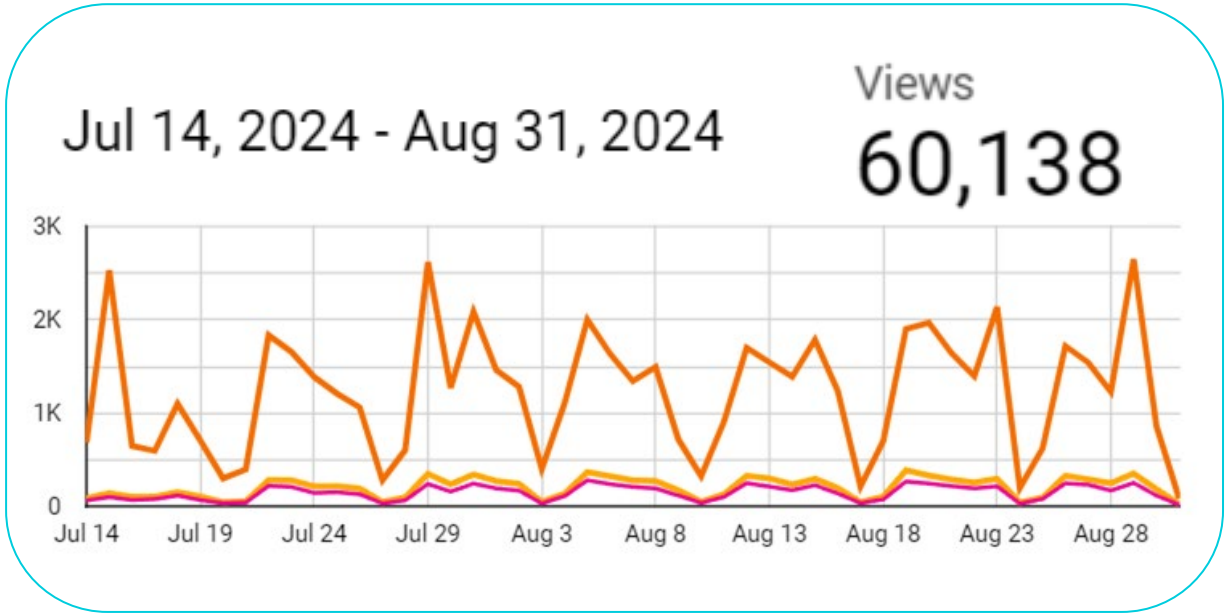
ACTE AZ

AZSOC Arizona Student Opportunity Collaborative

CRAFTING CURRICULUM | CONNECTING EDUCATORS

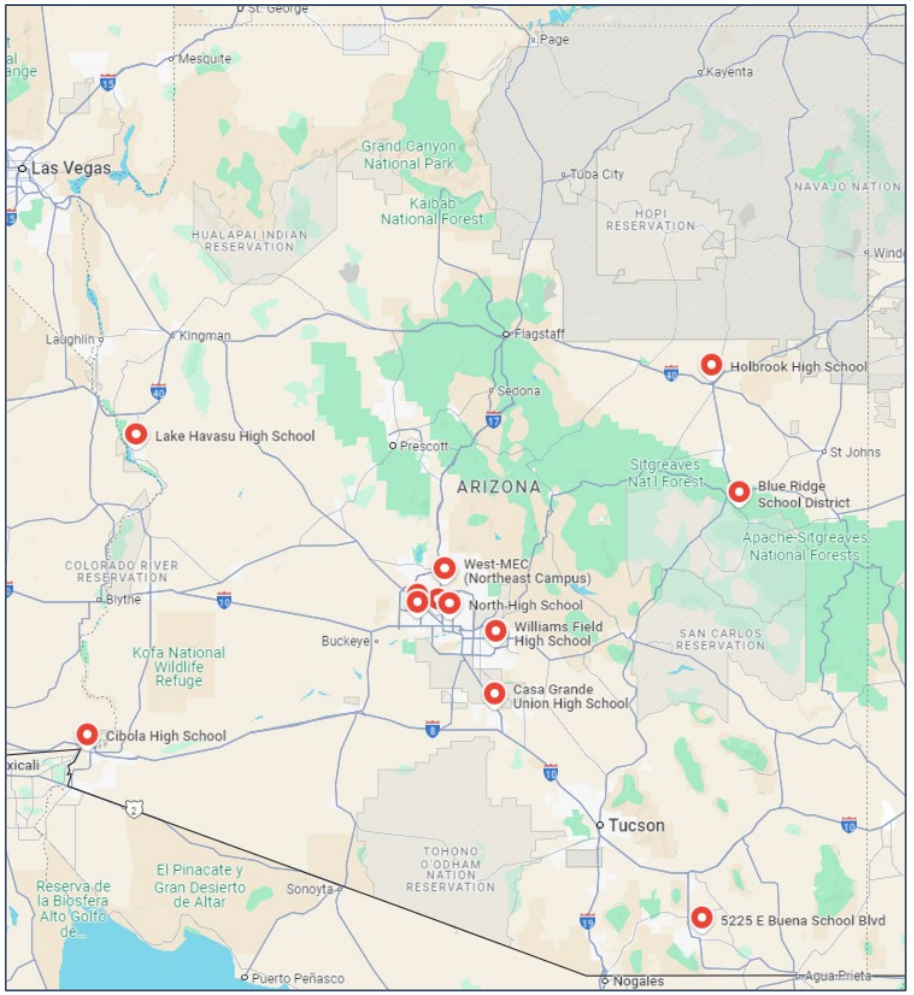
New Resources

- Business Operations
- Business Management
- Education Professions
- Finance
- Home Health Aide
- Hospitality Management
- Nursing Services
- Welding Technologies
- Professional Skills



Scope & Sequence Event

Thank you to the member districts who have nominated teachers and support their attendance!



We're Hiring!

- **Staff Curriculum Writer**
- **Apprenticeship Coordinator**

(both full-time)

- **Teacher Content Expert** and **Teacher Curriculum Writer** (both part-time)
