



ARIZONA DEPARTMENT OF
EDUCATION

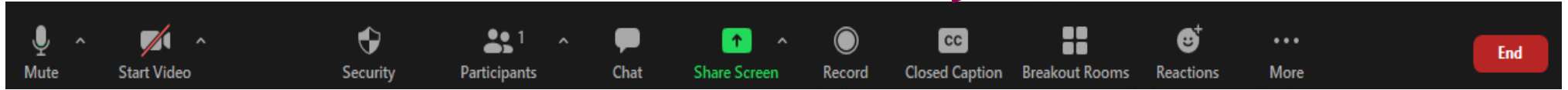
Special Education Data Updates

ESS Data Management

May 2024

Before We Get Started, Here Are a Few Reminders:

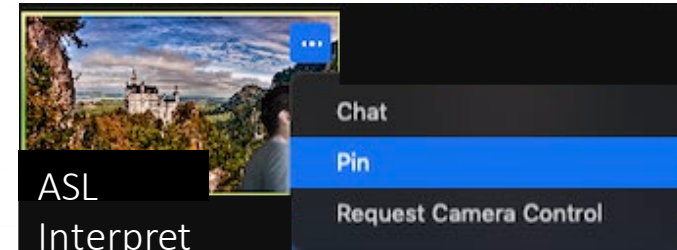
- To enable Zoom closed captions, click the Closed Caption icon.



- To view the ASL Interpreter, select the Interpretation icon.



- To pin the video of an ASL Interpreter at the top of the meeting window, hover over the video of the ASL interpreter and click “Pin.”



- Please stay muted throughout the presentation.
- There will be a Q&A session at the end.
- We will post this webinar recording on the ESS Data Management webpage.

The use of AI meeting assistants, such as Otter.ai and Chorus.ai, that record audio of the meeting, write notes, capture action items, and generate meeting summaries for virtual meetings is prohibited.

Agenda

- Reminders
- Trending Topics
- SPED Reports
- Top 3 Integrity Errors
- Q&A

Special Education Data Updates

Reminders



Happening Now (slide 1 of 2)

- AzEDS
 - Discipline
 - Exit Data
 - Preschool Outcomes



Happening Now (slide 2 of 2)

- Statement of Assurances (SOA)
- Special Education Data Dashboard (SEDD)
- Parentally Placed Private School Survey
- October 1 Data: Non-reconciliation reviews



Upcoming Deadlines

- June 12 IDEA Statement of Assurances
- July 15 SEDD Data Review/Entry
- August 3 SEDD Data Certification
- August 14 Parentally Placed Private School Student Survey



