



ESSER Completion Reports Update

ESSER I

ESSER I project end date is **9/30/22**. All funds must be expended by this date. Completion reports (CRs) opened 7/1/22 for those LEAs who have expended all ESSER I funds and are ready to close out FY21 ESSER I. The absolute due date for ESSER I completion reports is 12/30/22.

ESSER II and ESSER III

Great News! Unlike ESSER I, there will be a single completion report for ESSER II and a single completion report for ESSER III. This will remove the burden of completing a second application and budget with unspent carry over funds.

CRs for **ESSER II** will open 10/1/22 for any LEAs who have completely expended ESSER II funds and are ready to submit their completion report. ESSER II funds must be expended no later than 9/30/23 and the single completion report for ESSER II is due no later than 12/30/23.

CRs for **ESSER III** will also open 10/1/22. LEAs may submit their completion report as soon as they have completely expended all ESSER III funds. ESSER III funds must be expended no later than 9/30/24 and the single completion report for ESSER III is due no later than 12/30/24.

<https://www.azed.gov/esser-i-ii>

<https://www.azed.gov/esser-iii>

Fiscal Monitoring

If an LEA is selected for fiscal monitoring, they may be asked for a sampling of ESSER II or III expenditures as part of the monitoring even though the CR has not been completed. In this way, ADE can perform its ESSER funds fiduciary oversight responsibilities in a prudent manner.

Example Questions

- 1. My LEA has spent all of its ESSER I Funds. What is my next step?**
Complete the ESSER I CR now and submit for approval in GME.
- 2. My LEA will expend all ESSER II funds by 9/1/22. What should I do?**
The ESSER II CR will open 10/1/22. At that time complete, the ESSER II completion report and submit for approval in GME
- 3. We project that our ESSER II and III funds will both be expended around 6/30/23. When should I do completion reports?**
CRs for both ESSER II and III will be open, so you will complete both CRs once all funds are expended and submit for approval in GME.

Please note: *Completing CRs as soon as possible after grant funds are completely expended is highly recommended*

Send questions to esser@azed.gov