Sustaining Change

Grant application will open in GME on March 1, 2020.
The purpose of this document is as a planning resource ONLY.
All information is required to be entered into GME

FY21 SIG Cohort 4 Year 5

Sustainability Application

SIG Cohort 4 Year 5 Sustainability Application (FY21)

Eligible Applicants

ONLY SIG Cohort 4 schools, who have successfully implemented the FY20 year 4 sustainability grant.

Grant awards will not be made to Local Education Agencies (LEAs) that are out of compliance with state or federal requirements, fiscal or programmatic.

Purpose

The purpose of the final year of the 1003(g) School Improvement Grant (SIG) is only to fund sustainability activities leading to sustaining highly successful strategies for the future continued improvement of schools and LEAs without additional funds.

DIRECTIONS

1. LEA and School teams collaborate to write a strong, detailed sustainability application, provide all required documents, provide evidence of compliance, if necessary, and check and sign assurances.
    a. LEA's assigned specialist is available for assistance.
    b. Use the rubric when completing application narrative questions.
2. Application completion with all required documents and evidence in GME **by May 30, 2020** is required. Additional inquiries from ADE will not be made. **If all required documents are not in GME, the application will not be scored.**
    a. Required Documents
        i. Signature page
    b. Optional Documents
        i. Completed program details charts/graphs/tables
3. The application will be scored using the scoring rubric provided.
4. ***Awards will be made to LEAs/schools with demonstratable successful implementation of SIG 4 Year 4 sustainability grant and based on the scored application. Seventy percent of points is required for funding.***
5. LEAs will be notified of award or non-award by July 1.

Complete all sections in GME

Program Details
- FFATA and GSA Verification
- Contact Information
- Program Narrative Questions
- Assurances
- Related Documents
    - Signature Page in required related documents (required)
    - Graphs, tables and charts necessary for a complete application (optional, as needed)

- Completed **new** 2020-21 CNA uploaded in GME
- Thorough root cause analyses (fishbones) uploaded in GME
- Completed 2020-21 LEA and School IAP in GME including SI required goals

Proposed Budget
- Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.
- **Items must support sustainability strategies and action steps based successes and include specific sustainability justification.**

Note: any position funding must be partially funded by another source with a demonstratable plan for future funding.

Requirements
- All sections in GME
- Completed CNA uploaded in GME
- Thorough root cause analyses with fishbones diagrams uploaded in GME
- Completed L/SIAP including sustainability strategies and action steps and SI required goals; tagged SIG at action step level in GME
- Assurances in GME

Contact Information

LEA/Charter Name	NCES ID#	CTDS#	Entity ID#
Board President	Email		
Superintendent/ Charter Holder	**Email**		Phone #

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Fiscal Manager	Email	Phone #
Federal Programs Director	Email	Phone #

Required related document Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

Charter Holder _____ **Date** _____

Signature _____

Board President _____ **Date** _____

Signature _____

Superintendent _____ **Date** _____

Signature _____

LEA Level Team Participants
Identify the LEA level team members who will have the primary responsibility for ensuring sustainability

Name	Role	Email	Phone #

Identify the school level team members who have the primary responsibility for ensuring sustainability

School Level Team Participants

School Name #1	NCES ID#	CTDS#	Entity ID#

Name	Role	Email	Phone #
	Principal		

Add schools as needed

Narrative Questions

Complete for each school
1. List 2019-20 Sustainability strategies and action steps. What was successful? What was not? Why or why not? Include specific data and evidence.

Strategy	Action Steps	Successful/Not Successful	Evidence of success/data

Add lines as needed

2. What 2019-20 IAP sustainability strategies and action steps will be continued in the 2020-21 IAP funded by the SIG grant?

3. SIG is whole school reform. Describe changes in leading indicator data, include whole school, grade level and subgroup data. Listed below are major leading indicators identified by research, but it is not an exhaustive list.

Leading Indicator	2017 data	2018 data	2019 data	Current 2020 data	Analysis (reason or hypothesis)	Action to be continued/changed
Student attendance rate						
Discipline incidents						
Truancy						
ELA and Math benchmark data (include						

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system used i.e. Galileo						
Dropout rate						
Early Reading Proficiency (when applicable)						
Algebra 1 success rate(when applicable)						
Overaged, under credits (when applicable)						

4. **List Statewide assessment proficiency data (% proficient and highly proficient)**

		2017	2018	2019	2020
All Students	**ELA**				
	Math				
List subgroups	**ELA**				
	Math				
	ELA				
	Math				
	ELA				
	Math				

LEA Support _Complete once_
1. Describe the LEA's process to ensure sustainability of successful strategies and action steps
2. Describe the LEA's process for fiscal monitoring of SIG school/s.
3. How will the LEA align other FY21 resources with SIG funds? Be specific.
4. What is the LEA plan to continue to fund strategies and action steps critical to sustaining success when SIG funding ends? Be very specific.

Proposed Budget in GME

- Proposed Sustainability Expenditures are reflected in L/SIAPs action steps tagged as SIG.
  Note: any position funding must be partially funded by another source in FY21 with a demonstratable plan for future funding.
- Proposed expenditures have adequate narrative details.
- Proposed expenditures are in correct function and object codes.
- Math is correct.

Assurances

- ☐ Complete and submit School Comprehensive Needs Assessment (CNA) in GME
- ☐ Complete thorough root cause analyses for CNA identified primary needs, submit fishbones in GME
- ☐ Develop LEA and School Integrated Action Plans (L/SIAP) as required based on the selected model and the CNA and root cause analyses results, submitted in GME
- ☐ Ensure the L/SIAP includes meaningful evidence-based interventions to improve student achievement
- ☐ Ensure sustainability strategies and action steps are included in the IAP
- ☐ Monitor, update, delete, retire or add strategies and action steps to the L/SIAP in GME at least quarterly
- ☐ Ensure systems, processes, procedures, including operational flexibility are in place to actively to support SIG Schools

- ☐ Implement observation and feedback protocol with fidelity
- ☐ Submit quarterly interim/benchmark assessment data reports and reflective analysis in GME
- ☐ Identify an LEA contact person who will oversee implementation activities, maintain contact with Support and Innovation (SI) staff, and accompany ADE SI staff during site visits at the school upon request
- ☐ Complete and submit EDFacts data when requested by ADE
- ☐ If the LEA chooses an educational service provider (external provider) the LEA representative will provide ADE SI with a copy of the process for selecting external providers, job description and evaluation of educational service provider services
- ☐ Submit LEA and budget revisions for approval **prior** to implementation or spending funds differently than in approved budget
- ☐ Ensure all expenditures are allowable under 1003(g)
- ☐ Submit monthly reimbursement requests
- ☐ Ensure LEA has written procedures to implement the requirement to minimize the time elapsing between receipt and expenditure of federal funds.
- ☐ Ensure LEA has written procedures for determining the allowability of costs
- ☐ Ensure LEA has a process ensuring equitable distribution of state funds to all schools regardless of other funding received

- ☐ I understand that at any time during the grant period, funds can be frozen or forfeited for lack of timely reimbursement requests with evidence of use; misuse of funds; or lack of evidence of IAP implementation on the part of the school and/or LEA.
- ☐ I understand if the conditions herein are not adhered to or sufficient progress is not being made, a corrective action plan will be written and implemented.