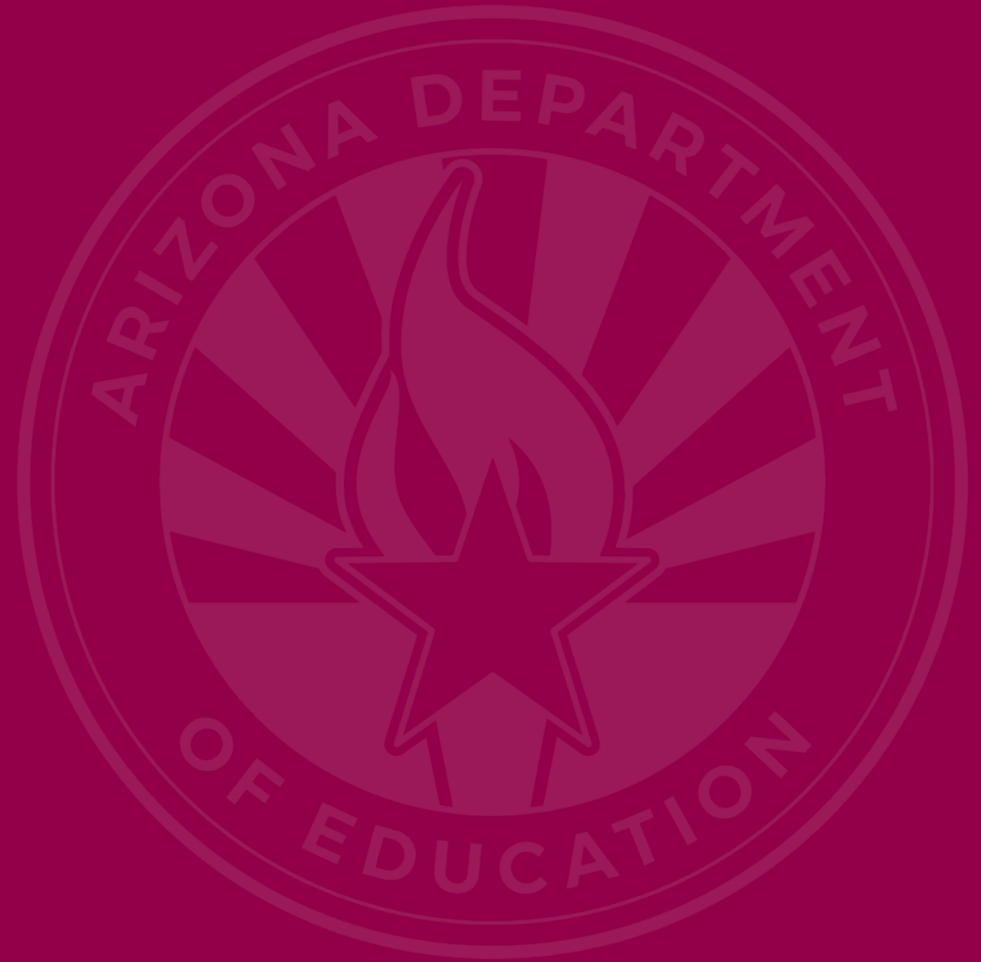
Training Opportunities

- Special Education Data Dashboard (SEDD)
 - Virtual (online) training via Zoom
 - Thursday, May 23, 2024, time: 9:00 a.m.–12:00 p.m.
 - In-person training (ADOA)
 - Monday, June 3, 2024, time: 1:00–4:00 p.m.



Special Education Data Updates

Trending Topics



Discipline Reporting

- All discipline data reported from the PEA's SIS and uploaded to AzEDS will be listed in the discipline reports located in the AzEDS portal.
 - Regardless of whether the student is enrolled in a special education program
- Special Education Data Dashboard (SEDD)
 - ESS Portal
 - Display only; will report discipline data that resulted in removal for students enrolled in a special education program at the time of the incident

Scenario 1

Clifford brought drugs (behavior) on campus to show that he could fit in with the wrong crowd on August 9, 2023.

During lunch, a teacher saw him exposing the drugs to his peers. This behavior resulted in Clifford receiving an out-of-school suspension (action) for two days.

Scenario 1: DISC10 Report

DISC10

Union High School District ()

CTDS: ()

Fiscal Year: 2024

Discipline Data Verification Report

Page: 317 of 318

School Year: 2023 - 2024

Report Date: 05/02/2024 01:28 PM

School CTDS: ()

School Name: ()

Incident ID	Incident Date	Referred By
()	08/09/23	()

District Student ID	State Student ID	Last Name	First Name
()	()	()	()

Behavior
Drug Offense

Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
348	Out of School Suspension	08/10/23	08/11/23	2.00	Drug Offense

Scenario 1: DISC72 Report

DISC72

Union High School District

CTDS:

Fiscal Year: 2024

Discipline Validation Report by DOR

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School Year: 2023 - 2024

Report Date: 05/02/2024 01:13 PM

School CTDS:

School Name:

Incident ID	Incident Date	Referred By	Discipline Integrity Pass/ Fail		
	08/09/23		PASS		
District Student ID	State Student ID	Last Name	First Name		
Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
348	Out of School Suspension	08/10/23	08/11/23	2.00	Drug Offense

Scenario 1: SEDD Application

Discipline Incident List

Show entries

[Excel](#)
[PDF](#)

Search:

Showing 1 to 3 of 3 entries (filtered from 79 total entries)

Incident ID	Incident Date	SSID	Student Name	DOR Name	DOR ID	School Name	School ID	Violation	Action Id	Action	Action Start Date	Action End Date	Total Days Removed	Services Declined
438-179	10/30/2023	8788438	Beulah Miranda	Florida Union High School District	438	Truss Brown High School	347	Any offense not explicitly mentioned that violates board policy or a law	9020	In School Suspension	11/1/2023	11/3/2023	3.00	No
438-187	8/9/2023	8788438	Beulah Miranda	Florida Union High School District	438	Truss Brown High School	347	Drug offense that is not alcohol or tobacco related	348	Out of School Suspension	8/10/2023	8/11/2023	2.00	No
438-188	9/25/2023	8788438	Beulah Miranda	Florida Union High School District	438	Truss Brown High School	347	Any offense not explicitly mentioned that violates board policy or a law	6946	In School Suspension	9/28/2023	9/28/2023	1.00	No

[Previous](#)
[1](#)
[Next](#)

Scenario 2

Redundant action for the student within the same incident due to multiple violations.

