

Self-Assessment Tracking Form

Required Completion Date	Performance Task	Actual Completion Date
No later than August 26, 2024	<ul style="list-style-type: none"> • SSIP PEAs submit completed Success Gaps Rubric and Action Plan 	
No later than September 16, 2024	<ul style="list-style-type: none"> • PEA selects student files to be reviewed that are a representative sample of the district/charter • PEA submits the list of students to the PSM specialist (using SAM-2 and SAM-3) 	
No later than September 23, 2024	<ul style="list-style-type: none"> • PSM specialist provides feedback to PEA on the SAM-3 • SSIP PEAs receive feedback from PSM specialists for the Success Gaps Rubric and Action Plan Feedback Guide 	
No later than October 1, 2024	<ul style="list-style-type: none"> • SSIP PEAs submit the Literacy Screener Data Form—Fall to PSM Specialist 	
Week of October 27, 2024	<ul style="list-style-type: none"> • Meet (virtual/in-person) with PSM specialists to discuss the status of monitoring activities 	
December 8, 2024	<ul style="list-style-type: none"> • SSIP PEAs complete SSIP and walk through surveys 	

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December 20, 2024	<ul style="list-style-type: none"> • PEA submits copies of completed documentation to PSM specialist to include: child find worksheet(s), agency forms, In by 3 worksheet(s), and student forms • PEA submits completed outcome focus area and action plan to PSM specialist electronically (does not include SSIP PEAs) 	
No later than January 17, 2025	<ul style="list-style-type: none"> • Meet with PSM specialist to discuss trends from student forms, statewide trends, and the student file selection to be submitted on January 31 	
No later than January 31, 2025	<ul style="list-style-type: none"> • PEA submits student files to PSM specialist 	
February 1, 2025	<ul style="list-style-type: none"> • SSIP PEAs submit Literacy Screener Winter data 	
No later than February 28, 2025	<ul style="list-style-type: none"> • PSM specialist will provide verification feedback to the PEA on compliance calls and whether a follow-up visit is required in May • PSM specialist provides feedback on the outcome focus area analysis and action plan (does not include SSIP PEAs) 	

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Required Completion Date	Performance Task	Actual Completion Date
No later than April 28, 2024	<ul style="list-style-type: none"> • SSIP PEAs only- submit Success Gaps Rubric and Action Plan (Spring submission) 	
No later than May 19, 2025	<ul style="list-style-type: none"> • PSM specialist will conduct a follow-up visit, if needed, to verify corrections of noncompliance and review subsequent files (if needed) • PEA submits outcome focus area analysis and action plans 	
No later than June 1, 2025	<ul style="list-style-type: none"> • SSIP PEAs submit Literacy Screener Spring data • SSIP PEAs receive feedback from PSM specialist on the Analysis and Action Plan 	
No later than June 6, 2025	<ul style="list-style-type: none"> • PEA receives successful completion letter or Written Notification Of Findings (WNOF) and completes Corrective Action Plan (CAP), if applicable 	

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