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| **PROGRAM DESCRIPTION** |
| The **Medical Assisting Services** program includes instruction in basic anatomy and physiology, medical terminology, medical law and ethics, patient psychology and communications, medical office procedures, and clinical diagnostic, examination, testing, and treatment procedures. The **Medical Assisting Services** program also prepares students to provide medical office administrative services and perform clinical duties including patient intake and care, routine diagnostic and recording procedures, pre-examination and examination assistance, and the administration of medications and first aid.  |
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| The **Medical Assisting Services** program is designed and delivered as a coherent sequence of school-based and work-based supervised learning. The Professional Skills developed by business and industry leaders across Arizona are integrated throughout the program. The **Medical Assisting Services** students develop leadership, social, civic, and career skills through participation in the Career and Technical Student Organization HOSA (Future Health Professionals).  |
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| The **Medical Assisting Services** instructional program prepares students for entry-level employment, further training, and/or post-secondary education for these and other occupations:Medical Assistant, Medical Scribe, Patient Care Technician, and Clinical Medical Assistant |
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| **INDUSTRY CREDENTIALS** |
| Review the [**Current CTE Credential List**](https://live-az-ade.pantheonsite.io/sites/default/files/2024/07/Current-Credential-List.pdf) for approved A-F CCR and are CTED eligible for the **Medical Assisting Services** instructional program. |
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| **COHERENT SEQUENCE** |
| 51.0800.15 - Medical Assisting Services I, **and** |
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| 51.0800.60 - Medical Assisting Services II, **and program may elect to add:** |
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| 51.0800.65- Medical Assisting Services III, **or** |
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| 51.0800.68 - Medical Assisting Services IV, **or** |
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| 51.0800.74 - Medical Assisting Services – DCE (Diversified Cooperative Education) **or** |
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| 51.0800.79 - Medical Assisting Services – Internship **or** |
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| 51.0800.84 - Medical Assisting Services – Cooperative Education |
| **TEACHER CERTIFICATION REQUIREMENTS**The instructor must be ADE/CTE certified in one of the following Certificates: |
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| **SCTHC** | Standard Career and Technical Education Health Careers |
| **SSCTEHC** | Standard Specialized Career and Technical Education Health Careers |
| Note: | * + - * Medical Assisting Services 51.0800.74 (DCE) requires a CTE Teacher to have the Cooperative Education Endorsement (CEN).
			* Medical Assisting Services 51.0800.79 (Internship) does not require a CTE Teacher to have a Cooperative Education Endorsement (CEN).
			* Medical Assisting Services 51.0800.84 (Cooperative Ed.) requires CTE Teacher to be appropriately certified for the program and to have a Cooperative Education Endorsement (CEN).
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