



# Staying on Track: Questions & Answers

Answers to the questions asked in HNS' **August 2024 Staying on Track** webinar.

Please note, operators are responsible for remaining up-to-date on program guidance/regulations. The following answers reflect the information available at the time of the live webinar and may be subject to change.

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## Program Forms and Resources

### **Q: Is the Income Eligibility Form in Spanish?**

A: Yes. Eligibility documents, available in English and Spanish, are published on HNS' NSLP & SBP Forms and Resources under the Eligibility Documents for School Meals accordion - <https://www.azed.gov/hns/nslp/forms>.

### **Q: Is the Free and Reduced-Price Policy Statement (FRPPS) a new document? We have one from last year.**

A: This document has been revised so each SFA will need to submit the current version this year.

### **Q: How do I submit the updated FRPPS?**

A: Please submit your updated FRPPS to HelpDesk. Please view HNS' [How to Connect with HNS Using HelpDesk](#) for assistance with this process.

### **Q: Where can I access the FRPPS?**

The FRPPS can be found on HNS' [NSLP and SBP Forms and Resources webpage](#) under the Organizational accordion. Operators are also able to access the form directly by clicking the following:

- [Free and Reduced Price Policy Statement](#)
  - If applicable to your operation, please also include:
    - [SFA At-Risk Afterschool Meals Responsible Principals Addendum \(PDF\)](#)
    - [Addendum- Non-Pricing](#)
    - [Addendum- RCCI without Day Students](#)
    - [Addendum – Special Milk Pricing](#)
    - [Public Media Release](#)
    - [Reimbursement Rates](#)

### **Q: Are the use of the Title 1 alternative income applications required?**

A: For HNS purposes, an SFA operating a special provision option has the choice to use the alternative income application to collect individual student income information.



## **SUN Bucks Eligibility**

**Q: Do Alternative Income Forms certify students for SUN Bucks next year?**

A: No, guidance indicated use of these forms was a flexibility for SEBT in Summer 2024 only. SFAs will be able to use the SEBT SUN Bucks application for next summer.

**Q: Should CEP operators distribute alternative income forms for next summer's SUN Bucks issuance?**

A: No. The SEBT SUN Bucks application will be utilized for next summer.

**Q: When will parents start receiving SUN Bucks benefits?**

A: Benefits are continuing to be issued. To check SUN Bucks card balance, change a PIN, or request a replacement EBT card call 1-888-997-9333.



## **Special Provision Options**

**Q: What is the typical timeline for receiving approval after submitting all required documents for the CEP (Community Eligibility Provision) program?**

A: Timeliness depends on how long it will take to validate the CEP documentation and then review the CNPWeb application. Please stay in communication with your HNS specialist for updates.

**Q: This year our school is under a provision, do we still do verification?**

A: SFAs operating a base year will need to perform verification activities. SFAs that are operating a non-base year or CEP will not do verification activities but will still need to submit the verification report.



## **USDA Foods**

**Q: Who can I reach out to in order to get receipts from our previous delivery charges?**

A: Delivery fees and invoices are assessed by the contracted warehouse. HNS is here to help assist by emailing [USDAFoods@azed.gov](mailto:USDAFoods@azed.gov) or by phone at 602-542-8729.