A student with two actions:

1. Out-of-School Suspension
2. In-School Suspension

Scenario 2: DISC10 Report

DISC10

Union High School District

CTDS:

Fiscal Year: 2024

Discipline Data Verification Report

Page: 177 of 320

School Year: 2023 - 2024

Report Date: 05/08/2024 09:56 AM

School CTDS:

School Name:

Incident ID	Incident Date	Referred By
	09/11/23	

District Student ID	State Student ID	Last Name	First Name

Behavior
Other

Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
3136	Out of School Suspension	09/12/23	09/15/23	4.00	Other
3139	In School Suspension	09/19/23	09/19/23	1.00	Other

Scenario 2: DISC72 Report

DISC72

Union High School District (4286)

CTDS: [REDACTED]

Fiscal Year: 2024

Discipline Validation Report by DOR

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School Year: 2023 - 2024

Report Date: 05/08/2024 04:36 PM

School CTDS: [REDACTED]

School Name: [REDACTED]

Incident ID	Incident Date	Referred By	Discipline Integrity Pass/ Fail						
[REDACTED]	[REDACTED]	[REDACTED]	PASS						
District Student ID	State Student ID	Last Name	First Name	Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	27846	In School Suspension	05/01/24	05/02/24	2.00	Other

Incident ID	Incident Date	Referred By	Discipline Integrity Pass/ Fail						
[REDACTED]	09/11/23	[REDACTED]	PASS						
District Student ID	State Student ID	Last Name	First Name	Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3136	Out of School Suspension	09/12/23	09/15/23	4.00	Other
				3139	In School Suspension	09/19/23	09/19/23	1.00	Other

Least Restrictive Environment (LRE) L (Slide 1 of 3)

- LRE L is non-IDEA
- LRE L is used for students who have a Group B need, receive an ancillary service, and do not have an IEP.

Least Restrictive Environment (LRE) L (Slide 2 of 3)

- A.R.S. § 15-769 (D)
 - Physical therapy
 - Occupational therapy
 - Orientation and mobility training
 - Sign language interpretation services

Least Restrictive Environment (LRE) L (Slide 3 of 3)

- AzEDS SPED Reporting
 - Group B Need – Identified as “Is Ancillary”
 - Do not report the Need as ‘Primary’
 - LRE L

FY 2024 ESS DM End-of-Year Checklist

[FY 2024 ESS Data Management Year-End Checklist](#) available to assist in closing out the school year



ESS Data Management

FY 2024 ESS Data Management Year-End Checklist

This document serves as a reminder to all public education agencies (PEAs) that special education (SPED) data should be reviewed for accuracy and edited, if necessary, before the end of the fiscal year.

Reviewing AzEDS Data

AzEDS is considered the system of record for the 2023–2024 school year. Year-End Recalculation will run for current year data submissions at **5:00 p.m. on July 15, 2024**. Each PEA is responsible for verifying the accuracy of the data for each school within the PEA. If the data is incorrect, the PEA must make the appropriate corrections in its student information system (SIS) and upload it to AzEDS for FY 2024.

Any corrections to AzEDS data must be complete by the Year-End Recalculation due date. Any AzEDS corrections submitted after this date will be subject to the [Data Correction Process](#). ESS Data Management encourages PEAs to strive for complete and accurate AzEDS data entry. Please see below for some helpful tips when submitting your data.

