

# MEDICAL ASSISTING SERVICES 51.0800.00

## Program Description, Industry Credentials, Coherent Sequence, and Teacher Certification Requirements

### PROGRAM DESCRIPTION

The **Medical Assisting Services** program includes instruction in basic anatomy and physiology, medical terminology, medical law and ethics, patient psychology and communications, medical office procedures, and clinical diagnostic, examination, testing, and treatment procedures. The **Medical Assisting Services** program also prepares students to provide medical office administrative services and perform clinical duties including patient intake and care, routine diagnostic and recording procedures, pre-examination and examination assistance, and the administration of medications and first aid.

The **Medical Assisting Services** program is designed and delivered as a coherent sequence of school-based and work-based supervised learning. The Professional Skills developed by business and industry leaders across Arizona are integrated throughout the program. The **Medical Assisting Services** students develop leadership, social, civic, and career skills through participation in the Career and Technical Student Organization HOSA (Future Health Professionals).

The **Medical Assisting Services** instructional program prepares students for entry-level employment, further training, and/or post-secondary education for these and other occupations: Medical Assistant, Medical Scribe, Patient Care Technician, and Clinical Medical Assistant

### INDUSTRY CREDENTIALS

Review the [Current CTE Credential List](#) for approved A-F CCR and are CTED eligible for the **Medical Assisting Services** instructional program.

### COHERENT SEQUENCE

51.0800.15 - Medical Assisting Services I, **and**

51.0800.60 - Medical Assisting Services II, **and program may elect to add:**

51.0800.65- Medical Assisting Services III, **or**

51.0800.68 - Medical Assisting Services IV, **or**

51.0800.74 - Medical Assisting Services – DCE (Diversified Cooperative Education) **or**

51.0800.79 - Medical Assisting Services – Internship **or**

51.0800.84 - Medical Assisting Services – Cooperative Education

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### **TEACHER CERTIFICATION REQUIREMENTS**

The instructor must be ADE/CTE certified in one of the following Certificates:

- SCTHC** Standard Career and Technical Education Health Careers  
**SSCTEHC** Standard Specialized Career and Technical Education Health Careers

- Note:
- Medical Assisting Services 51.0800.74 (DCE) requires a CTE Teacher to have the Cooperative Education Endorsement (CEN).
  - Medical Assisting Services 51.0800.79 (Internship) does not require a CTE Teacher to have a Cooperative Education Endorsement (CEN).
  - Medical Assisting Services 51.0800.84 (Cooperative Ed.) requires CTE Teacher to be appropriately certified for the program and to have a Cooperative Education Endorsement (CEN).