

## Staying on Track: Questions & Answers

Answers to the questions asked in HNS' August 2024 Staying on Track webinar. Please note, operators are responsible for remaining up-to-date on program guidance/regulations. The following answers reflect the information available at the time of the live webinar and may be subject to change.

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# Program Forms and Resources

## Q: Is the Income Eligibility Form in Spanish?

A: Yes. Eligibility documents, available in English and Spanish, are published on HNS' NSLP & SBP Forms and Resources under the Eligibility Documents for School Meals accordion - https://www.azed.gov/hns/nslp/forms.

## Q: Is the Free and Reduced-Price Policy Statement (FRPPS) a new document? We have one from last year.

A: This document has been revised so each SFA will need to submit the current version this year.

## Q: How do I submit the updated FRPPS?

A: Please submit your updated FRPPS to HelpDesk. Please view HNS' <u>How to Connect with HNS Using HelpDesk</u> for assistance with this process.

### Q: Where can I access the FRPPS?

The FRPPS can be found on HNS' <u>NSLP and SBP Forms and Resources webpage</u> under the Organizational accordion. Operators are also able to access the form directly by clicking the following:

- Free and Reduced Price Policy Statement
  - If applicable to your operation, please also include:
    - SFA At-Risk Afterschool Meals Responsible Principals Addendum (PDF)
    - Addendum- Non-Pricing
    - Addendum- RCCI without Day Students
    - Addendum Special Milk Pricing
    - Public Media Release
    - Reimbursement Rates

#### Q: Are the use of the Title 1 alternative income applications required?

A: For HNS purposes, an SFA operating a special provision option has the choice to use the alternative income application to collect individual student income information.

## SUN Bucks Eligibility

## Q: Do Alternative Income Forms certify students for SUN Bucks next year?

A: No, guidance indicated use of these forms was a flexibility for SEBT in Summer 2024 only. SFAs will be able to use the SEBT SUN Bucks application for next summer.

Q: Should CEP operators distribute alternative income forms for next summer's SUN Bucks issuance? A: No. The SEBT SUN Bucks application will be utilized for next summer.

## Q: When will parents start receiving SUN Bucks benefits?

A: Benefits are continuing to be issued. To check SUN Bucks card balance, change a PIN, or request a replacement EBT card call 1-888-997-9333.

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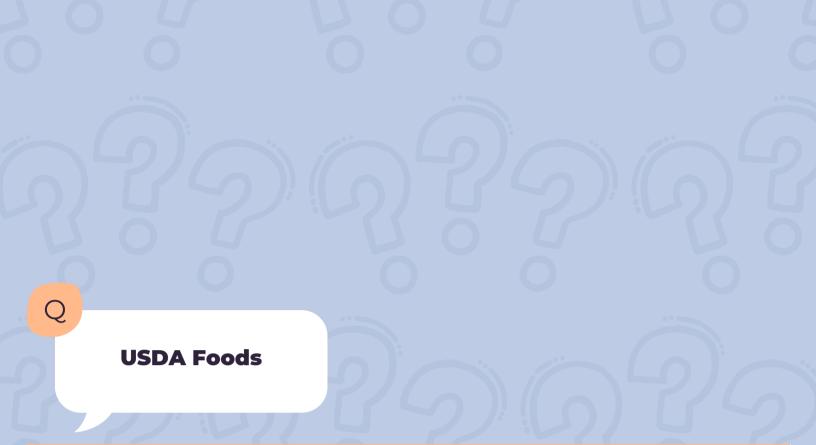
# Special Provision Options

# Q: What is the typical timeline for receiving approval after submitting all required documents for the CEP (Community Eligibility Provision) program?

A: Timeliness depends on how long it will take to validate the CEP documentation and then review the CNPWeb application. Please stay in communication with your HNS specialist for updates.

### Q: This year our school is under a provision, do we still do verification?

A: SFAs operating a base year will need to perform verification activities. SFAs that are operating a non-base year or CEP will not do verification activities but will still need to submit the verification report.



Q: Who can I reach out to in order to get receipts from our previous delivery charges?

A: Delivery fees and invoices are assessed by the contracted warehouse. HNS is here to help assist by emailing USDAFoods@azed.gov or by phone at 602-542-8729.