Year-End Recalculation: Reviewing AzEDS

- The year-end recalculation for FY24 data submissions will run at 5:00 p.m. on July 15, 2024.
- Any corrections to AzEDS data for FY24 must be complete by July 15, 2024.
 - SPED exit information for ALL SPED students, including the date and exit reason
 - Students enrolled for membership must have year-end status or withdrawal code
 - Students enrolled through the end of the year must have year-end status
 - Students who withdraw before the last scheduled school day must have a withdrawal code

Reviewing AzEDS: Continue

- Review the SPED Participation Report (SPED72) **by the DOR** for FY24
- Review the Student Data Integrity Report (INTEG15) to identify student records that fail SPED
- Please use our SPED Integrity Error Tools located on [the AzEDS SPED Reporting webpage](#)

SEDD Requirements

- The Special Education Data Dashboard (SEDD) extracts student discipline and exit data from AzEDS
 - Discipline and Exit data should be complete and accurate
 - SPED exit codes must align with withdrawal or year-end status
 - Resources to use include
 - SEDD Technical Assistance Manual
 - SPED Exit Validation Matrix
 - SPED Exit Report (SPED74)
 - Discipline Data Verification Report (DISC10)
 - Discipline Validation Report (DISC72)
 - Discipline Incident Integrity Report (INTEG55): Integrity errors for discipline only will not appear on the INTEG15 report!

Special Education Data Updates

SPED Reports



SPED Reports Focus: Year-End

Reports

Student Detail
Accountability
Special Education
SPED10 - SPED Data Verification Report
SPED11 - Preschool Outcomes Report
SPED12 - SPED Preschool Outcomes History Report
SPED50 - SPED Concurrency Report
SPED72 - SPED Participation Report
SPED73 - October 1 FED SPED Report
SPED74 - SPED Exit Report
SPED99 - SPED Orphan Data Report
Student-Teacher-Course Connection
Calendar
OCT1
Discipline
DISC10 - Discipline Data Verification Report
DISC45 - In-School Suspension Data Report
DISC72 - Discipline Validation Report
INTEG55 - Discipline Incident Integrity Report

- SPED72: SPED participation data, post-integrity status
- INTEG15: Integrity results of SPED participation data
- DISC72: Discipline incident data, integrity status, post-integrity
- INTEG55: Integrity results of discipline incidents

SPED Reports Focus: INTEG15

INTEG15

Fiscal Year: 2024

School Year: 2023 - 2024

Data Capture Date: 05/05/2024 9:38PM

School CTDS:

School Name:

[Redacted]

Student Data Integrity Report

CTDS: [Redacted]

Page: 1 of 15

Report Date: 05/06/2024 08:54 AM

District Student ID	State Student ID	Last Name	First Name	Middle Initial	Integrity Category	Integrity Type	Integrity Status	Severity	Error Code	Error Description	Entry Date
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	Fed SPED	Fed SPED	F		-40000	The need code combination does not comply with the Concurrent Need Eligibility matrix.	
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	Fed SPED	Fed SPED	F		-40031	Site is not approved to provide this need code or is not approved within reported dates. If private placement, refer to the Approved Private School lists.	
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	Fed SPED	Fed SPED	F		-40031	Site is not approved to provide this need code or is not	

SPED Reports Focus: DISC72

Fiscal Year: 2024

Discipline Validation Report by DOR

Page: 3 of 21

School Year: 2023 - 2024

Report Date: 05/06/2024 09:03 AM

School CTDS: [\[Redacted\]](#)

School Name: [\[Redacted\]](#)

Incident ID	Incident Date	Referred By	Discipline Integrity Pass/ Fail			
[Redacted]	[Redacted]	[Redacted]	PASS			
	District Student ID	State Student ID	Last Name	First Name		
	[Redacted]	[Redacted]	[Redacted]	[Redacted]		
	Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
	540671	In School Suspension	07/26/23	07/26/23	0.25	Other

Incident ID	Incident Date	Referred By	Discipline Integrity Pass/ Fail			
[Redacted]	[Redacted]	[Redacted]	PASS			
	District Student ID	State Student ID	Last Name	First Name		
	[Redacted]	[Redacted]	[Redacted]	[Redacted]		
	Action ID	Action	Start Date	End Date	Length	Action Associated Behavior
	540758	In School Suspension	07/27/23	07/27/23	0.25	Other

SPED Reports Focus: INTEG55

INTEG55
Fiscal Year: 2024
School Year: 2023 - 2024
Data Capture Date: 05/05/2024 8:43PM

Chandler Unified District (4242)
Discipline Incident Integrity Report

CTDS: 05-06-2024
Page: 1 of 1

Report Date: 05/06/2024 09:07 AM

School ID: 0407
School CTDS: 05-06-2024
School Name: Chandler High School
Integrity status: Failed

Incident ID	Incident Date	Severity	Error Code	Error Description
4242-413214	08/01/23	Error	-52010	Incident must have a Violation and Action.

