



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Elfrida Elementary District
 CTD: 02-04-12
 Site: Elfrida Elementary School
 Contacts: Justin Price and Veronica Zamora
 Review Date: June 13, 2024
 Review Period: June 2024
 Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	<i>No Findings</i>		
Site Agreement			
	<i>No Findings</i>		
Site Eligibility			
	<i>No Findings</i>		
Menu Planning			
1	The following vegetable subgroups were not offered during the review period: Beans/Peas and Other Vegetables. This was not a repeat finding from cycle two and did not contribute towards fiscal action calculations.	Discussed vegetable subgroup requirements for the age/grade groups served. Vegetable Subgroup Quick Guide can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Menu Planning tab. The Step-by-Step Instruction: How to Plan a Lunch Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab.	<i>Please provide one week of lunch production records which demonstrate compliance with the vegetable subgroups. Additionally, please provide written assurance that moving forward, all menus will be planned to meet the vegetable subgroup requirements.</i>

2 OVS was not implemented properly at Elfrida Elementary School on the day of review. Specifically, They were not given the option to choose or reject any of the 5 components.

Provided technical assistance on proper implementation of OVS and discussed with kitchen and point of service staff. Additionally, updating the site application to reflect "Serve Only" operation was discussed. Reviewed menu and discussed options for a reimbursable meal under OVS. USDA's Offer Versus Serve Manual, Effective beginning School Year 2015-2016 can be found on ADE's website at <https://www.azed.gov/hns/nslp> under the Guidance Manuals tab.

Please provide a written description demonstrating how OVS will be implemented properly OR submit a updated CNP Web site application to reflect current "Serve Only" operation. Additionally, please provide written assurance that moving forward, OVS will be implemented properly or that CNP Web agreements will accurately reflect current practices.

Counting & Claiming

No Findings

Media Release

No Findings

SFA Monitoring Responsibilities

No Findings

Civil Rights

No Findings

Food Safety

No Findings

Water

No Findings

Recordkeeping

No Findings

Comments/Recommendations:

Thank you for your hospitality and organization during the review process. It is evident that you are working hard to ensure your students are fed healthy meals in a welcoming environment.

Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by **August 25, 2024** to Tania Felix at tania.felix@azed.gov

8/8/2024

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix Arizona 85007 • www.azed.gov

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