  - Automotive Technologies
  - Marketing
  - Fire Service
  - Accounting
  - Digital Photography

PIMA JTED

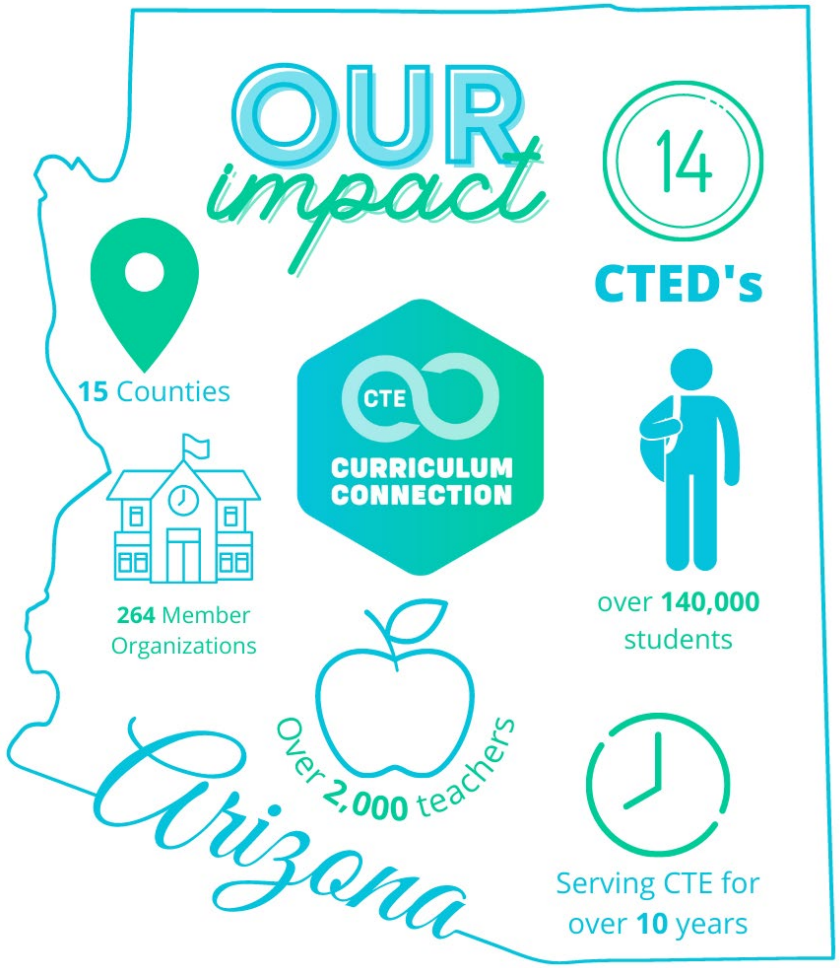
Upcoming Quarterly Meeting

Share your voice as a member of the **Arizona CTE Curriculum Consortium**.

Thank you for joining us:

→ **October 30, 2024**

10:00 am - 12:00 pm (virtual)



We’re here to serve you!

SUPPORT@CTECAZ.ORG

WWW.CTECAZ.ORG

@AZ_CTE_CC

@CTECAZ

CTE CURRICULUM CONNECTION

COLLEGE OF SOCIAL & BEHAVIORAL SCIENCES

Southwest Institute for Research on Women

SCAN for Program Flyer & Staff Contacts

Project CHANGE

- Careers
- Harassment
- And
- Nontraditional
- Gender
- Education

WHY PROMOTE GENDER NONTRADITIONAL ENROLLMENT?

