**Root Cause Analysis Fishbone Template**

**School Name** – revised dd/mm/yy

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| **Overall Root Cause Statement**The synthesis of the most powerful root cause(s). |  |

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|  | **Root Causes** (label each category/headline and include details)These are the most influential contributing factors. *“Why is the problem existing? What is contributing to the problem? Who plays a role in contributing to the problem?”* |  |
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| **Primary Need**The Principle and Indicator from CNA stated as a problem | **Need Statement***What must happen/change to address the root cause(s) and the primary need?* |
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| **Desired Outcome***What will success look like if the needs statement is achieved and root causes addressed?* |  |