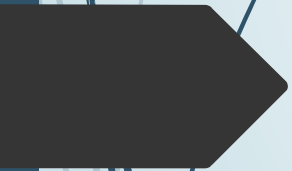


Arizona Charter Schools Program Grant

Application Training
August 12, 2020



AZCSP Website

A walk through the [Charter Schools Program](#) website.

To receive the official application, you must complete the Registration Form and Eligibility Form.

Registration form: AZCSP needs to have a clear idea what the corporate structure of the applicant is for its internal evaluation and for ADE School Finance and Grants Management to register you into their respective systems if you are awarded.

Registration & Eligibility Forms

A note about the Award.

If the evaluation committee recommends your application for approval, you will receive notice following the December 14 & 15 ASBCS meeting. If your corporate structure is not clearly defined at that point, your application will be rejected and AZCSP will recommend the next candidate on the list – assuming the evaluators deem the next school is sufficiently qualified.

“Clearly defined” means that you are registered with the following entities:

- ▶ The Arizona Corporation Commission as an AZ Not for Profit Corporation,
- ▶ System for Award Management (SAM.gov, US contractor registration)
- ▶ Have a DUNS number.

The 2015 version of the Elementary and Secondary Education Act (ESEA), known as Every Student Succeeds Act (ESSA), requires the Arizona Department of Education to set aside 7% of its aggregate award to provide “Technical Assistance” to each school for the life of the grant (up to five years).

ESEA Part C 4303 (c) (B)

For the five years following your award, which commence February 1, 2021, you will be working very closely with AZCSP staff and its approved contractors in the areas of operation and academic achievement.

The operations/financial domain means that you have sufficient Internal Controls to mitigate risk to the grant operation and reporting.

2 CFR §200.303

Program performance means that you are meeting your academic performance goals.

2 CFR §200- 301.

Grant Application Timeline 2022-2026

- ▶ Budget Training: 1-3 PM, August 18, 2020
- ▶ ACSA Logic Model Training, check their website for more information. www.azcharters.org
- ▶ Application Deadline: 11:59 PM, October 13, 2020
- ▶ Capacity Interview: November 16-20, 2020
- ▶ Arizona State Board of Education Award: January 25, 2021
- ▶ Awardees GME Training: TBA

If Awarded

Once you have been notified of the award approval, there are still many steps to the process.

- The AZCSP Funding Application will be available in Grants Management December 14, 2020 but you will not be able to access it.
- ADE School Finance and Grants Management will provide training on how to register in both platforms, Date and time TBA.
- Once all registration has been completed in School Finance and Grants management, you will be able to access the Funding Application.

If Awarded (continued)

- ▶ You will not be able to submit your Funding Application until after the State Board of Education(SBE) gives final approval on Monday, January 25, 2021.
- ▶ Following SBE approval, you can submit your Funding Application to GME.
- ▶ You should submit immediately after your SBE approval for review and Substantial Approval.

Award Maximum

The maximum amount for funding in one Project Year shall not exceed \$250,000. Requests for awards in excess of \$250,000 will not be considered.

Grant Terms and Conditions

- ▶ Terms and conditions of the award will be described in the Grant Award Notification.
- ▶ Awarded schools will participate in AZCSP led Arizona Instructional Rounds (AIR) and Formative Assessment trainings throughout the life of the grant, and leadership training.
- ▶ Awarded schools shall meet and confer with AZCSP Director and Business and Grants Management Specialist throughout the life of the grant.

Grant Monitoring

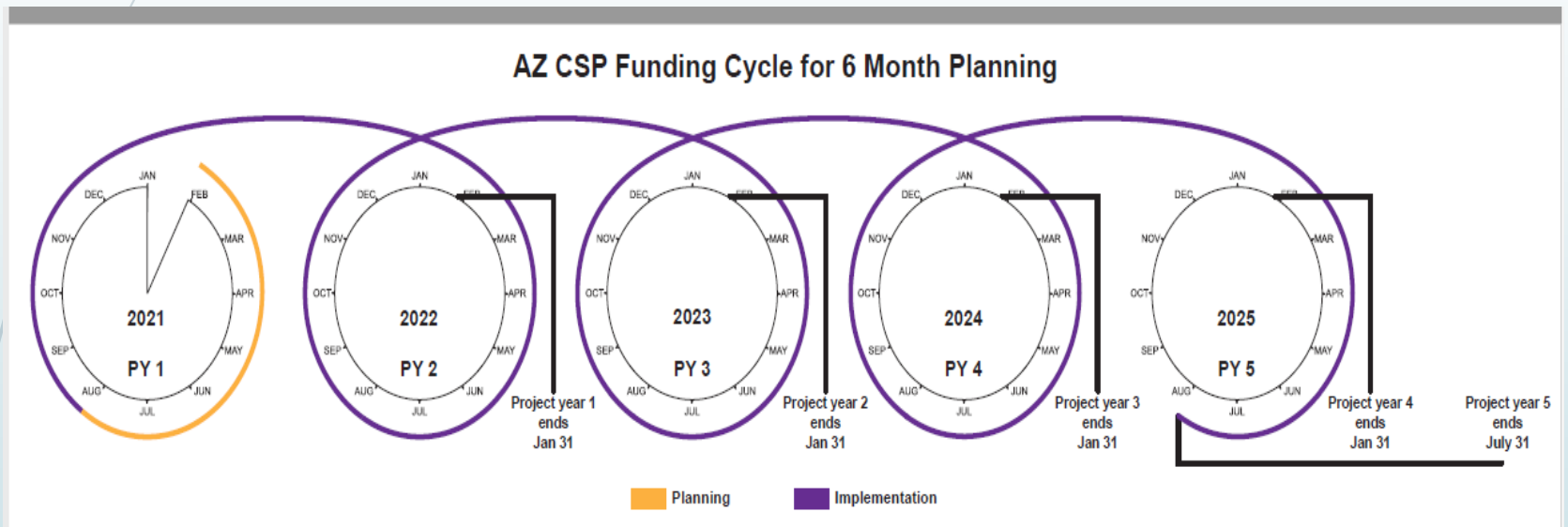
During the period of the grant, representatives of AZCSP and Grants Management will conduct multiple visits to awarded schools to monitor progress toward the application's academic and operational goals.