Total Records: 1

SPED Reports 101

- Guide to all reports related to Special Education
- SPED Report 101 Document
 - Found on the ESS Data Management website
 - AzEDS SPED Reporting
 - Tools and Resources

How Do I Get Access to SPED Reports?

- You must have an ADEConnect account
- Request the **relevant** role from your local ADEConnect Entity Administrator to view the Reports
- Email the [ADE Support Inbox](#) for assistance with ADEConnect
- Email the [ESS Data Management Inbox](#) for assistance with ESS data applications

Special Education Data Updates

Top 3 Integrity Errors



Locate Your Tools (slide 1 of 2)

Bookmark our [AzEDS SPED Reporting webpage](#)

This page includes our SPED Integrity Error Tools, helpful matrices for concurrent reporting issues, and other resources for navigating your SPED reporting for AzEDS, including the [Getting Started with SPED Integrity Troubleshooting Guide](#).

Home / Special Education / AzEDS SPED Reporting

AzEDS SPED Reporting

Discover useful tools for those who submit data for students with disabilities to the Arizona Education Data Standards (AzEDS). Find relevant AzEDS codes, tables that illustrate which needs may be reported with which service codes, and more.

New to SPED data reporting?
Try the [Getting Started with SPED Integrity Troubleshooting Guide](#)

- ▶ SPED Integrity Error Tools
- ▶ Matrices
- ▶ Tools & Resources

Locate Your Tools (slide 2 of 2)

Review our past Special Education Data Updates

This page includes links to all our past SEDU presentations. Easily navigate to your desired subject or integrity code using the provided chapter links.

Home / Special Education / Special Education Data Updates Webinars

Special Education Data Updates Webinars

Welcome to our Special Education Data Updates Webinar homepage. Webinar recordings will be kept on this page for the current fiscal year only due to evolving guidance and reporting requirements.

Live Webinars are held the 3rd Wednesday of each month from 2pm - 3pm. Please email ESSDataMgmt@azed.gov for questions regarding registration.

Glossaries

- ▶ [Glossary of topics covered within the recorded webinars.](#)
- ▼ [Glossary of Integrity Rules reviewed within the recorded webinars.](#)

Please review the recorded webinar under the date(s) below relating to the rule you would like to explore.

- [-10131 \(06/15/22\)](#)
- [-10138 \(11/17/21\)](#)
- [-40000 \(3/15/23, 2/21/2024\)](#)

Identify Your Errors (slide 1 of 2)

Check your SPED72 Report in the AzEDS Portal

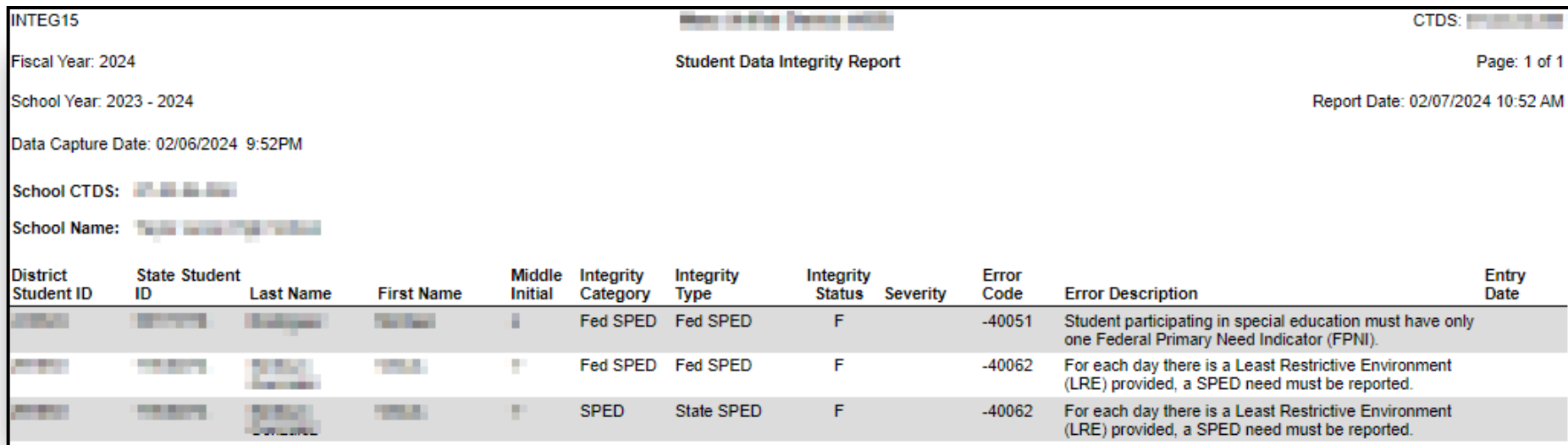
The SPED72 report will show all students reported to AzEDS with SPED needs and/or SPED Program participation, ELL participation, and whether they have passed FED SPED and State SPED integrity.