- **Personal:** Increased career satisfaction
- **Societal:** Lessen the gender pay gap
- **Workplace:** Companies with greater gender diversity report:
  - *Lower rates of sexual harassment*
  - *Greater variability of skills*
  - *Enhanced innovation & collaboration*
  - *Improved company reputation*
  - *Greater retention – millennials value workplace diversity*

SERVICES WE PROVIDE

- Presentations to students and educators at **no cost.**
- Educator presentations **provide professional development** hours.
- Presentations are provided in multiple formats:
  - In-person ⭐
  - Live Zoom
  - Pre-recorded video presentations

Presentations We Offer

CTE 101
(students & parents)

Gender, CTE, and Nontraditional Career Success (students & parents)

Stopping Sexual Harassment
(students, educators & counselors)

Digital Citizenship & Cyberbullying
(students, parents, educators & counselors)

Recruitment & Retention of Nontraditional Students (educators & counselors)

SCAN for
Program Flyer &
Staff Contacts

THANK YOU

Maya Salas

(520) 591-0257

mayaisalas@arizona.edu

COLLEGE OF SOCIAL & BEHAVIORAL SCIENCES

Southwest Institute for Research on Women

Table Exercise

- Share with a partner a Model Practice in your district.
- Select ONE Model Program from your table and share with entire group.

  - Area 1 – Placement
  - Area 2 – Industry Credentials
  - Area 3 – Program Enrollment
  - Area 4 – Perkins Grant Submission
  - Area 5 – TSA Success
  - Area 6 – CTSO Engagement

PATHWAY 2 CAREERS

Arizona CTE Administrators Meeting

September 18, 2024

PATHWAY 2 CAREERS

Education with Destination in Arizona

About P2C

We're P2C!

We believe when education becomes relevant, learners can fully engage.

PATHWAY 2 CAREERS

PRODUCTS

CAREER-CONNECTED LEARNING SUITE

MATH

A rigorous Math curriculum that engages learners by connecting mathematical concepts to real-world careers. careers.

CAREER EXPLORER

Career exploration tools and curriculum providing learners with the essential resources to make informed career decisions.

LABOR MARKET DATA

LABOR MARKET NAVIGATOR

A customized platform essential those looking to access local labor market data and trends that can enable effective and informed decision-making.

SERVICES

SCHOOL SERVICES & INNOVATION

PROFESSIONAL DEVELOPMENT

LEADERSHIP & CONSULTING

EARLY COLLEGE PROGRAMS

WORKFORCE DEVELOPMENT

PERKINS PLAN REVISION

Get to a “yes”

GUIDING PRINCIPLES

1. Bring value to our students
2. Bring value to employers
3. Honor the vision of the state board
4. Honor the work that has been done to date
5. Document and communicate

STREAMS OF WORK

STREAMS OF WORK

Board Engagement

STREAMS OF WORK

Board Engagement

1. Personal meeting with Sean Ross
2. Individual meetings with each board member
3. Updates at every board meeting
4. Vision summary

STREAMS OF WORK

Industry Engagement

Summits via the Arizona Economic Education

Commission

STREAMS OF WORK

State Determined Levels of Performance

1. Communication and narrative
2. Defensible formula
3. Review of federally mandated minimums

STREAMS OF WORK

Postsecondary Funding Split

(Currently 82% / 18% and a non-negotiable priority for the board chair)

1. Communication and persuasion
2. Impact analysis for proposed 75% / 25% split

PROJECT TEAM

Leadership

1. Dr. Joseph Goins
2. Tracey Bryan
3. Trevor Stokes
4. Colette Chapman
5. Kevin Imes

PROJECT TEAM

Executive

1. Tracey Bryan
2. Trevor Stokes
3. Judy Balogh
4. Emily Brown
5. Julie Ellis
6. Cindy Gutierrez
7. Samuel Irvin
8. Bobby Neves
9. Gina Schmitz

TIMELINE

Board Meetings

1. September 23
2. October 21
3. December 9

TIMELINE

Submission Milestones

1. Draft plan to ADE January 15
2. Public comment February 1
3. Revised plan subject to vote at board meeting

   April 13

Trevor Stokes

Vice President-Career Readiness Initiatives

trevor.stokes@p2c.org

865.235.9986

PATHWAY 2 CAREERS

Career and Technical Education

The Arizona Department of Education CTE Unit is a “Service” organization.

We are here to SERVE you.

Pay it Forward