Program Periods

- ▶ Planning and Program Design (6 months - max 18 months) occurs prior to opening of the charter school.
- ▶ Implementation (max 54 months) occurs after the school opens for students.

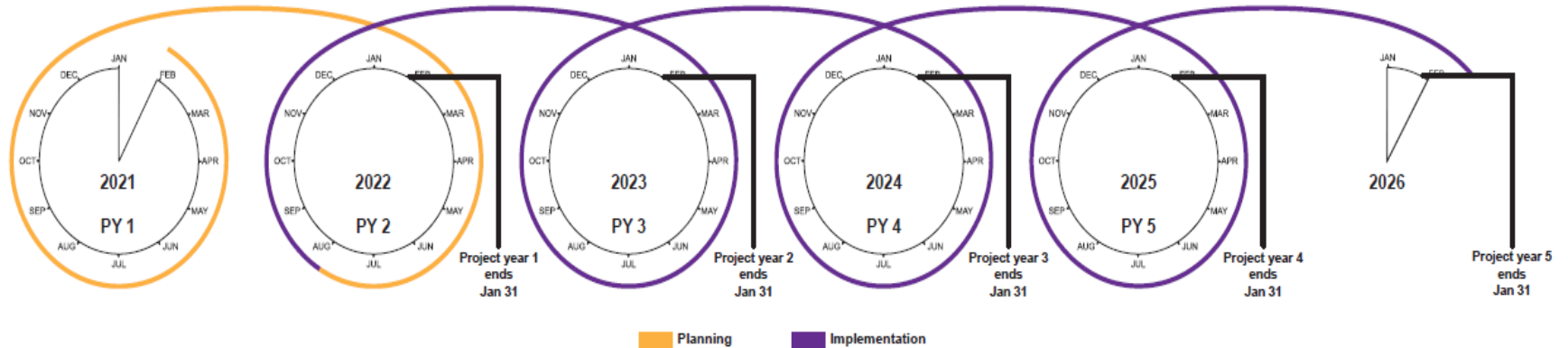
ESEA Part C 4303 (d) (1) (B)

6 Months Planning



18 Months Planning

AZ CSP Funding Cycle for 18 Month Planning



End of Part I

10-minute Break

Application Components

► Narrative Component Section

- Section A - ESEA 4303 Compliance
- Section B – Abstract
- Section C - Charter Entity Founders
- Section D – Governance

[Annual Funding Application Instruction](#)

[The Auditor General](#)

- Section E – Preference Points
- Section F - Leadership
- Section G - Budget Form and Narrative

Evaluation Criteria

- ▶ The **bolded** words highlight the criteria used by application reviewers to assess and score each Narrative Component.
- ▶ Note: AZCSP monitoring is directly aligned with application components.

G. Budget

Eligible Expenses

- Pre-award costs related to project outcomes incurred between the time of the grant training and the grant award are ineligible and cannot be reimbursed.
- Grant Award is defined as the date the Grants Management Funding Application is deemed Substantively Complete.

General Use of Funds

- An eligible applicant receiving a subgrant under this section shall use such funds to support the activities described in subsection (b)(1), which shall include one or more of the following activities:
 - (1) Preparing teachers, school leaders, and specialized instructional support personnel, including through paying the costs associated with—
 - (A) providing professional development; and
 - (B) hiring and compensating, during the eligible applicant's planning period specified in the application for subgrant funds that is required under this section, one or more of the following:
 - (i) Teachers.
 - (ii) School leaders.
 - (iii) Specialized instructional support personnel.

General Use of Funds Continued...

(2) Acquiring supplies, training, equipment (including technology), and educational materials (including developing and acquiring instructional materials).

(3) Carrying out necessary renovations to ensure that a new school building complies with applicable statutes and regulations, and minor facilities repairs (excluding construction).

(4) Providing one-time, startup costs associated with providing transportation to students to and from the charter school.

(5) Carrying out community engagement activities, which may include paying the cost of student and staff recruitment.

(6) Providing for other appropriate, non-sustained costs related to the activities described in subsection (b)(1) when such costs cannot be met from other sources.

AZ CSP Contact

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