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	ELL ¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail	Warning
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	N	[REDACTED]	FAIL	FAIL	NO

Identify Your Errors (slide 2 of 2)

Check your INTEG15 Report in the AzEDS Portal

The INTEG15 report displays a post-integrity list of student data related to membership and their integrity status results. Drill down using the filters to identify students at a specific site (optional), Integrity Status as 'Failed,' and Integrity Category of 'SPED' and 'Fed SPED.'



District Student ID	State Student ID	Last Name	First Name	Middle Initial	Integrity Category	Integrity Type	Integrity Status	Severity	Error Code	Error Description	Entry Date
					Fed SPED	Fed SPED	F		-40051	Student participating in special education must have only one Federal Primary Need Indicator (FPNI).	
					Fed SPED	Fed SPED	F		-40062	For each day there is a Least Restrictive Environment (LRE) provided, a SPED need must be reported.	
					SPED	State SPED	F		-40062	For each day there is a Least Restrictive Environment (LRE) provided, a SPED need must be reported.	

Integrity Error -40061 (1 of 2)

- Error Message
 - Least Restrictive Environment (LRE) falls outside this PEA's calendar {Actual}.
 - If special education is not provided on a valid session day in the school's calendar identified in the enrollment, then report the discrepancy as an error.
- Common Issues
 - 838 instances
 - Missing or incorrect dates
 - Calendar is not passing integrity, ADE approved, or certified.

Integrity Error -40061 (2 of 2)

- Troubleshooting
 - Review [-40061 Integrity Error Tool](#)
 - Review dates reported
 - Review SPED72 report in AzEDS Portal and verify service and need dates are matching your SIS
 - Review enrollment and LRE exit dates
 - Review calendar
 - Review your calendar and compare dates with weekends, holidays, and other non-instructional days.
 - Verify calendar is passing integrity, ADE approved, and certified.

Integrity Error -40071 (1 of 2)

- Error Message
 - SPED Exit code 10 may only be used for students 3-5 years old, enrolled in PS, KG, or UE grade, and exited from enrollment on the same date.
- Common Issues
 - 22 instances
 - Age requirement not met
 - Grade requirement not met

Integrity Error -40071 (2 of 2)

- Troubleshooting
 - Review [-40071 Integrity Error Tool](#)
 - Age
 - Review student's age at time of exit
 - Grade
 - Verify student is reported with the appropriate grade
 - If grade does not meet requirement, another SPED exit code must be selected

Integrity Error -40090 (1 of 2)

- Error Message
 - Ancillary needs must only be Group B needs
- Common Issues
 - 14 incidents
 - A student's need is marked as "IsAncillary," but the need is not a Group B need.

Integrity Error -40090 (2 of 2)

- Troubleshooting
 - Review [-40090 Integrity Error tool](#)
 - Review SPED72 report and/or Student Analysis tool for reported need(s)
 - Verify reported need is a Group B need.
 - Group A and B needs can be found in [AzEDS SPED Codes](#) and [SPED Add-On Weights](#) documents

Special Education Data Updates

Q&A



ADEConnect Support

(602) 542-7378

ESS Data Management Inbox

(602) 542-3962

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[Data Management Vimeo Page](#)

Next SEDU Webinar: June 19, 2024

Thank You

